

2026 ANNUAL FIRE AND SECURITY REPORT

UNIVERSITY OF LOUISIANA AT MONROE POLICE DEPARTMENT
3811 DESIARD STREET/FILHIOL HALL
MONROE, LA. 71209
318-342-5350 www.ulm.edu/police

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PREPARING THE ANNUAL SECURITY REPORT:

Notice of Availability of Annual Security Report:

A copy of the University of Louisiana at Monroe's Annual Security Report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by the University of Louisiana at Monroe; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a copy of this report by contacting the University Police Department or by accessing the following web site at **http://www.ulm.edu/police/clery-act.html#reports**

Compilation of information for this report, as well as required statistical data, was accomplished through cooperative efforts with Student Affairs; Resident Life; Deans; Student Services; Title IX; Environmental, Health & Safety; Advisors to Students; Directors; Special projects officers and University Police.

Criminal Statistics for off-campus properties owned or controlled by the University or recognized student organization, and public property immediately adjacent to the campus are obtained from local law enforcement agencies.

ANNUAL SECURITY REPORT (ASR):

The University of Louisiana at Monroe Annual Security Report and Fire Safety Report provides crime and fire statistics representing calendar years 2022, 2023, and 2024. Annual crime statistics are published and the ULM community are notified in September of the publication as well as how and where to access it.

The annual crime statistics reflect the Uniform Crime Reports filed by the University of Louisiana at Monroe Police Department, referrals to the University Student Affairs Office for alcohol, drug, and weapons law violations; and the reports of local law enforcement agencies. The Annual Security Report and Fire Safety Report provides information to assist all members of the community—faculty, administrators, staff, and students—in taking appropriate precautions to enhance their personal safety and security. It includes university policies and procedures related to:

- Reporting of Crimes
- Timely Warning Reports
- Emergency Response and Evacuation Procedures
- Security of and Access to University Facilities
- Response to Sexual Assault/Sexual Violence
- Student Conduct Polices, Crime Prevention and Safety Awareness Programs
- Policies Governing Alcohol and Other Drugs
- Missing Residential Student Notification Policy
- Fire Safety Report and Fire Statistics for On-Campus Residential

UNIVERSITY POLICE:

Addressing the authority to make arrests:

The University of Louisiana at Monroe Police Department (ULM-PD) has complete police authority to apprehend and arrest anyone involved in illegal acts on campus and in areas immediately adjacent to the campus. All ULM-PD officers are Louisiana POST (Police Officer Standards and Training) certified. If minor offenses involving University rules and regulations are committed by a ULM student, the ULM-PD may also refer the student to University Student Affairs for disciplinary action.

The University Police Department has the ability to call upon additional investigative and forensic services from partnering law enforcement agencies if they are needed. The prosecution of all criminal offenses, both felony and misdemeanor, is conducted through the Ouachita Parish District Attorney's Office.

Addressing the working relationship with State and local police agencies:

ULM-PD personnel work closely with local, state and federal law enforcement agencies and have direct radio communication with the Monroe Police Department and surrounding agencies via the Louisiana Wireless Information Network (LWIN). By mutual agreement with state and federal agencies, the ULM-PD maintains a National Law Enforcement Telecommunications Network (NLETS) terminal. Through this system police personnel can access the National Crime Information Computer (NCIC) system as well as the wants, warrants, driving and vehicle records systems for the State of Louisiana. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information.

Addressing the jurisdiction of ULM-PD:

The ULM-PD's primary jurisdiction extends to the 238-acre main campus and sports complex, Doppler Weather Radar and other University facilities in Ouachita parish. If any property is purchased or leased in outlying surrounding parishes then it will be primarily patrolled by the local agency of jurisdiction and crimes will be jointly investigated with the ULM-PD. There are two campuses located outside of Ouachita Parish. These campuses are leased properties for use by the ULM College of Pharmacy. They are located at 1725 Claiborne Avenue in Shreveport, La. 71103. The Shreveport Campus property is patrolled by the LSU Health Sciences Center Police along with the City of Shreveport Police Department. The aforementioned outside agencies provide law enforcement services to the off-campus locations.

The U.L.M. Police Department provides twenty- four (24) hours-a-day, seven-days-a-week, and 365 days-a-year police protection to the U.L.M. campus including parking lots, residence halls, and the Athletic complex that are located in Ouachita Parish.

The ULM-PD is comprised of:

- 14 Police Officers
- 6 Police Dispatchers
- 1 Administrative Coordinator
- 13 Student Ticket Writers
- 4 Student Workers

Addressing the Enforcement Authority:

The U.L.M. Police Department officers are fully commissioned law enforcement officers vested with all of the powers, authority and responsibilities of any police officer of the state on property owned or operated by the University, including adjacent streets. Police authority is derived from Section 17:1805 of the Louisiana Revised Statutes. The officers have additional policing powers extending off the campus to investigate crimes, make arrests, transport prisoners, are engaged in money transports, dignitary protection or when requested by outside agencies or under the authority of Memoranda of Understanding (Section 17:1805(d)).

Additionally, Louisiana State Law grants university police officer's the authority to carry concealed weapons, to have the power of arrest on and off campus, cross jurisdictional boundaries and to have statewide jurisdiction for the investigation of crimes originating on campus.

Communication dispatchers monitor telephones and the law enforcement radio network on a 24-hour basis, 365 days in a year to give information and respond to emergencies. They can instantly dispatch fire or emergency medical services and communicate with local police agencies when needed. ULM-PD dispatchers also monitor the National Weather Service radio network.

Addressing responding to calls for Police Service:

Calls received by the ULM-PD are checked by an officer. Reported criminal acts or emergencies on campus result in an officer being immediately dispatched to the location of the occurrence. The dispatcher, if needed, will also notify other emergency services, such as fire or ambulance, and other law enforcement agencies. The on-duty or on-call supervisor may also notify appropriate personnel in university offices, including the Executive Staff, University Services, Counseling Center and/or Facilities who may need to respond.

An assigned officer will investigate and prepare a detailed report of the incident. When necessary, an assigned officer will perform an investigative follow-up. Confidential criminal investigation reports and as such are not required to be disclosed to the public or to university administrators while an investigation is on-going, except when court ordered. The department maintains statistical data from these reports for appropriate use and publishes an Annual Security Report (ASR) that is available to the public along with the daily crime log that is also available to the general public.

Criminal offenses are referred to the Ouachita Parish District Attorney's Office for prosecution. Non-criminal acts and violations of university policy involving students are referred to the Office of Student Advocacy and Accountability for judicial review and action.

Addressing the Police Officer's Training and Certification:

All ULM-PD officers complete 640 hours of basic training at an approved police academy such as at the North Delta Regional Law Enforcement Academy in Monroe, La. or the North Louisiana Criminal Justice Academy located in Benton, La. The training curriculum is mandated by the Louisiana Peace Officer Standards and Training (POST) Commission and includes such topics as criminal law and procedures, patrol and investigation practices, techniques, firearms, first aid and physical training. ULM-PD officers are certified through Louisiana POST and are commissioned as peace officers through the Louisiana Department of Public Safety and State Police. ULM-PD officers receive a minimum of 20 hours of in-service training each year to maintain their state certification.

Addressing any agreements with local Police Departments regarding investigation of alleged criminal offenses:

LAW ENFORCEMENT MEMORANDUMS OF UNDERSTANDING (MOU)

The University recognizes that laws and rules are necessary for society to function and supports the enforcement of law by governmental agencies and rules by officials of ULM. All persons on the campus are subject to these laws and rules at all times. While the University is public property, and Constitutional protections apply, law enforcement officers may enter the campus to conduct business as needed. Additionally, the officers are invited to patrol the campus to assist ULM-PD in deterring crime. All law enforcement agencies are expected to check in with ULM-PD when investigations lead onto the campus or involve serving arrest warrants or making arrests on campus facilities. The ULM-PD is recognized by the state of Louisiana as a law enforcement agency.

Additionally, all law enforcement agencies with concurrent jurisdiction recognize that ULM-PD is the primary law enforcement unit to handle any crime that occurs on the campus.

ULM-PD enjoys an especially good relationship with the Louisiana State Police (LSP), Ouachita Parish Sheriff's Office (OPSO), the Monroe Police Department (MPD), the Monroe City Marshal's Office, and the West Monroe Police Department (WMPD). The response time of the State Police, Sheriff's Office and Police Department to the university campus averages just a few minutes for emergency calls.

The ULM-PD maintains a close working relationship with local, state and federal law enforcement agencies in an effort to maximize the services provided to the University community. The ULM-PD staff occasionally works with other law enforcement agencies in the metropolitan area. Meetings are held between the leaders of these agencies on both a formal and informal basis. The officers of ULM-PD and surrounding agencies communicate regularly on the scene of incidents that occur in and around the campus area. The ULM Police Staff work closely with the

investigative staff of surrounding agencies when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary.

There are written memorandums of understanding between the Ouachita Sheriff's Office and the Monroe Police Department; and MOUs are being negotiated with other local law enforcement agencies.

In accordance with new legislation passed by the Louisiana Legislature and signed into law in July 2015 (Senate Bill 255), ULM-PD is in the process of circulating MOU's to all law enforcement agencies in Ouachita Parish to establish protocols on the response to an investigation of sex crimes involving university students.

The ULM-PD is responsible for all crimes occurring on the campus to include our public property areas for reporting of Clery and FBI Uniform Crime Reporting (UCR).

Reporting of Criminal Offenses:

How to Report Crimes and Other Emergencies Occurring on Campus:

If you are involved in an emergency situation, are victims of a crime, witness any criminal activity or you are in need of assistance, you are urged to notify the ULM-PD as soon as possible by dialing 318-342-5350, 9-1-1, or by using the ULM SAFE APP on your smartphone.

If you are a by-stander to a suspicious circumstance or a crime, immediately take responsibility by calling for help. Off-campus crimes may be reported to the Monroe Police Department (318-329-2600); Louisiana State Police (318-345-0000); Ouachita Parish Sheriff's Office (318-329-1200) or by dialing 9-1-1.

The ULM Police Department is located at 3811 Desiard Street in Filhiol Hall. The department operates 24 hours-a-day and is staffed by commissioned police officers. Students have 24-hour access to emergency phone lines to the University Police as well as 9-1-1 when needed. ULM Students can now use the ULM Safe App on their smartphones to report crimes or request assistance.

CAMPUS SECURITY AUTHORITIES (CSA):

1) What makes me a Campus Safety Authority (CSA)?

You are considered a CSA if your job on ULM's campus fits any one of these descriptions:

- an individual who has responsibility for campus security
- an individual specified by the university to which students should report criminal offenses

- a university official with significant responsibility for student and campus activities, including but not limited to student housing, student discipline and campus judicial proceedings.

An official is further defined as any person who has the authority and the duty to act or respond to particular issues on behalf of the institution. If someone has significant responsibility for student and campus activities, they are a CSA. To determine which individuals or organizations are CSA's, ULM considered job functions that involved relationships with students.

Examples of CSAs include (but are not limited to);

- The Vice-President of Business Affairs,
- Athletics Administrators including the Director, Assistant Directors and coaches,
- Student Affairs Officials
- Advisors of student clubs/organizations.
- Student Life Coordinators and Staff
- Student Judicial Officers
- Faculty and Staff advisors to student organizations
- Administrators at branch centers
- Academic Deans
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employee should report criminal offenses.

2) What are my responsibilities as a CSA?

CSAs must report criminal incidents which occur on ULM's campus or university-affiliated property to the ULM Police Department by using the online **CSA Incident Form**.

The crime must occur at one of the following locations:

- on-campus, including student housing

- off-campus, but on ULM-affiliated property (e.g., Pharmacy/Bienville Building, Satellite pharmacy campuses located in Shreveport, etc.)

- Public property streets (streets adjacent to the main campus)

3) What crimes do I need to report?

- Homicide
- Aggravated Assault

- Sexual Assault
- Robbery
- Burglary
- Motor Vehicle Theft (Stolen vehicles)
- Arson
- Weapon Violations (e.g., Possession, Brandishing)
- Alcohol Violation (e.g., Minor in possession)
- Drug Violations
- Hate Crimes

Definitions of these crimes are listed in the body of this report.

Why is this necessary?

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) requires the university to collect and report crime statistics as they relate to the campus. Keeping accurate crime statistics helps the ULM Police Department know where to provide prevention programs and safety awareness programs to help keep the campus safe.

The intent of including non-law enforcement personnel such as a CSA is to acknowledge that many individuals, and students in particular, are hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus affiliated individuals.

The university can be sanctioned and fined by the U.S. Department of Education if found to be in non-compliance with the Clery Act reporting requirements.

5). How do I report incidents to the ULM Police Department?

ULM Police provides an online **CSA Incident Form** or you can report it in whatever manner is easiest for you. In any situation, you are highly encouraged to immediately call the ULM Police to report any crime or suspicious activity, anytime, 24 hours a day:

- Police Emergency from any university phone: **5350**

- Police Main Line from any university phone: **5350**

- Police Emergency from any university phone: **1-911**
(connects you to the Ouachita Parish 9-1-1 Center - ask for ULM Police)

- Police Business Line: **318-342-5350**

- **ULM Safe** on their smartphone

The University Police Department

3811 Desiard Street.
318-342-5350 /9-1-1
www.ulm.edu/police
Silent Witness: U.L.M. Safe App.
https://webservices.ulm.edu/**wsforms**/viewform.php?fid=silent_witness

6) What happens after the police department receives an CSA Incident Form?

The University Police collect all incidents received from CSAs. The incidents are reviewed for duplication and to verify if each incident is Clery Act reportable. The incidents are then classified into their proper crime and geographical categories. The incidents are then added to ULM's Clery Act statistics database.

7). What if I am unsure if an incident is a crime? Should be reported under the Clery Act?

Please report any crime with as much detail as possible about the incident. The crime analyst will determine if it is a Clery Act reportable crime.

8). If the University Police aren't going to investigate these crimes, what is the purpose of reporting incidents to the police department?

ULM Police will always try to investigate all reports of crime that are received. That is why making a report as quickly as possible is critical. The focus of all reporting is to ensure that crime victims receive aid, protection, police and support services.

Nationally, many crimes do not get reported to the police. By collecting data from other sources, ULM Police can determine a more accurate number of crimes on campus.

9). Are there exemptions to CSA reporting incidents?

Certain individuals who have significant responsibility for student and campus activities are exempt from disclosing information:

- **Pastoral counselor -** a person who is associated with a religious order or denomination, is recognized by that religious order as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

- **Professional counselor** - a person whose official responsibility includes providing mental health counseling to members of the institutions community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution but are under contract to provide counseling at the institution.

Addressing Voluntary Confidential Reporting:

- The identity of the person(s) reporting the incident should only be provided by the CSA if the reporting party is willing to provide it.
- When in doubt, a CSA is to contact ULM-PD and report the incident.
- If the reported Clery Act crime is made "in good faith", meaning that there is a reasonable basis for believing that the information is not a rumor or mere hearsay, then the crime must be reported. CSA's when interacting with the person(s) making the report, need to gather as much pertinent information as possible in order to properly classify the incident.

Reports received by ULM-PD will be documented and investigated. Violations of the law will be referred to law enforcement agencies, and when appropriate, to the Office of Student Affairs for disciplinary investigation and adjudication.

If the victim does not wish to report the crime to the Police Department themselves; the CSA must promptly complete an incident reporting form that can be found at:
https://publicdocs.maxient.com/incidentreport.php?univofLouisianaMonroe

If the victim request confidentiality, the report will not include their name, or the names of any other individuals involved. The report will contain only the information the victim wishes to provide.

Anonymous reporting can also occur on-line via the **Silent Witness Program** on the University Police web page at
https://webservices.ulm.edu/wsforms/viewform.php?fid=silent_witness

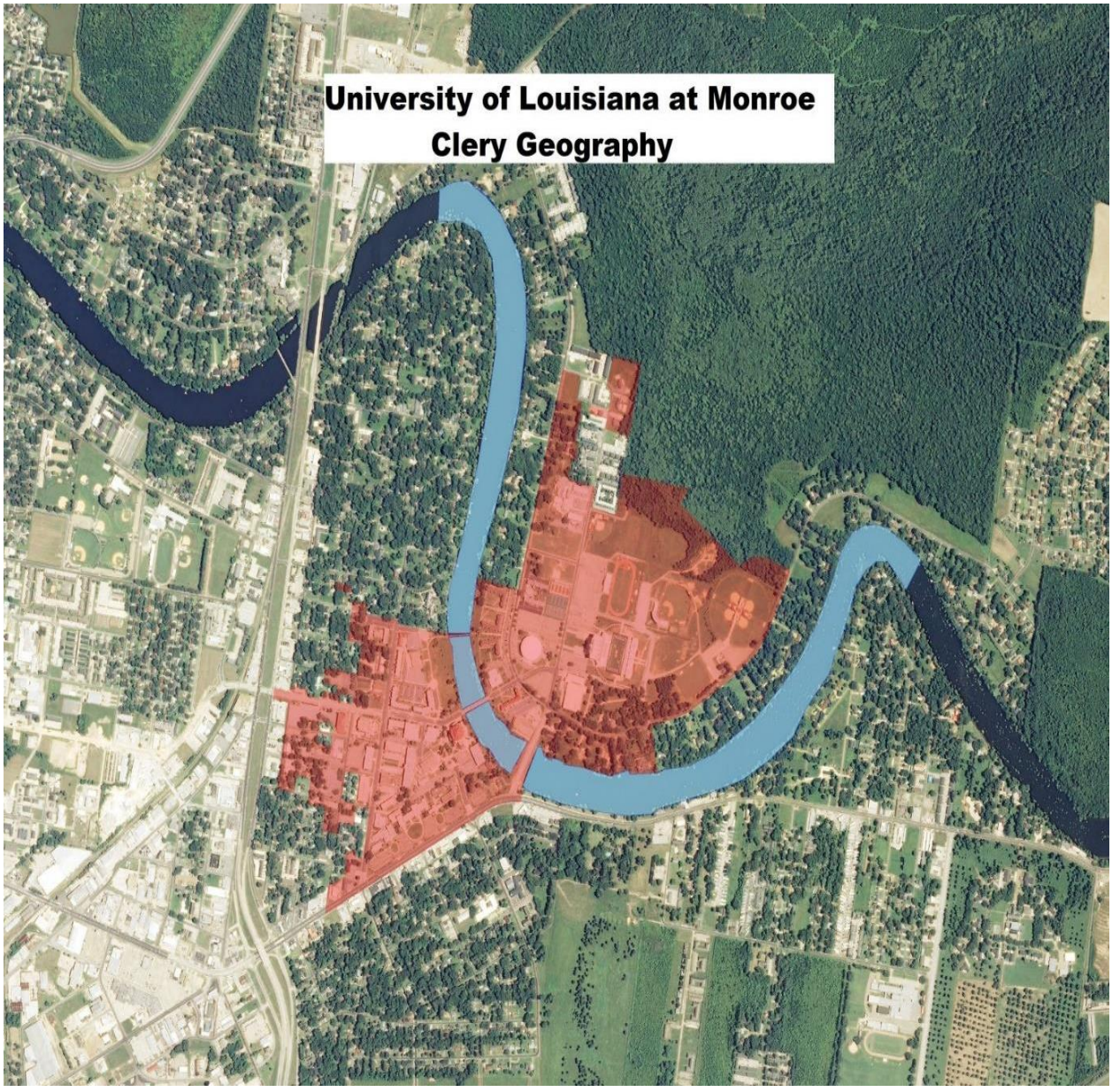
Confidential Reporting – Pastoral and Professional Counselors:
All student related information will be considered confidential and protected under FERPA (Family Educational Rights and Privacy Act). Records relating to employees and other records that do not include student information are not confidential.

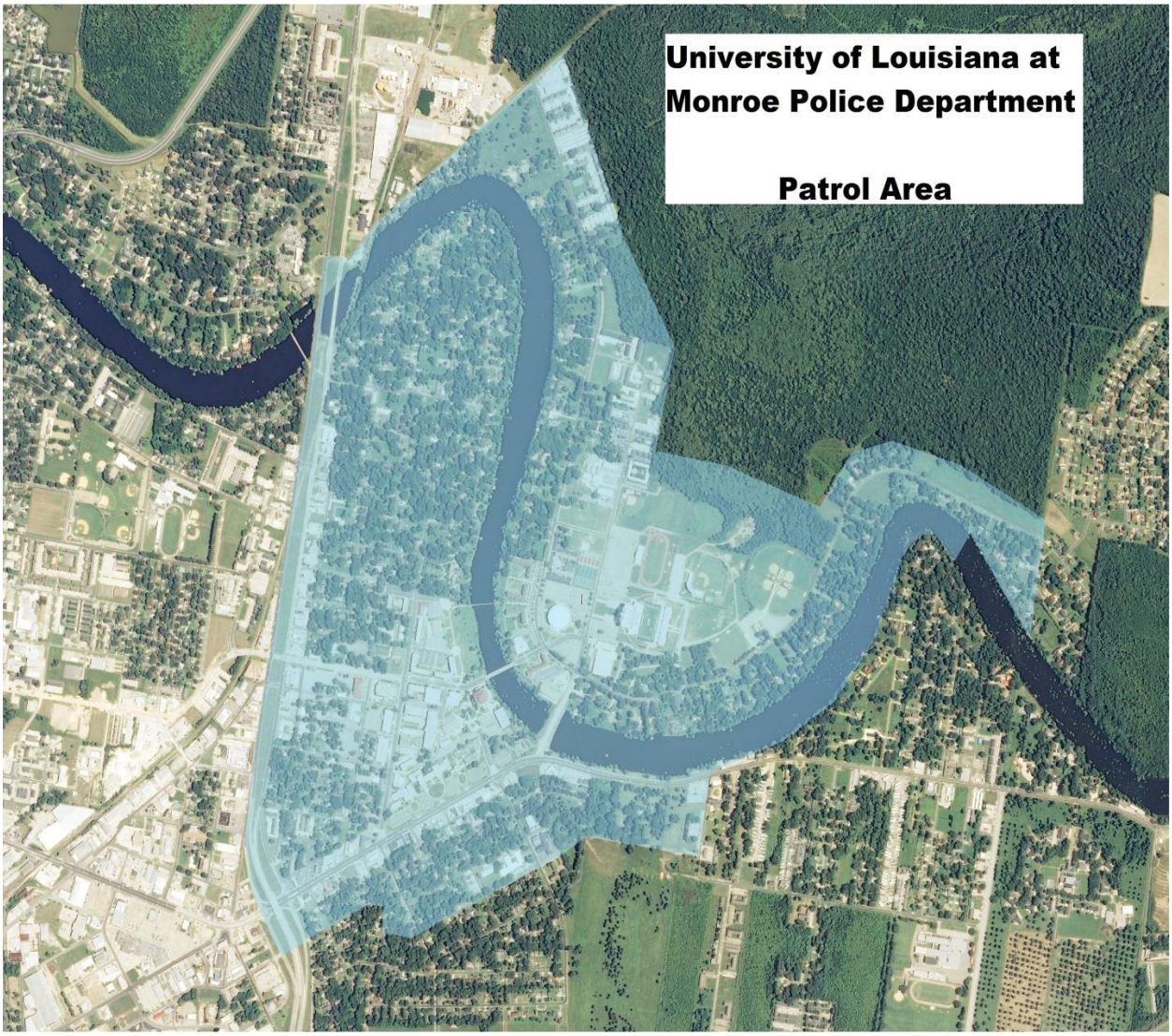
In accordance with FERPA, the University of Louisiana at Monroe (ULM) is prohibited from releasing certain information from your student records to a third party, including your parents, guardians, spouse, or sponsor. However, by voluntarily completing ULM's *FERPA Waiver Form*, you may grant ULM permission to release otherwise federally-protected information to individuals you designate.

Report to the Office of Student Services (Student Conduct):
The Office of Student Services (Student Conduct) is the custodian of all disciplinary actions on campus. Therefore, all documentation involving student complaints or grievances must be forwarded to this office located in Sandel Hall #389.
As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities.

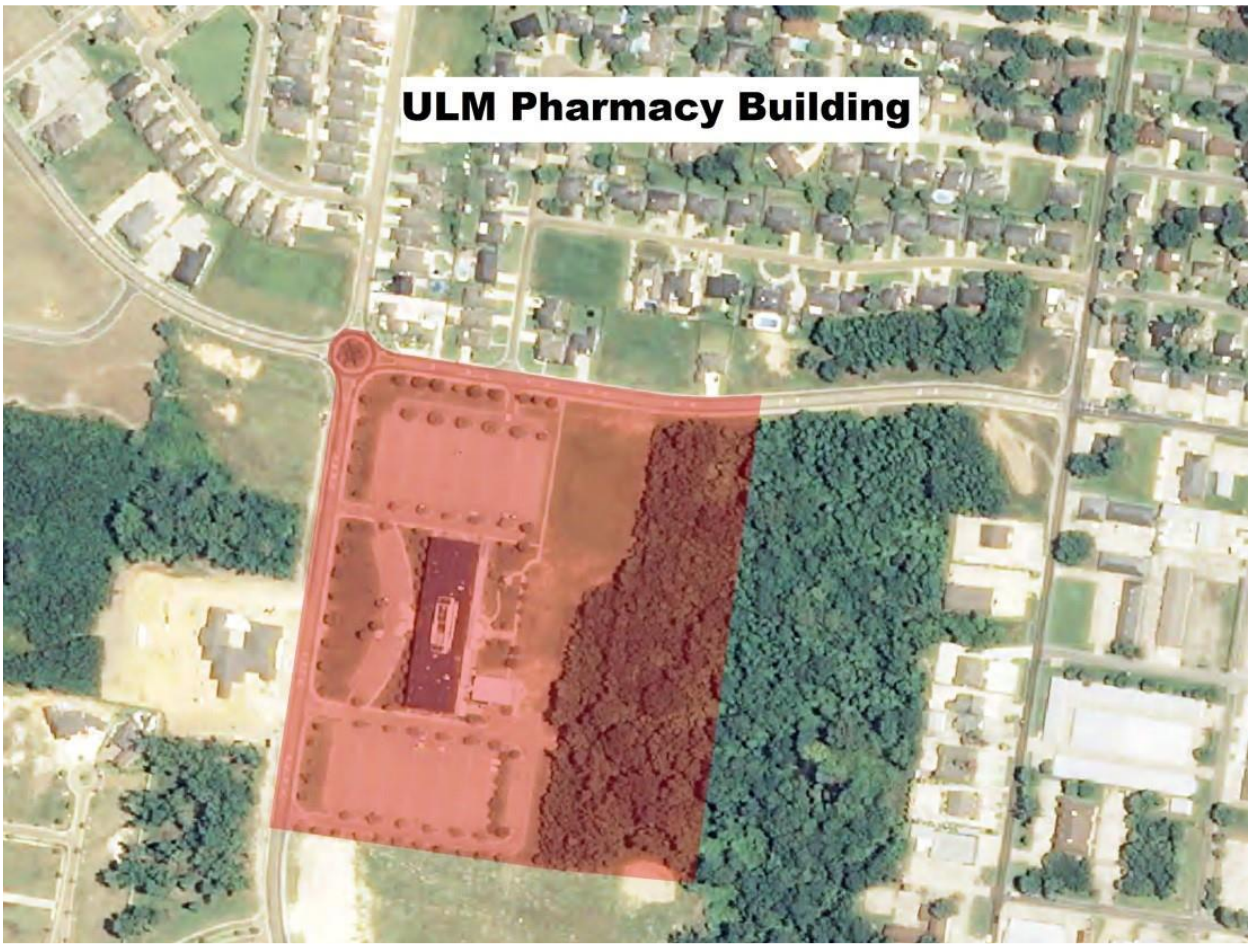
Campus “Pastoral Counselors” and Campus “Professional Counselors,” when acting as such are not considered to be a Campus Security Authority (CSA) and are not required to report crimes for inclusion into the annual disclosure of crime statistics.

Geographic Location




University of Louisiana at
Monroe Police Department
Patrol Area

li

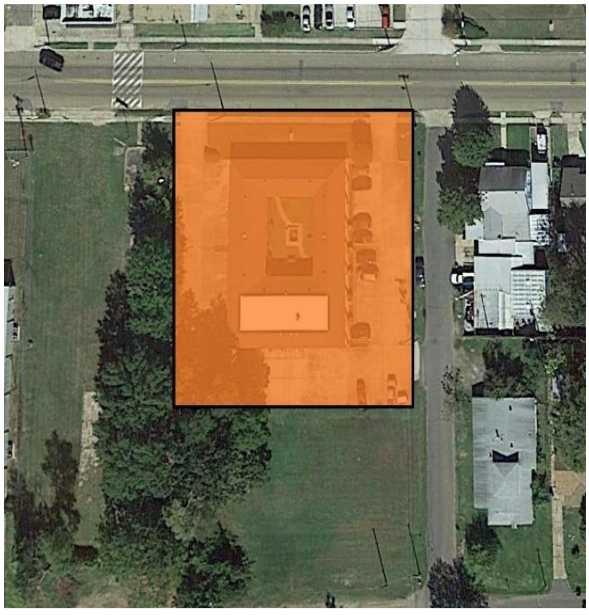


1800 Bienville Dr.
Monroe, La. 71201



ULM Polari Metric Doppler Weather Radar

ULM Satellite Campuses
SCHOOL OF PHARMACY



1725 Claiborne Avenue
Shreveport, La. 71103

TIMELY WARNINGS TO THE CAMPUS COMMUNITY:

Regarding the occurrence of crimes in the Clery Act:
In the event that a situation arises, either on or off campus, that, in the judgment of the University Police Director, constitutes a serious or continuing threat (to students, employees); a Clery Act reportable crime; that's within the Clery geographic areas (On-campus, non-campus, public property); or reported to CSA's or local law enforcement; a campus wide "timely warning" can be issued; such crimes and incidents include:

- Murder/Non-Negligent Manslaughter,
- Sexual Assaults,
- Robbery,
- Aggravated assault,
- Burglary,
- Arson
- Other crimes as determined necessary by the Director, or his designee in his absence.

Some cases are considered on a case-by-case basis, depending on the facts of the case and the information known by ULM-PD; other cases are considered on a case-by-case basis depending on when and where the incident occurred, when it was reported and the amount information known by the ULM-PD.

Regarding who writes and initiates the notice in a timely manner:
The ULM-PD Director or his Designee is responsible for writing the content of the message and issuing the warning. The notice should be provided to students and employees:

- In a manner that is timely (as soon as pertinent information is available)
- That allows individuals to protect themselves
- Provided information that promotes Safety
- That will aid in the prevention of similar occurrences

Name(s) of victims are confidential when initiating the warning.

The Timely Warning Notice will typically include the following unless issuing any of this information would risk compromising Law Enforcement efforts:

- Date; Time or Time-frame of the incident
- A brief description of the incident
- The location of the incident
- Information that will promote safety and aid in the prevention of similar crimes
- Suspect description(s) when deemed appropriate and if there are sufficient details
- Police/Public Safety agency contact information
- Any information as deemed appropriate by the Director or his designee

A Timely Warning Notice can be distributed when it is determined that the incident may pose an ongoing or serious threat to the ULM community. These warnings can be distributed if the incident is reported either to ULM-PD directly or indirectly through a CSA or local police department(s).

The decision to issue a Timely Warning Notice on off campus crimes, for campus safety, will be made on a case-by-case basis depending on the assessment of various factors which include but not limited to:

- The nature of the crime
- The exact location
- The time of the incident
- The potential direct effect on the ULM community

Timely warnings to the campus can be issued in varying degrees to target different sectors of the ULM community based on the totality of circumstances that present themselves. A graduated warning could include:

- Email system
- Selected phone usage
- **KXUL-FM** and **KEDM-FM** the University radio station
- **ULM Safe App.**
- Speakers
- Police vehicle public address systems
- Speaker systems that are specific to buildings equipped with such resources
- It may also be necessary in some instances for **'runners'** to be used to deliver warnings or directions in-person such as when dealing with a potential explosive device.

Depending on the particular circumstances of the crime, especially in all situations that could pose a serious or continuing threat to the ULM community and individuals, the ULM-PD may also post a notice on the **campus-wide electronic bulletin board** through the Office of Public Information; providing the ULM community with more immediate notification.

Anyone with information warranting a timely warning notice should report the circumstances to the ULM-PD, by phone (318-342-5350) or in person at the ULM-PD located at 3811 Desiard Street, Monroe, LA 71209.

If any of the systems using technology fails, the campus would initiate face-to-face communication using Administrative and Residential Life staff members.
Crimes reported to pastoral or professional counselors will be exempt; also, privileged information protected by law, such as Medical Doctors or Attorney/Client, are exempt cases.

Emergency Notification:

ULM Safe App.

“ULM Safe App.” is the new app-based emergency notification system that provides instant notification capabilities during a crisis on campus.

As a member of the ULM community, you are registered with “ULM Safe” through your ULM-issued email account. To best utilize this alert system, we need you to insure “ULM Safe” has your appropriate contact information.

To update your information, you can download the “ULM Safe” app from either the Google Play or Apple stores. No login is required, but for full functionality, you will be prompted to allow location and a few other standard settings on your local device.

If your contact information changes, simply return to the “ULM Safe” app to update your information.

ULM Employees, Students, and Visitors will be able to update their contact information through the “ULM Safe” mobile app. When setting your profile in the app, please select your respective ULM engagement group which will help target the types of notices you may receive.

FAQ (frequently asked questions)

DOWNLOAD

App Store | **Google Play**

Your information will only be used for contacting you in the event of an emergency or important campus notifications and will not be shared.

Emergency Procedures:

ULM Emergency Response Plan

In Case of Emergency:

Call 911 and/or 318-342-5350

Emergency Response Plan:

The purpose of this Emergency Response Plan for Faculty & Staff is to provide important information in the event an emergency or natural disaster that occurs within the university or the general area and impacts normal operations.

https://webservices.ulm.edu/policies/download-policy/341

Emergency Evacuation Procedures:

Emergency Evacuation Procedures are coordinated by ULM's Environmental Health and Safety office, in coordination with ULM's Residential Life office each semester for all residential facilities on campus. Thus, the emergency response and evacuation procedures are tested at least twice each year and, for some of the buildings, multiple times a year.

Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. ULM's Environmental Health and Safety does not tell residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, ULM and ULM's Residential Life staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At ULM, evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building.

During the drill, occupants "practice" drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. Palm cards with educational information are distributed to residents re-entering a facility immediately after an evacuation drill. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides ULM an opportunity to test the operation of fire alarm system components.

Evacuation drills are monitored by ULM Police, ULM's Environmental Health and Safety Office, and ULM's Residential Life to evaluate egress (exit) and behavioral patterns. Reports are prepared by participating departments which identify deficient equipment so repairs can be

made immediately. Recommendations for improvements are also submitted to the appropriate departments/offices for consideration.

Students who live in ULM's Residence Halls receive information about evacuation and shelter-in-place procedures during their First-Floor meetings and during other educational sessions they can participate in throughout the year. Residential Life staff are trained in these procedures as well and act as an on-going resource for the students living in residential facilities.

General information about ULM's Emergency Response and Evacuation Procedures are published annually online as part of ULM's Annual Security and Fire Reports.

In Case of Emergency:

Call ULM Police Department at 318-342-5350,318-342-1911, or 911

For more information on the University Police Department visit them at ulm.edu/police.

Emergency Building Evacuation Procedures

In the event of a fire or other emergency please remember the following steps to safely evacuate the building:

1. Pull the fire alarm if it has not already sounded, so that everyone will be alerted of the need to evacuate the building. If the fire alarm has sounded, begin evacuation of the building.

2. All building occupants should exit the building at the nearest exit to the room that they are in. If the nearest exit is blocked due to fire or an emergency, the next safest exit should be used.

3. The last occupant of each room should shut the door to the room. This will help prevent fire and smoke damage to the room.

4. Once you have evacuated the building please go to the designated assembly area for your building, if it is safe to do so. Buildings may have more than one designated assembly area.

5. Department heads, directors, and supervisors must account for all of their employees after the evacuation. If a person is thought to be missing, tell emergency personnel (fire, police, safety, etc.) as soon as possible. Tell the emergency personnel the name of the missing person and the probable location in the building. Try to confirm that the person is actually missing. Make sure that they did not come out of a different exit. If possible, make sure that their car is still in the parking lot. If the person is located tell emergency personnel immediately so that they do not risk their lives looking for this person.

6. No one is allowed to re-enter the building until the fire department, police, safety, or other qualified personnel confirm that the building is safe to re-enter.

7. Once the evacuation is completed, the Building Safety Coordinator needs to complete and submit the fire drill/building evacuation report.

NOTE: Tests are performed on fire alarm systems periodically. In these cases, an announcement will be made in the building that if the alarm sounds do not evacuate the building because maintenance and testing are being completed on the fire alarm system.

EMERGENCY PROCEDURES IN CASE OF INJURY

Any ULM employee who experiences or witnesses an accident involving personal injury should first determine if the injured person requires assistance.

For any injury and/or property damage contact the ULM Police by calling 318-342-5350.

Employees

1. A DA2000 must be filled out whenever someone that receives a paycheck from ULM is injured.
2. Go to the immediate area of the accident.
3. Follow recommended emergency first aid procedures, as outlined. Once the safety of the employee has been assured, a report of the accident must be made.
4. Contact EHS office immediately (342-5177) and then your supervisor.
5. Ask the person or persons involved to describe what happened, if possible. Do not fix blame or find fault; just get the facts.
6. Survey the accident scene for information. Assemble any objects that might have contributed to the accident. **Take multiple pictures of everything.**
7. Determine if there were any witnesses to the accident and get their signed and dated, written accounts of the incident.
8. Take whatever steps are necessary to prevent recurrences until the condition can be permanently corrected.
9. The first employee to reach the accident scene is responsible for initiating the report. A completed report (DA2000) must be returned to EHS office within 24 hours of the accident.
10. A supervisor must fill out lines 16 through 23 and Root Cause Analysis.

Everyone Else

1. If anyone is injured on campus that does not receive a paycheck from ULM, a DA3000 must be filled out.
2. Go to the immediate area of the accident.
3. Follow recommended emergency first aid procedures, as outlined. Once the safety of the student/ non-employee has been assured, a report of the accident will be made.

4. Contact EHS office immediately (342-5177) and then your supervisor.
5. Remind the students/ non-employee that the purpose of the investigation is to determine cause.
6. Talk with the injured person(s) and/or witnesses to get the facts. Ask the student/ non-employee for his or her version. Have witness follow up with written statements of what they saw and heard (Facts only, not opinion or speculation).
7. Listen for clues in the conversation that might reveal accident causes. **Take multiple pictures of everything.**
8. Encourage the discussion of ideas for corrective action.
9. Study the possible causes.
10. Write a complete report, using the accident/ incident form DA3000. The first employee to reach the accident scene is responsible for initiating the report. Completed report must be returned to the EHS office within 24 hours of the accident.
11. Follow up to make sure all of the causes are corrected.

FIRST AID REQUIREMENTS

All employees must report any injury to their supervisor as soon as practical, at least by the end of the shift during which the injury occurred.

Minor injuries will be treated at the Student Health Center and the employee will be returned to work as soon as practical.

In the event of authorized medical treatment, the immediate supervisor will ensure the completion of the "INCIDENT/ACCIDENT INVESTIGATION FORM DA2000 and will forward a copy via the Department Head to the Human Resources Office.

If services of a physician are needed, the employee will be given authorization for treatment at the local treatment center designated by Health Services personnel. With the exception of an emergency situation, off campus treatment may be at the expense of the employee and not subject for compensation payment.

In case of a serious injury where the victim should not be moved except by trained emergency medical personnel, the University Police Dispatcher should be notified by calling **1-911** and given the details. In situations which might be life-threatening, the person at the scene should call **911** direct in order to save time.

The employee will provide his supervisor with the injury diagnosis and return to work will be by authorization by the attending physician.
Note: ULM does support a back-to-work program so that the injured can return to light duty if not able to return to regular duties.

Monitoring and Recording of Criminal Activity:

PUBLIC ACCESS TO THE POLICE CRIME LOG AND FIRE LOG:

The crime log is available for immediate access in a paper format at the front desk of the ULM-Police Department. Calls for assistance are listed along with important information about the location and type of crime, fire or call for service. Names and exact addresses are not provided. The log is also available online at **http://www.ulm.edu/police/index.html**

Security and Access to Campus Facilities:

Security of and Access to Campus Facilities:

ULM-PD is responsible for ensuring appropriate security measures are implemented to protect students, faculty, staff, and the general public from criminal activity. Additionally, the University should take all possible measures to prevent the theft of university property.

Responsibility:

The ULM-PD is responsible for ensuring that all campus security equipment and measures are functioning correctly. Additionally, the ULM-PD shall monitor and patrol the campus on a routine basis to ensure that all University facilities are secure. The ULM-PD are responsible for locking and unlocking buildings on a daily basis.

The Office of Information Technology (formerly the Computing Center) provides a wide variety of computing and network services for faculty, students, and administration.

Centralized computing resources include a combination of servers which support all campus network resources. The network is extended to about 60 buildings, 48 of which are connected via fiber. This network extends IP based Internet and research networks to departmental networks as well as stand-alone personal computers. Services include: network support (wired & wireless), training and orientation, configuration design and hardware specifications, site license software distribution, test grading, assistance with instructional media, and web and database development. Computing resources have also been provisioned for a more secure campus which includes electronic access controls and camera surveillance.

Recommended Systems

Purchasing Info for a DELL Computer

- *Please note, other systems & platforms may be added*

Office 365 Help Center

See this site **ULM Office 365** for information about Office 365, Outlook, mobile/desktop & more

Updated:

Multi-Factor Authentication (MFA)

OneDrive & Online Applications

Request **Groups** & **Teams**

Instructions:

How to Set Up **MFA** PDF

Outlook Mobile Set Up & Use PDF
Android | Apple IOS

Outlook Desktop PDF
-incl. Skype for Business

FAQ's

Residential Life FAQ for Quality Network Experience

Student Printing System Information
myPrint system at ULM

Frequently Asked Questions

The Physical Plant staff is responsible for the maintenance and repair of all campus buildings, building equipment, vehicles and grounds.

Routine and emergency work is performed during normal business hours (7:00 am to 4:30 pm Monday-Thursday, and from 7:00 am to 11:00 am on Friday) and emergency work is performed, as needed, after hours. Construction and renovation projects are also performed or managed, when and where approved.

To request routine service or to report non-emergency problems please use our Online Service Request Website 24 hours a day.
For emergency service:

- During normal business hours call 318-342-FIXX (3499).
- After hours call the University Police Department at 318-342-5350.

For additional information, please call the Physical Plant Administrative Office at 318-342-5170.

University of Louisiana at Monroe
Key Policy

Purpose

To ensure that all university keys are accounted for and used appropriately. To implement a tracking system for all university keys. To ensure the safe access and security to all university buildings.

Procedure

In order to obtain a key to a university building the following procedure will be followed:

1. Complete **a key request form** and have the form signed by the department head.

2. Submit the completed form to the physical plant.

3. The physical plant will then make the appropriate key. Once the key is made the physical plant will notify the employee requesting the key that it is ready. The employee will be required to come to the physical plant to receive their key.

4. Before the key is given to the employee, the employee will be required to identify themselves to physical plant personnel by presenting their university identification card. Once they have been positively identified, the employee will be required sign the authorization statement on the bottom of the **key request form**. This authorization will acknowledge that the employee is responsible for the key and will be charged an appropriate fee if the key is lost or if it is not returned upon termination of their employment with the university. The key number and the employee's name will be entered into a database in order to track university keys.

5. Upon termination of employment for any reason the employee will be required to turn in all assigned keys to the physical plant. Failure to turn in university keys will result in appropriate deductions from the employee's last paycheck. Upon return of the university keys the physical plant personnel will give the employee a receipt stating that the keys have been turned back in. The employee can then give a copy of this receipt to the human resource personnel to avoid being charged for the keys.

In the event a key is lost:

1. Report the situation to the physical plant immediately.

2. The physical plant **may** provide a copy of the lost key and will charge the employee an appropriate fee. If the physical plant determines that a copy of the key can be made then the employee will be required to follow the procedure above for requesting a new key.

3. For security sensitive areas it may be necessary to change the locks when a key is lost. If deemed necessary the employee will be charged an appropriate fee for this service. The decision to replace the key with a copy or change locks will be determined by the physical plant. If this is necessary all employees who have been issued this key will be issued a new key matching the new lock. These employees will have to come to the physical plant to receive their new keys.

If a key is damaged and no longer works:

1. Notify the physical plant by using the key request form.

2. Submit the damaged key with the key request form to the physical plant.

3. The process for getting a new key will be the same as listed above.

The Warhawk ID Services department is responsible for authorizing electronic access to university facilities in accordance with their Access Control Policy and Procedure.

Your ULM ID Card is the official University of Louisiana at Monroe identification card for students, faculty, staff and affiliates. It is also a meal card, an activities and events card and a stored-value gift card. Once issued, the card remains active as long as you are enrolled or employed at ULM.

Policy and Procedures:

1. The ULM-PD shall unlock and lock main building entrance doors to each main building on campus every day. The schedule for locking and unlocking will vary per building depending upon events, night classes, etc. Typically for most buildings during an active semester, buildings will be open between 6:30 – 10:30 am. Most buildings will be secured for the night between 10:00 – 10:30 pm. University Police shall physically check all entrance doors to ensure buildings are secured and no doors are propped open. The schedules are subject to change on a daily basis in accordance with university needs and requirements.

2. During normal University business hours, all University facilities are open to all faculty, staff, students, and the general public. Areas with restricted access will be locked, secured, and staffed to ensure security.

3. Employees shall lock their offices / work areas when they are not present. Additionally, it is recommended that all valuable items be stored out of sight (in closets, file drawers, desk drawers, etc.).

4. Department heads, Deans, Supervisors, etc. shall ensure that their department is secured at the end of each work day and also at any time when no employees will be present to monitor the security of the department.

5. Surveillance cameras will be used throughout campus facilities to supplement and assist in security. In most buildings all entrances / exits are monitored by a surveillance camera.

6. Electronic access control systems are employed throughout campus facilities to ensure that access of facilities after normal business hours is carefully monitored and controlled. Employees who require access to facilities outside of normal University business hours must have such access authorized by their supervisor in accordance with the ULM Facility Access Control Policy and Procedures. The electronic access control system will log the time and date an employee enters a university facility. Additionally, the surveillance camera will link with the access control system to provide a video of the employee entering the facility.

7. Employees, Department Heads, and Supervisors who are assigned responsibility for university property shall take all measures and precautions to ensure that university property is not stolen or misplaced. All actions regarding university policy shall be in accordance with University Property Control Policy and Procedures.

8. Access to Data on Computers – access to personal and sensitive data on computers shall be limited to only those employees who require access for official university business. Access to this data shall be carefully controlled by the ULM Computing Center in accordance with the University Computing Center Policies and Procedures Manual.

Additional Security Measures – additional security measures are routinely employed to ensure the safety and security of the university community. The ULM-PD are responsible for implementing most of the additional security measures in accordance with their policies and procedures manual.

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests and invitees. During non-business hour's access to all university facilities is by key, if issued, or by admittance via the ULM-PD or Residence staff.

In the case of periods of extended closing, the University will admit only those with prior written approval to all facilities. University policy establishes University business hours for all facilities; Monday through Thursday 7:30 am to 5:00 pm and Friday 7:30 am to 11:30 am. Residence halls are secured 24 hours-a-day. Over extended breaks, the doors of all halls will be secured around the clock. Some campus facilities have individual hours, which may vary at different times of the year.

Examples are the Recreation Center, Library and the Student Success Center. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Emergencies may necessitate changes or alterations to any posted schedules. The Crisis Response Team (CRT), **http://www.ulm.edu/safety/ulm_erp_rev08262016_rev2.pdf**, reviews trends and risk data and examines security issues such as landscaping, locks, alarms, lighting and communications.

Residence Halls:

Guide to Residential Life

The University of Louisiana at Monroe and the Residential Life staff are ready to make your college experience everything you have always wanted it to be and more.

This guide will introduce you to the numerous services offered by Residential Life and serve as a quick reference for policies and procedures.

The Residential Life Office strives to create a quality living environment that encourages students academically, socially, and personally; enhancing their growth of responsibility, and leadership. We provide numerous tools to help you become a part of the larger community and explore your distinctive identity.

The staff is continuously developing new and innovative initiatives to assist you in reaching your academic goals and help prepare you to successfully join the ever-expanding global economy.

The Guide to Residence Life can be *downloaded as a PDF.*

The ULM Student Policy Manual can be found online at www.ulm.edu/studentpolicy

The Office of Student Services can provide additional information concerning the ULM Student Policy Manual.

GREEK HOUSING:

Fraternity and Sorority houses are located off campus; these residences are privately owned. The Auxiliary Administration along with the ULM-PD is the liaison with fraternities and sororities.

Use of University Facilities:

With the exception of the University Conference Center, located on the 7th floor of the University Library, university departments and Recognized Student Organizations (RSO's) may use university facilities during official university hours (Mon-Thur. 7:30-5:00pm; Friday 7:30-11:30am) at no charge for basic meeting with no special requirements (i.e. RSO meets in a room without any assistance from university personal or other special requirements). The department or RSO must still schedule the room through the appropriate facility coordinator.

Outside organizations or groups will be charged a facility rental fee. The fee may vary depending upon if the organization is a government entity, a non-profit registered charity, a not-for-profit organization or a for-profit organization.

For private functions and community groups, standard rental rates will apply. Rental charges and additional equipment fees will vary among facilities.

Because of the uniqueness of each venue, the department having oversight for each venue will establish usage policies and charges specific to their facility and property.

Academic and Administrative Buildings:

Academic and administrative buildings are secured by university personnel. Hours of security may vary from building to building, depending on use. Like the residence halls, these buildings are equipped with fire safety equipment that includes smoke detectors and/or heat sensors that activate the central fire alarm system.

Maintenance of Campus Facilities:

The Physical Plant staff is responsible for the maintenance and repair of all campus buildings, building equipment, vehicles and grounds with a concern for safety and security; campus facilities are patrolled by the ULM-PD.

Routine and emergency work is performed during normal business hours (7:30AM to 5:00PM) Monday-Thursday, and from (7:30AM to 11:30AM on Friday). Emergency work occurring after hours is performed as needed.

Construction and renovation projects are also performed or managed, when and where approved.

The grounds are groomed for not only beautification but for safety reasons: report and/or repair non-functioning lights or other security hazard.

To request routine service or to report non-emergency problems please use our Online Service Request Website 24 hours a day.

For emergency service:

- During normal business hours call 318-342-FIXX (3499).
- After hours call the University Police Department at 318-342-5350.

For additional information, please call the Physical Plant Administrative Office at 318-342-5170.

University of Louisiana at Monroe (ULM) General Safety Rules:

It is essential that all workers are aware of safe practices and include them in all activities on or off the job. All University employees, as a condition of employment, must abide by and follow all safety regulations and standards, written or implied, for the purpose of protecting the individual from bodily injury and preventing damage to equipment and property. As noted, the following items are general in nature and not all inclusive of every situation or condition.

1. Smoking is prohibited on campus.

2. Candles may not be burned in the work place.

3. Possession of unauthorized firearms, alcoholic beverages, illegal drugs, or unauthorized medically prescribed drugs will not be tolerated in the work place.

4. Personal protective equipment will be used when required to protect the worker from potential hazards that cannot be eliminated. Faculty, Foremen and Supervisors will ensure availability and proper use.

5. Accidents, near misses, injuries, and property damage should be reported to the supervisor immediately, regardless of the severity of the incident. The supervisor will see that injured employees receive medical attention and that all necessary reports are completed.

6. Employees will inspect their individual workstations before each shift to ensure that equipment, tools and vehicles are maintained in proper working condition.
Any situation that requires a work order will be brought to the attention of the supervisor who will take necessary steps to see that it is done.

7. Whenever there is a question concerning the safety of a task or working condition, the supervisor should be consulted before commencing the task.

8. Proper lifting techniques will be used and workers will get assistance when a load is too heavy or too bulky for one person to handle safely. Workers should never attempt to catch a falling object.

9. All drivers will utilize restraint belts and will not start the vehicle until all passengers are properly buckled. Vehicle operators must be trained and properly certified or licensed. They must follow all state and local codes when operating University vehicles or equipment on or off campus. Riders in the back of pickups/trucks must be seated within the bed and not on sides of the vehicle.

10. Workers will report any unsafe working conditions or acts to their supervisors.

11. Horseplay and fighting will not be tolerated.

12. Workers should report the use of any prescription and/or non-prescription medicine/drug use to their supervisor. Some drugs or medicines may cause the user to react in a manner that is not normal, become drowsy or possibly unconscious. Some medicines may cause a person to be incapable of operating a vehicle or machinery.

13. Employees working alone in potentially hazardous operations including the performance of any experiments or who work late at night must have someone within contact distance and should notify the department head or supervisor during the work day or the University Police after working hours.

14. Workers should maintain an orderly work environment and work procedures. All tools and equipment should be stored in designated places. Scrap and waste material should be put in a designated refuse container.

15. Employees should know safety rules and emergency procedures regarding first aid, evacuation routes, and fire department notification procedures for their work location.

16. Employees who ignore or do not comply with safety requirements may receive disciplinary action and, in extreme circumstances, may have their employment terminated.

Education Programs:

University annual educational campaign consisting of presentations that include distribution of educational materials to new students and new employees; participating in and presenting information and materials during new employee orientation; and the delivery of ongoing awareness and educational programs to all employees and students throughout the year.
The University offered the following **primary prevention and awareness programs for all incoming students** in 2023:

Name of Program	Date Held	Location Held	Which Prohibited
Freshman Orientation	During PREP Session	Hanger or Brown Theater	SAS, ROP, AD
Campus Residential Hall Orientation	Beginning of each Semester	Resident Halls	SAS, ROP, AD
International Students	Beginning of each Semester	CNSB	SAS, ROP, AD
Sexual Misconduct Awareness and Prevention	Beginning of each Semester	Various Locations	DAV, SA, DOV, S
Safe Zone	Various times	Sub Ballroom	SAS
Pharmacy Program Safety	Beginning of each Semester	Bienville Building	SAS, ROP

- **DOV means Domestic Violence, DAV=Dating Violence, SA=Sexual Assault, S=Stalking, AD=Alcohol &Drugs, SAS=Safety & Security, ROP= Role of University Police**

Alcohol Policy (General)

University of Louisiana Monroe, Alcohol Policy

The University is committed to the health, safety and well-being of each member of the University of Louisiana at Monroe community. In order to further student learning, development and success and to promote the University's academic mission, ULM fosters an environment of personal and collective responsibility and respectful citizenship. This means that all members of the university community – students, faculty, and staff – have a role in safeguarding a healthy learning environment free of the consequences of alcohol misuse. The University also strives to

create a culture that supports students who do not use alcohol and students who use alcohol in a safe, legal and responsible fashion.

Legal Background:

Members of the ULM community are expected to abide by all federal, state and local laws. Including those governing alcohol consumption and distribution. Under Louisiana law, it is illegal for anyone under the age of 21 to purchase alcohol or to possess alcohol in a public space. It is also illegal for anyone to furnish alcohol to an individual under the age of 21.

While it is not the responsibility of most ULM officials to enforce state law, it is the responsibility of the University Police Department, and accordingly they enforce all state alcohol laws when they encounter violations. All community members should understand the law and, as individuals', ensure that they themselves do not violate it.

Furthermore, it is the responsibility of all University community members to ensure that the University does not, through their actions, violate the law.

Accordingly, official University functions, including events held by Recognized Student Organizations, are not allowed to provide alcohol to those under 21 years of age, and no University funds may be used to purchase alcohol for that purpose. Violations of this requirement can result in both criminal prosecution and University disciplinary action.

Responsible Alcohol Use:

ULM students, faculty and staff are expected to behave responsibly, both in the classroom and outside, both on campus and off. The University is especially concerned about the misuse of distilled alcohol products (e.g., hard alcohol) and the dangers that arise from that misuse.

All students should understand the physical and behavioral effects of alcohol misuse, and should avoid such misuse themselves. In addition, they are expected to do their part to ensure the safety of fellow students whom they perceive to be engaged in reckless drinking behavior or to be suffering from its consequences.
The University provides educational resources to assure that students, faculty and staff understand the effects of alcohol misuse and know how to respond when they perceive others to be engaged in dangerous behavior.

Students, faculty and staff are expected to make healthy, responsible choices concerning their personal use of alcohol and the University supports them in this endeavor through education and other resources. The University sponsors activities and programs focused on students who choose not to drink or to drink lightly, as well as resources and services to assist students who need help for themselves or others related to alcohol use.

Residence Halls, Suites and Apartments:

The University do not allow the possession or consumption of alcoholic beverages in the Residence Halls, Suites or Apartments located on university property.

General Provisions:

The University does not allow the possession of open containers of alcoholic beverages on campus or in any parking areas on campus except for designated events and in designated areas.

➢ Non-Alcoholic beverages (other than water) and non-salty food must be readily available and provided in sufficient quantities throughout the event

➢ Wrist bands must be provided by UPD for individuals who are 21 years of age or older.

➢ Alcohol sales must end 45 minutes before the scheduled event is over.

➢ Alcohol beverages of bulk quantity or common source (kegs, jungle juice, etc.) may not be purchased, accepted as a donation or used under any circumstances. This provision also applies to third-party vendors.

➢ Open parties (those with unrestricted access) are prohibited.

➢ ULM student groups may only serve Beer and Wine at their events on campus.

➢ BYOB events on campus are prohibited.

➢ Student Organizations must register all on-campus events on "Wingspan", the on-line organizational website.

➢ Student Organizations must have their faculty/staff advisor present for the duration of the event at all on-campus events where alcohol is present.

Insurance:

If alcohol is to be served at an event, a general liability policy shall be endorsed to provide liquor liability and coverage for the event. ULM must be named a co-insured on the policy. If alcohol is to be sold, a third-party licensed vendor must be retained.

ULM does not have a license to sell alcohol.

Security (University Police):

All (public/non-university) events where alcohol is present will require University Police officer(s) to be present.

Major university events and student events where alcohol is available will be required to have a university police presence. The number of officers needed will be determined by the venue director and UPD.

Intimate university events (by invitation only) may be excluded from this policy with approval from the President or Vice President for Student Affairs.

Recognized Student Organizations will follow
http://catalog.ulm.edu/content.php?catoid=30&navoid=3746

Authority, Application and Enforcement:

Responsibility for application for the Student Alcohol Policy resides with the Vice President for Student Affairs. The Dean of Students, The Office of Student Life and Leadership, ULM Counseling Center, Residential Life, Human Resources, University Police and community agencies will work together to coordinate and implement alcohol programming for the university community.

The University Police Department enforces federal, state and local laws for our students, faculty, staff, community members, guests and visitors.

Alcohol and Amnesty Policy for Recognized Student Organizations (RSO's)

OFF CAMPUS PARTIES, FUNCTIONS, RESIDENCES and/or SOCIAL EVENTS (RSO's):

A. Each student organization must have a designated faculty/administrative staff advisor throughout the school year in order to function as a Recognized Student Organization (RSO) All advisors (faculty/staff/alumni) must be registered in the Office of Student Life and Leadership and registered on Wingspan, the on-line RSO web-site.

An advisor is required to attend all On-Campus after hour social events sponsored by their organization if alcohol is served. The advisor is strongly encouraged to attend any off-campus functions as well. It is also the responsibility of the faculty/staff advisor to abide by and to assist in ensuring that all of the members of the organization abide by University, State and Local laws and to assist the organization in maintaining an up-to-date constitution and officer's list on Wingspan.

B. Student Organizations or groups, and their elected officers will assume complete responsibility for on & off-campus activities, including conduct of any and all participants attending such functions. Failure to accept and/or discharge this responsibility will subject the violating student organization or group to suspension of social privileges and/or revocation of university recognition.

C. All construction affiliated with a student organization, including but not limited to props, walkways, decks and swimming pools, shall follow city and state building codes.

D. All organizations scheduling activities where alcohol will be present must abide by the following guidelines:

1. The possession, use and/or consumption of alcoholic beverages must follow any and all applicable laws of the state, parish and city.

2. The elected officers will assume responsibility and/or hire University, City or local parish officers for checking proper ID's (driver's license) and providing wristbands or stamps to individuals who are 21 years of age and eligible to consume alcoholic beverages. These measures help

3. No alcoholic beverages may be purchased through the chapter treasury nor may the purchase of alcoholic beverages for members or guests be undertaken or coordinated by any member in the name of or on behalf of the organization.

4. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor. (I.e., those under legal drinking age)

5. No organization may co-sponsor an event with an alcohol distributor, charitable organization, or tavern/bar (defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold or otherwise provided to those present.

6. No organization may sponsor, co-sponsor or co-finance a function where alcohol is purchased by any of the host groups or organizations.

7. "Open Parties", where alcohol is present; meaning those with unrestricted access by non-members of the organization without specific invitation, shall be PROHIBITED. Private parties can be held on organization property or through leasing an off-campus facility. A guest list should be retained during "private parties" and kept on file through the end of each semester following the party.

8. Organizations whose national policies require members to sponsor activities utilizing BYOB (Bring your own beverage) instead of licensed third-party vendors are required to bring the written policy from their National Office to have on file with the Coordinator of Student Development (SC Room 257) and are advised to strictly adhere to that policy and its mandates. BYOB does not release the organization from checking proper ID's and issuing wristbands. National organizations BYOB policies do not supersede University policies or state, local and city laws.

9. No member shall permit, tolerate, encourage or participate in "drinking games".

10. Organizations cannot require members to be present at an alcohol function.

11. No alcoholic beverages of bulk quantity or common sources (kegs, cases, jungle juice, hard liquor etc.) may be purchased, accepted as a donation or used under any circumstances. Beer and wine only will be allowed. Providing a common source of any alcoholic beverage – be it beer, alcoholic punch, or an open bar – implies that it is provided by or on behalf of the organization, regardless of who actually purchased it. In addition, no alcohol may be served from common source containers on organization property or at organizational events. This provision also applies to third party vendors.

12. Non-Alcoholic beverages (other than water) must be readily available and in sufficient quantities for members and their guest. The non-alcoholic beverages must be displayed in equal prominence along with the alcoholic beverages.

13. An amble supply of non-salty food must be provided at all events where alcohol is present and must be displayed in equal prominence along with the alcoholic beverage.

14. Events must be centered on a theme; not alcohol. Organizations are strongly advised to select themes which are considered in good taste and which are not considered to be insensitive to any group.

15. No "cover charge" (door charge/walk-up charge) may be imposed at social events where alcohol is present. Only members and invited guest with 'pre-ticket" sales are authorized to attend.

16. Only licensed and insured third-party vendors may sell alcohol to participants at a social event. The organization is prohibited from such sales. a. A fair market value for the alcoholic beverage must be collected by the vendor for each individual drink served and the student organization is not allowed to subsidize the sale. b. One "price" for "all you can drink" is not allowed under any circumstances. c. Only certified bartenders will be allowed to sell alcoholic beverages d. Third party vendor must not be associated with the sponsoring organization.

17. Alcoholic beverages cannot be provided as free awards.

18. The possession, sale, and/or use of any illegal drugs or controlled substances is strictly prohibited.

19. Designated drivers are required for all events where alcohol is available. (a 20-1 ratio for attendees to drivers shall be used).

20. Organizations with designated housing must not exceed the fire marshals' number for occupancy. (Fire Marshals certificate of occupancy must be on file with the Office of Student Life and Leadership.)

21. The expressed or implied consent of a person to any illegal actions shall not be considered an exception to this policy and is not defensible as a violation thereof.

- **Special note**: Philanthropic events held on or off-campus where a ULM organization is raising money for a specific cause must be registered and approved on Wingspan.

THE UNIVERSITY STRONGLY ENCOURAGES THE HIRING OF POLICE (UPD, CITY OR PARISH OFFICERS) AT ANY OFF-CAMPUS EVENT WHERE ALCOHOL IS PRESENT.

On-campus events will require ULM Police to be present if alcohol is available.
SPECIAL NOTE: ALL OF THE OFF-CAMPUS POLICIES WILL APPLY TO ON-CAMPUS EVENTS WITH THE FOLLOWING ADDITIONS:

1. Any student organization sponsoring a social event on-campus must have the event registered and approved on Wingspan.

2. A faculty/administrative staff or official alumni advisor(s) must be present for any on-campus, after hours' social event where alcohol is available. (Note: all advisors should be registered on Wingspan)

3. On-Campus events must end by 11p.m. Sunday through Thursday and events must end by 1:00 a.m. on Friday and Saturday. Any exceptions must be approved by the Director of Student Life and Leadership and the Vice President for Student Affairs.

4. A minimum of three University Police will be required at on-campus events where alcohol is available. UPD will provide one officer to check proper identification (Driver's License) and issue wrist bands for those individuals who are 21 years old and legally eligible to consume alcohol if they choose to do so. These measures help to ensure that only those of legal drinking age are served alcohol. UPD and the venue director will determine the actual number of officers needed for the event. Officers will be paid through University Payroll, cash or check. UPD will also need an estimated number of attendees.

5. Alcohol beverage sales must cease 45 minutes before the conclusion of the event.

6. No ice chest are allowed inside the university venues by members or guest of an organization.

7. Only licensed and insured third party vendors may sell alcohol to participants at a social event. The RSO is prohibited from such sales.

8. Only certified Bar Tenders over the age of 21 will be allowed to sell or distribute alcoholic beverages.

9. There are no “bring your own beverage parties” also known as “BYOB” allowed on campus.

DEFINITIONS:

RECOGNIZED STUDENT ORGANIZATION means an association of students or group which has complied with the formal requirement and has been approved for university recognition through Office of Student Life and Leadership.

MEMBER OF THE UNIVERSITY COMMUNITY means any University administrator or official, instructor, student, staff member, or employee of the University

UNIVERSITY PREMISES or UNIVERSITY-RELATED PREMISES means all land, buildings, facilities, and equipment owned, leased, on loan, or controlled by the University. For organizational housing near the university (designated by the CLERY patrol area of UPD), it is understood by the University of Louisiana Monroe and local fraternity / organizational house corporations that fraternity / organizational houses are privately owned or leased facilities located on private property and are not on university property.

- BYOB means “bring your own beverage”
- UPD – University Police Department
- MPD – Monroe Police Department
- OPSO – Ouachita Parish Sheriff’s Office

Alcohol Medical Amnesty Policy:

Purpose: The purpose of the policy is to remove barriers and increase the likelihood that students who require emergency medical assistance as a result of high-risk alcohol consumption will receive such assistance. This policy will provide an opportunity for a caring intervention that will not result in a disciplinary action from the Office of Student Services (Student Conduct).

The Medical Alcohol Amnesty Policy is a way for the University of Louisiana Monroe to reduce the harmful consequences caused by the abuse of alcohol. This policy is designed to promote responsible decisions when students are faced with medical emergencies requiring emergency medical attention. Emergency medical attention is defined as admittance to a hospital. This policy is in place to encourage students to not fear seeking the help of others when faced with a high-risk alcohol intervention.

Students who qualify for medical amnesty will not receive any sanctions from the Office of Student Services (Student Conduct).

The University of Louisiana at Monroe does not condone under-age drinking but does recognize that it is occurring and has implemented this policy in hopes that it will encourage more students to make the appropriate decision to call for help when emergency medical attention is needed.

Qualifying for Medical Amnesty:

There are three categories for who qualifies for medical amnesty and what is required of them for it to be granted. All categories apply to both on-campus and off-campus in regard to Student Conduct allegations. The three categories are described below:

Persons in need of Emergency Medical Attention:

Students who receive emergency medical attention and are hospitalized directly related to the consumption or use of alcohol may be eligible to receive medical amnesty.

Students will be referred to the Office of Student Services and if the students qualify for medical amnesty, no disciplinary actions will be issued from the Office of Student Services. Students may be referred to additional resources on our campus and will be required to follow through with the requirements in order to receive amnesty, such as meeting with our Substance Awareness Counselor within a short time after being hospitalized.

The Office of Student Services has the authority to notify the parent(s) or legal guardian(s) of students under the age of 21 (who are claimed as dependents for income tax purposes) who receive medical amnesty of the situation which has triggered the use of the medical amnesty policy. Students who receive emergency medical attention may be granted medical amnesty only once while enrolled at the University of Louisiana at Monroe. Any subsequent violation will result in a referral to Student Services

Other Individuals Present:

Students who help seek emergency assistance on behalf of persons experiencing alcohol related emergencies or lend a helping hand to the emergency situation are eligible to receive amnesty. Students may or may not be referred to the Office of Student Services. If students are referred, they may be granted amnesty and will not receive any disciplinary actions from the Office of Student Services. Students may be required to participate in an appropriate educational program or referred to additional resources on our campus in order to receive amnesty. In order to encourage students to be proactive in helping others, the University does not limit the number of times a student can seek amnesty while assisting others during an alcohol-related emergency.

Clubs/Organizations:

A representative of a university recognized club or organization (RSO) hosting an event is required to seek medical assistance in a medical emergency to be eligible for medical amnesty as it applies to clubs/organizations.

Representatives from the organization may be required to meet with the Office of Student Services or the Coordinator of Student Development. Clubs/organizations that qualify for medical amnesty will not be charged or sanctioned for violations of the University's alcohol-related policies, and the incident will not be noted on the club/organization's record.

Organizations may be required to participate or organize an appropriate educational program to the organization and its members. Medical amnesty for a club/organization is granted to the club/organization only. Members of the organization must qualify for medical amnesty as described previously. Clubs/organizations may only be granted medical amnesty once per academic school year and only for appropriately recognized events of their organization.

Limitations of Medical Amnesty:

Medical amnesty applies to incidents that require emergency medical attention and the student is taken to the hospital directly related to the consumption or use of alcohol. The policy does not apply to any type of drug related behavior including use, possession, or distribution. Additionally, the policy does not apply to other prohibited conduct, such as, but not limited to assault, theft, driving while impaired, property damage etc. If other prohibited conduct occurs, the student(s) will be held responsible by the University and the Office of Student Services (Student Conduct) for those violations.

Nothing in this policy shall prevent an individual who has enforcement obligations under state or federal law to report, charge, or take other action related to the possible criminal prosecution of any student.

Louisiana Law and Alcohol:

§93.10. Definitions

For purposes of R.S. 14:93.10 through 93.14, the following definitions shall apply:

(1) "**Alcoholic beverage**" means beer, distilled spirits, and wine containing one-half of one percent or more of alcohol by volume. Beer includes but is not limited to ale, lager, porter, stout, sake, and other similar fermented beverages brewed or produced from malt wholly or in part or from any substitute therefor. Distilled spirits include alcohol, ethanol, or spirits or wine in any form, including all dilutions and mixtures thereof from whatever process produced.

(2) "**Public possession**" means the possession of any alcoholic beverage for any reason, including consumption, on any street, highway, or waterway or in any public place or any place open to the public, including a club which is de facto open to the public. "Public possession" does not include the following:

a) The possession or consumption of any alcoholic beverage:

(i) For an established religious purpose

(ii) When a person under twenty-one years of age is accompanied by a parent, spouse, or legal guardian twenty-one years of age or older.

(iii) For medical purposes when purchased as an over-the-counter medication, or when prescribed or administered by a licensed physician, pharmacist, dentist, nurse, hospital, or medical institution.

(iv) In a private residence, which shall include a residential dwelling and up to twenty contiguous acres, on which the dwelling is located, owned by the same person who owns the dwelling.

(b) The sale, handling, transport, or service in dispensing of any alcoholic beverage pursuant to lawful ownership of an establishment or to lawful employment of a person under twenty-one years of age by a duly licensed manufacturer, wholesaler, or retailer of beverage alcohol.

(3) **"Purchase**" means acquisition by the payment of money or other consideration. Purchase does not include such acquisition for medical purposes either when purchased as over the counter medication or when prescribed or administered by a licensed physician, pharmacist, dentist, nurse, hospital, or medical institution.

Acts 1995, No. 639, §1; Acts 1996, 1st Ex. Sess., No. 78, §1; Acts 2011, No. 264, §1; Acts 2015, No. 212, §1.

R.S. 93.11. Unlawful sales to persons under twenty-one

A. Unlawful sales to persons under twenty-one is the selling or otherwise delivering for value of any alcoholic beverage to any person under twenty-one years of age unless such person is the lawful owner or lawful employee of an establishment to which the sale is being made and is accepting such delivery pursuant to such ownership or employment. Lack of knowledge of the person's age shall not be a defense.

B. Whoever violates the provisions of this Section shall be fined not less than five hundred dollars nor more than one thousand dollars or imprisoned for not less than thirty days nor more than six months, or both. Acts 1995, No. 639, §1; Acts 1996, 1st Ex. Sess., No. 78, §1; Acts 2006, No. 570, §1.

§93.12. Purchase and public possession of alcoholic beverages; exceptions; penalties

A. It is unlawful for any person under twenty-one years of age to purchase or have public possession of any alcoholic beverage.

B. (1) whoever violates the provisions of this Section shall be fined not more than one hundred dollars.

(2) Any person apprehended while violating the provisions of this Section shall be issued a citation by the apprehending law enforcement officer, which shall be paid in the same manner as provided for the offenders of local traffic violations. A citation issued by a law enforcement officer for such violation shall not be included on the person's criminal history record.
(3) In addition to the penalties provided in Paragraph (1) of this Subsection, the driver's license of any person violating the provisions of this Section may be suspended upon conviction, plea of guilty, or nolo contendere for a period of one hundred eighty days. Upon conviction, plea of guilty, or nolo contendere, the court shall surrender the driver's license to the Department of Public Safety and Corrections for suspension in accordance with the provisions of this Section. Upon first conviction, the court may issue an order which authorizes the department to issue a restricted driver's license upon a demonstration to the court that a hardship would result from being unable to drive to school or work.

Such restrictions shall be determined by the court.
Acts 1995, No. 639, §1; Acts 1996, 1st Ex. Sess., No. 78, §1; Acts 2005, No. 165, §1; Acts

R.S.93.13. Unlawful purchase of alcoholic beverages by persons on behalf of persons under twenty-one

A. It is unlawful for any person, other than a parent, spouse, or legal guardian, as specified in R.S. 14:93.10(2) (a) (ii), to purchase on behalf of a person under twenty-one years of age any alcoholic beverage.

B. (1) whoever violates the provisions of this Section shall be fined not more than five hundred dollars or imprisoned for not more than thirty days, or both.

(2) In addition to the penalties provided in Paragraph (1) of this Subsection, the driver's license of any person violating the provisions of this Section may be suspended upon conviction, plea of guilty, or nolo contendere for a period of one hundred eighty days. Upon conviction, plea of guilty, or nolo contendere, the court shall surrender the driver's license to the Department of Public Safety and Corrections for suspension in accordance with the provisions of this Section. Upon first conviction, the court may issue an order which authorizes the department to issue a restricted driver's license upon a demonstration to the court that suspension of his driving privileges will deprive him or his family of the necessities of life or prevent him from earning a livelihood. Such restrictions shall be determined by the court. Acts 1995, No. 639, §1; Acts 1996, 1st Ex. Sess., No. 78, §1; Acts 2005, No. 165, §1.

SUBSTANCE ABUSE PREVENTION POLICY:

THE DRUG FREE SCHOOLS AND COMMUNITIES ACT:

The Drug-Free Schools and Communities Act (DFSCA) of 1989 - also known as the Drug-Free Schools and Campuses Act - requires institutions of higher education to establish policies that address unlawful possession, use, or distribution of alcohol and illicit drugs. The DFSCA also requires the establishment of a drug and alcohol prevention program.
All members of the ULM community are encouraged to review the information on the following pages. This information is distributed on an annual basis.
Students, faculty, and staff may request information on the Drug-Free Schools and Campuses Act by contacting the Dean of Students at 318-342-5230.

STANDARDS OF CONDUCT:

Use of illegal drugs, and the illegal use of alcoholic beverages, is identified as “conduct which adversely affects the university community.” University regulations prohibit any unlawful possession, use, distribution, or sale of alcohol and other drugs by university students, faculty, staff, or guests to the University, on university-owned property and at all University sponsored activities.

ULM students are also prohibited from the illegal use of drugs or alcohol whether on or off campus.

The legal age for the consumption of alcohol is 21 years of age. Any underage student consuming alcohol is violating standards for student conduct. Additionally, excessive alcohol use can lead to additional violations, such as driving while intoxicated or public intoxication.

Students living on campus (ULM Housing) should note that "The Office of Residential Life has a zero-tolerance policy when it comes to illegal drug use or possession."

Standards of Conduct for Students:

5.01
Each student and/or guest assumes an obligation to obey all University rules and regulations made by properly constituted authorities.

5.02
The "Standards of Conduct for Students" outlines behavior expected by the University. Standards of conduct covering all aspects of human behavior cannot be written; therefore, omission of an offense from the written "Standards of Conduct for Students" does not prohibit the University from bringing charges for that offense. Municipal, Parish, State and Federal statutes cover many types of behavior not specified in university regulations.

5.03
Conduct regulations for students attending the University of Louisiana at Monroe and for officially recognized student organizations are designed to create and to promote a wholesome educational environment. Student and student organization conduct in the environment of an institution of higher learning is expected to be exemplary at all times.

Conduct regulations at the University require each student and student organization to exercise respect for Federal, State, Parish and Municipal laws and to conduct personal affairs and activities both on and off campus to reflect credit both to the student, to the student organization, and to the University. To promote this goal, the University does not permit the following activities:

Standards of Conduct for Students (Section Five)

Section Five:

Acts Contrary to Individual Rights
Acts Contrary to Orderly Activities
Acts Contrary to Property Rights
Acts Contrary to Public Health and Safety
Acts Contrary to Stated Policy
Acts of Dishonesty Misuse or Unauthorized Possession
Other Acts of Misconduct

LEGAL SANCTIONS UNDER LOCAL, STATE, AND FEDERAL LAW FOR THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL:

Legal Sanctions:

Various federal and state laws and regulations apply to employees and students of ULM including Federal Drug Free Work Place Act of 1988, the Drug-Free Schools and Communities Acts Amendments of 1989 (Public Law 101-226), and Revised Statutes of the State of Louisiana.

Federal Sanctions:

• 21 U. S. C. 841 makes it a crime (a) to manufacture, distribute, or dispense, or possess with intent to manufacture, distribute, or dispense, a controlled substance; or (b) to create, distribute, or dispense, or possess with intent to distribute or dispense, a counterfeit substance.

• The Controlled Substances Act places all substances which are in some manner regulated into one of five schedules. The CSA provides penalties for unlawful manufacturing, distribution, and dispensing of controlled substances.

• The U. S. Code establishes and authorizes the U. S. Attorney General to revise as needed, classifications of controlled substances. Schedule I is comprised essentially of "street drugs" and Schedule V is comprised of drugs with a "low potential for abuse" when compared with drugs in schedules I-IV. Examples of Schedule I drugs are heroin and marijuana. PCP, for example, is a Schedule II drug. Amphetamine is a Schedule III drug, while Barbital is a Schedule IV drug. An example of a Schedule V drug would be a prescription medication with not more than 200 mg. of codeine per 100 grams.

• The penalties are determined by the schedule of the drug or other substance, and sometimes are specified by drug name, as in the case of marijuana.

• Penalties for first offenses include a fine up to $10 million and/or a prison term up to life, but no less than 1 year.

• For the Drug Enforcement Agency's complete list of Federal Trafficking Penalties for Schedules I-V and Marijuana, please see: dea.gov

*Penalties for subsequent violations of the above-described provisions are progressively more severe than the initial convictions. Penalties, laws, and statutes may change without notice. This list is not intended to be comprehensive. For a complete list of drug and alcohol related offenses, please contact the appropriate law enforcement agency.

It is unlawful in Louisiana to produce, manufacture, distribute, dispense, or possess illegal drugs. The most common illegal drugs on college campuses are marijuana, opium derivatives, hallucinogens, depressants, cocaine, cocaine derivatives, methamphetamines, and amphetamines. The Criminal Code of Louisiana carries specific penalties for the possession and

use of illegal drugs. Louisiana Revised Statute 40:891.3, Violation of Uniform Controlled Dangerous Substances Law; Drug Free Zone, states that any person who violates a provision of the Uniform Controlled Dangerous Substances Law (Louisiana Revised Statute 40:966-970) while on any property used for school purposes by any school, within two thousand feet of any such property, or while on a school bus, shall, upon conviction, be punished by the imposition of the maximum fine and be imprisoned for not more than one and one-half times the longest term of imprisonment authorized by the applicable provisions of R.S. 40:966 through 970 of the Uniform Controlled Dangerous Substances Law.

Louisiana State Sanctions:

• **Possession of Amphetamine or Methamphetamine**: The offender shall be imprisoned with or without hard labor for not more than five years and, in addition, may be sentenced to pay a fine of not more than five thousand dollars.

• **Possession of Phencyclidine**: The offender shall be sentenced to imprisonment with or without hard labor for not less than five nor more than twenty years and may be sentenced to pay a fine of not more than five thousand dollars, or both.

• **Possession of Marijuana or Synthetic Cannabinoids**: The offender shall be fined not more than five hundred dollars, imprisoned in the parish jail for not more than six months, or both. On a second conviction the offender shall be fined not less than two hundred fifty dollars, nor more than two thousand dollars, imprisoned with or without hard labor for not more than five years, or both.

• **Possession of Cocaine or of a mixture or substance containing a detectable amount of cocaine or of its analogues:** The offender shall be sentenced to serve a term of imprisonment with hard labor of not less than five years, nor more than thirty years, and to pay a fine of not less than fifty thousand dollars, nor more than one hundred fifty thousand dollars.

• Possession of a classified controlled dangerous substance, unless such substance was obtained directly or pursuant to a valid prescription or order from a practitioner:

• The offender shall be imprisoned with or without hard labor for not more than five years and, in addition, may be required to pay a fine of not more than five thousand dollars.

Additional guidelines, including federal legal sanctions for violations of drug and alcohol laws are also available in the Office of Office of Student Life and the Office of Human Resources.

Controlled Dangerous Substances, Schedule I – IV (R.S. 40:981.3)

It is unlawful to possess, sell, distribute, or manufacture those drugs listed in the relevant Louisiana statute(s). These drugs include, but are not limited to, marijuana; cocaine; ‘‘crack’’ cocaine; methamphetamines; heroine; ‘‘rush’’ LSD; ‘‘and prescription drugs without a valid

prescription from a licensed physician. Individuals found guilty of a drug violation are subject to a fine of not less than $500, imprisonment at hard labor for up to 30 years, or, if found selling illegal drugs on campus, imprisonment at hard labor for up to 45 years.

The Drug-Free Workplace Act of 1988 ("Act")

It is a U.S. federal legislation that tries to reduce drug use within organizations that have contracts with the federal government. The Workplace Act directly affects federal contractors as well as organizations that receive grants from the federal government. The Act requires organizations and companies to agree to run a drug-free workplace before entering into a contract or grant program with the U.S. government.

The Act established formal guidelines for federal contractors and those who receive federal grants. The Act requires organizations to post antidrug-use policies within the workplace and provide employee awareness training on drug use policies.

All covered contractors and grantees must maintain a drug-free workplace. However, the specific components necessary to meet the requirements of the Act vary based on the type of organization.

Faculty sanctions are listed under the:

Faculty Handbook: http://www.ulm.edu/hr/

Drug-Free Workplace: https://webservices.ulm.edu/policies/download-policy/375

Unclassified staff sanctions are listed under the:

Unclassified Employee Handbook: http://www.ulm.edu/hr/

Drug-Free Workplace: https://webservices.ulm.edu/policies/download-policy/375

Classified staff requirements are noted in the:

Classified Employee Handbook: http://www.ulm.edu/hr/

Drug-Free Workplace Policy: https://webservices.ulm.edu/policies/download-policy/375

Contact the Department of Human Resources for assistance and services at 318-342-5140.

Health Risks:

Specific serious health risks are associated with the use of alcohol and illicit drugs. Some of the major risks are listed below.

Alcohol and Other Depressants (barbiturates, sedatives, and tranquilizers)

Addiction and accidents can occur as a result of impaired ability and judgment. Alcohol poisoning and overdose is also possible when used with other depressants. Damage to a developing fetus, heart and liver may also occur.

Marijuana:

Marijuana impairs short-term memory concentration, learning, thinking, and physical coordination. It may exert a toxic effect on brain nerve cells and thus produces euphoria and memory loss. Marijuana joints appear to produce approximately the same lung damage and potential cancer risk as smoking 5 times as many cigarettes. Use can increase the risk of emphysema as well. It also can interfere with judgment, attention span, concentration, and overall intellectual performance. It may cause psychological dependence and compromise the immune system. Marijuana impairs driving ability.

Cocaine:

Use can cause addiction, cardiovascular system damage including heart attack, brain damage, seizures, lung damage, severe depression, paranoia, and psychosis. Similar risks are associated with other stimulants, such as speed and uppers.

Nicotine:

Tobacco smoke contains thousands of chemical compounds, many of which are known to cause cancer. Nicotine, which is a central nervous system stimulant, produces an increase in heart and respiration rates, blood pressure, adrenaline production and metabolism. People can rapidly become physically and psychologically dependent on tobacco. Compromises the immune system. Inhalants:

Inhalants:

Inhalants are a diverse group of chemicals that easily evaporate and can cause intoxication when their vapors are inhaled. Most inhalants are central nervous system depressants. Use of these drugs slows down many body functions. High does can cause severe breathing failure and sudden death. Chronic abuse of some of these chemicals can lead to irreversible liver damage and other health problems.

Prescription Drug Abuse:

Prescription drug abuse may cause adverse reactions, dependency, withdrawal, and overdose.

Treatment Options: A variety of resources exist for alcohol and other drug prevention education, counseling and referral. For detailed information concerning these resources available from the University and community agencies, students may contact the ULM Counseling Center at 318-342-5220. Faculty and staff members may contact the Department of Human Resources 318-342-5140

Community Resources:

- New Day Recovery
- 1416 Natchitoches St,
- West Monroe, LA 71291
- 318-855-8773

- Palmetto Addiction Recovery Center
- 86 Palmetto Rd,
- Rayville, LA 71269
- 866-848-3001

- Rayville Recovery
- 307 Hayes St.
- Rayville, LA 71269
- 318-728-5488

- St. Francis Medical Center
- 309 Jackson St.
- Monroe, LA 71201
- 318-966-4000

- Ochsner LSU Health Monroe
- 4864 Jackson St.
- Monroe, LA 71201
- 318-330-7000

- Glenwood Medical Center
- 503 McMillan Rd.
- West Monroe, LA 71291
- 318-329-4200

- Affinity Walk-In Clinic
- 2408 Broadmoor Blvd, Suite 2
- Monroe, LA 71201
- 318-807-0525

Confidential Resources:

- ULM Counseling Center
- Across from Madison Hall
- 1140 University Avenue
- 318-342-5220

- Marriage and Family Therapy Clinic
- Strauss Hall # 112
- 318-342-5678

- ULM Health Clinic (Affinity)
- Across from Madison Hall
- 1140 University Avenue
- 318-342-1651

Individual Assessment and Counseling for ULM students:

- Early intervention, assessment, education, and referral
- Educational sessions for those concerned about alcohol or another drug use
- Student Services (Mandatory) referrals
- Substance Abuse Subtle Screening Inventory (SASSI) – personalized screen for substance
- dependence disorder
- Harm reduction training

University Resources:

University Infirmary- 318-342-1651

- Medical and counseling services

Counseling and Testing Services - 318-342-5220

- Professional, confidential consultation/screenings and counseling services

ULM Police Department - 318-342-5350

- Presentations on legal aspects of alcohol and other drug use and related issues - 318-342-5230
- Address Student Code of Conduct, enforces policies and procedures, and provides students with resources necessary to resolve personal disputes.

Human Resource Department - 318-342-5140

- Services, guidance, education, and training (faculty and staff), counseling referrals, enforces policies and procedures for staff; assistance with disciplinary action for staff; Online resources, education and training.

Prevention Programs:

The ULM Counseling Center is a comprehensive service that strives to help students identify and solve problems, to enhance personal maturity and integrity, and to provide an atmosphere that will make the student more confident about what lies ahead and more eager to meet the challenge!

In addition, the Counseling Center serves as the point of entry for students with special needs. Accommodations are provided to individuals with documented disabilities.

To Schedule an Appointment

(318) 342-5220

The Counseling Center addresses students' concerns regarding a wide variety of issues. When faced with adversities, individuals are often able to receive the support necessary to overcome their difficulties through communication with their families or friends. However, professional assistance may be necessary for adequate resolution to occur.

Counseling services are offered to all enrolled ULM undergraduate, graduate and professional students. Faculty and Staff counseling services are also available. All counseling services are **FREE OF CHARGE.**

Confidentiality is an essential component in the counseling process. Students are encouraged to feel comfortable in sharing their issues of concern in an environment that is safe and non-threatening.

Personal Counseling:

The Counseling Center's trained professionals assist students who are struggling with difficult life issues. Stress management, anxiety, depression, and relationship concerns are just a few of the topics addressed by clients.

Substance Abuse Recovery Program:

A Counseling Center substance abuse specialist identifies problems relating to the use of alcohol and other drugs and works with students in recovery. Individualized assessment, counseling, referrals, and groups are available.

Educational Counseling:

Students with academic concerns may seek individual counseling in order to address specific situations. Common issues include: test anxiety, time management, note-taking skills, and reading comprehension.

Group Counseling: Group counseling can often be a more curative force than individual therapy. Participants receive mutual identification with and acceptance from others going through similar problems. Each semester, the Counseling Center offers students an opportunity to participate in a group experience which addresses a specific topic.

Emergency Services:

*** **IMPORTANT: If you or someone you know has attempted suicide and is in need immediate medical attention, or a suicide attempt is imminent, please call 1-911 (on-campus) or 911 (off-campus) for immediate medical assistance.**

Walk-In Urgent Crisis Services:

During normal business hours, counselors are available to assist students in crisis. If possible, please call ahead (318-342-5220) and let us know that you're coming. Please tell the receptionist that you are in crisis and need to see someone as soon as possible.

After-Hours Urgent Crisis Services:

Counselors are available for after-hours and weekend emergency services. Personnel within the University Police Department (318-342-5350) will contact counselors in an emergency situation. If you need crisis intervention services, please notify the University Police Department. A counselor will respond immediately to students in crisis with an appointment or telephone call.

Examples of urgent crises:

- Thoughts of harming yourself
- Thoughts of harming other people
- Recent victim of sexual assault
- Have not slept or eaten in a few days (not due to illness)
- Unable to go to class or function effectively (not due to illness)
- Experience a traumatic event or loss

Rape and Sexual Assault:

The Counseling Center provides counseling and support services for victims of rape and sexual assault. If you are sexually assaulted:

- Get to a safe place immediately.
- Even if you choose not to contact the police, getting medical help is a necessity. You may have injuries that are not apparent. You will be administered antibiotic therapy to lessen the likelihood of a disease and the risk of pregnancy will be determined.
- Report the crime to the police – this does not mean that you have to press charges.
- Preserve valuable evidence which will assist if you decide to press charges. Do not change clothes. If you must change, place clothes in a paper or canvas bag, not plastic. Do not bathe or use toilet paper. Do not brush your teeth or drink anything.
- Students may contact Pamela Jackson, Student Center, Room 239, 318-342-5230 to file a complaint of sexual harassment, which includes acts of sexual violence and sexual assault. Policies and procedures related to reporting incidents of sexual misconduct can be found at ulm.edu/**titleix**/ . The online incident reporting form can be found at the following link:

https://cm.maxient.com/reportingform.php?

Emergency/Crisis Numbers:

- Emergency: 911 (off-campus) or 1-911 (on-campus)
- University Police Department: 318-342-5350
- ULM Health Clinic: 318-342-1651
- Office of Student Services: 318-342-5230
- National Suicide Prevention Hotline: 1-800-273-8255

- Monroe Police Department: 911 for emergency or 318-329-2600 (non-emergency information) o Wellspring Alliance for Families: For rape/sexual assault services, call 318-387-4357; For domestic violence services, call 318-323-1543
- Family Justice Center: 318-998-6030
- St. Francis Medical Center (Downtown): 309 Jackson Street - 318-327-4196
- St. Francis North Hospital - St. Patrick's Psychiatric Care Unit: 318-966-4686
- Glenwood Regional Medical Center: 318-329-4200

University of Louisiana at Monroe STUDENT CODE OF CONDUCT:

All students are governed by the University of Louisiana at Monroe University Code of Student Conduct and Academic Integrity which prohibits certain activities. ULM-PD respond to and investigate student Code of Conduct violations and refer these violations to the Office of Judicial Affairs for adjudication. The complete conduct code and an overview of the non-academic judicial process can be found at: http://catalog.ulm.edu/content.php?catoid=21&navoid=2637

Resources for victims of Domestic Violence, Dating Violence, Sexual Assault & Stalking ON CAMPUS RESOURCES:

- Counseling Center
- 1140 University Avenue Monroe LA. 71209
- 318-342-5220

- Student Health Center
- 1140 University Avenue Monroe LA. 71209
- 318-342-1651

- Office oof Student Advocacy and Accountability
- Sandel Hall Room 387.
-

- Housing and Residence Life
- 4031 Northeast Dr. University Suites Monroe, LA. 71209
- 318-342-5247

- Vice President of Business Affairs
- University Library 6th Floor, Room 623 ULM Campus Monroe, LA 71209
- 318-342-1961

- University Police Department
- 3811 Desiard St. Monroe, LA 71209
- Filhiol Hall
- 318-342-5350 /Emergency 911

- Diversity Committee Chair
- Stubbs Hall 246, ULM

- Title IX Coordinator
- Joshua Jones/Latricia Simmons
- Walker Hall 1- 32
- 318-342-1004
- jojones@ulm.edu
- simmons@ulm.edu

OFF CAMPUS RESOURCES:

Local Police:

- Monroe Police Department
- 318-329-2600
- 700 Wood Street, Monroe, LA. 71201

- Ouachita Parish Sheriff's Department
- 318-329-1200
- 400 St. John, Monroe, LA 71201

- Louisiana State Police
- 318-345-0000
- 1240 HWY 594, Monroe, La. 71203

- West Monroe Police Department
- 318-396-2722
- 2301 North 7th Street, West Monroe LA. 71291

- City of Monroe Marshall's Office
- 318-329-2585
- 600 Calypso St., Monroe, LA. 71201

- City of West Monroe Marshall's Office
- 318-396-8192
- 2303 North 7th Street, West Monroe, LA. 71291

Other Law Enforcement Agencies:

- Town of Sterlington Police Department
- 318-665-4532
- 103 High Avenue, Sterlington, LA. 71280
- Town of Richwood Police Department

- 318-322-2643
- 5130 Brown Road, Richwood, LA. 71202

- Louisiana Delta Community College
- Police Department
- 318-345-9105
- 7500 Millhaven Rd. Monroe, La. 71203

- University Health Conway Police
- 318-330-7187 / 318-330-7000
- University Police (EA Conway Hospital)
- 4864 Jackson Street Monroe, LA. 71202

- Louisiana Department of Wildlife and Fisheries
- 318-343-4044
- Enforcement Division
- 368 Century Park Drive, Monroe, LA. 71203

- Louisiana Department of Corrections
- 318-362-2171
- Probation & Parole Enforcement
- 24 Accent Drive, Monroe, LA. 71202

- Tensas Basin Levee District
- 318-323-7446
- Police Department
- 505 District Drive Monroe, LA. 71202

- Louisiana Tech University
- 318-257-4018
- Police Department
- 983 Hergot Avenue Ruston, LA. 71272

- Grambling State University
- 318-274-2222
- Police Department
- 100 South Main Grambling, La. 71245

Federal Law Enforcement Agencies:

- Federal Bureau of Investigation
- 318-387-0773
- Washington Street Monroe, LA. 71201

- Federal Marshall's Service
  - 318-322-8370
  - 201 Jackson Street, Monroe, LA. 71201

- Federal Drug Enforcement Administration
- 318-396-9316
- (Metro Narcotics Unit)
- 500 Natchitoches Street, West Monroe, LA. 71291

Hospitals:

- St. Francis Medical Center
- 318-966-4000
- 309 Jackson Street, Monroe La. 71201

- Ochsner's University Health Center (EA Conway)
- 318-330-7658 /318-330-7000
- 4864 Jackson Street, Monroe, LA. 71202

- Glenwood Regional Medical Center
- 318-329-4600
- 503 McMillan Road, West Monroe, LA. 71291

Counseling:

- Wellspring
- 318-323-1505
- Mental Health
- 1515 Jackson Street, Monroe, LA. 71202

District Attorney Office & Protective Orders:

- 4th Judicial District Attorney Office
- Robert Stephen Tew
- 400 St. John Street
- Monroe, La. 71201
- 318-388-4448

Victim Assistance Services/Coordinator:

- 4th Judicial District Attorney's Office
- Victim Assistance Coordinator
- PO BOX 1562
- Monroe, LA 71210-1652

- 318-327-1408

Rape Crisis Center:

- The Wellspring
- 318-387-4357
- 1515 Jackson Street
- Monroe, LA. 71202

Ouachita Parish Family Shelter:

- The Wellspring
- 318-323-1505
- Family Shelter:
- 1515 Jackson Street
- Monroe, LA. 71202

Ouachita Parish District Judges Office:

- Ouachita Parish Court House
- 318-361-2250
- 300 St. John Street Office:
- Monroe, LA. 71202

Ouachita Parish Court House:

- Ouachita Parish Court House
- 300 St. John Street
- Monroe, LA. 71201
- 318-361-2250

Legal Assistance & Legal Services of North Louisiana:

- 3016 Cameron Street Monroe, LA 71201
- 318-699-0889 1-800-259-6591

National Sexual Assault Hotline:

- 1-800-656-4673

National Domestic Violence Hotline:

- 1-800-799-7233

Statewide Domestic Violence Hotline:

- 1-888-411-1333

CRIME PREVENTION AND PROGRAMS:

The safety and well-being of students, faculty, staff and visitors are a priority at ULM. Through the assistance of several other university departments, every effort is made to better serve the ULM community and provide a safe environment in which the mission of the university may be attained. However, a truly safe campus can only be achieved through the cooperation of all students, faculty and staff.

Crime prevention demands constant interaction and outreach to the community. The ULM-PD sponsors crime prevention programs to stress community awareness and interaction. The department distributes materials and makes presentations upon request in order to familiarize students, faculty and staff with their shared responsibility in reducing criminal opportunity. Such programs range from crime prevention presentations to on-site inspections and may be requested by contacting the **U.L.M. Police Department at 318-342-5350.**

Crime prevention brochures, posters and handouts are used to inform members of the ULM community about the potential for crime. The ULM-PD works in conjunction with Freshman Orientation to disseminate information about the duties and responsibilities of the ULM-PD as well as security and safety tips. Each semester, the ULM-PD, Office of University Services and Housing and Residence Life present crime prevention and awareness programs. In addition, crime prevention and alert programs are presented to different departments.

Investigations/Crime Prevention:

Information concerning safety and security is regularly provided to students, faculty, and staff by the use of seminars and workshops; crime alert bulletins; crime prevention posters and brochures; KXUL, the University radio station; Smoke Signals, the employee newsletter; and the Hawkeye, the student weekly newspaper.

The U.L.M Police Department are full-time investigative officers who have received specialized training in several major crime areas as required. Programs available through this section are Crime Prevention and Awareness, Sexual Assault Presentations, Identify Your Property, and Abuse of Alcohol and Other Drugs and Controlled Substances.

Proper lighting and building security are major factors in determining crime on campus. The University Physical Plant Director maintains the University buildings and grounds with a concern for safety and security. The director, or his representative, inspects campus facilities regularly, authorizes repairs as quickly as possible affecting safety and security, and responds to reports of potential safety and security hazards, such as broken locks and windows.

The ULM-PD assists Physical Plant personnel by reporting potential safety and security hazards on a regular basis. Students, faculty and staff may also report any safety and security hazards by calling 342-5170 or 342-5350. The ULM campus is routinely inspected by a University Safety Committee which walks and inspects the entire campus to review lighting and other environmental concerns for safety and security. Most University facilities are open to the public during the day and evening hours when classes are in session. During the times that the University buildings are closed, only faculty and staff are allowed entry. With proper authorization, students are allowed access.

Safety Escort Program:

To help protect students, faculty, staff and visitors who need to reach a particular destination on campus after dark, the ULM-PD provides a free safety escort service. The service operates seven days-a-week, 24-hours-a-day and is provided by ULM-PD. The program is designed to enable you to travel from one location to another with a greater sense of security. Call ext. 5350 or 318- 342-5350.

If an escort is needed from parking lots please call the ULM-PD at 318- 342-5350, or stop by on your way to the lot, or call from your cell phone. Once in the parking lot, please remain in your vehicle with your engine running, doors locked and your headlights on if it is after dark.

To arrange for an escort, please plan ahead and call the ULM-PD 10 to 15 minutes ahead of time. You will need to provide your name, location, destination, number of people that need an escort, and a call back telephone number.

Escorts will be provided in the order that requests were placed. Please wait for the escorts at the agreed upon location. An officer will be dispatched and respond as soon as possible. In most instances the officer will respond in a timely manner; however, an emergency situation may dictate a longer waiting period for the escort. Please be patient.

Police Segway:

The ULM-PD has utilized two fully marked Segway's to increase the visibility of police officers on campus and for athletic events. The Segway vehicles allow for a quick response in confined and crowded areas for events on campus. Officers are also better able to converse with students, faculty and staff when utilizing the Police Segway.

Silent Witness Program:

The Silent Witness Program is designed to anonymously allow people to report suspicious behavior online. This program is not designed to report emergencies or a crime in progress. Please call 9-1-1 (111 on campus) or 318-342-5350 if you need emergency assistance. The Silent Witness Program is available online at: http://www.ulm.edu/police/silent

Crime Stoppers of North Delta:

ULM-PD works in conjunction with the Ouachita Parish Crime Stoppers program. Crime Stoppers serves the community as an informant system whereby the public is invited to provide valuable information that might lead to the arrest and possible conviction of criminals. Participants who call the Crime Stoppers hotline at 318-388-2274 remain anonymous.

Crime Prevention and Security Awareness Programs for Students and Employees:

Orientation sessions are provided throughout the year for new Employees and new incoming freshmen and their parents; one orientation session is provided in the month of August for new incoming transfer students; one orientation session is provided in the month of August for new incoming international students; and one mandatory resident orientation session for students who live in campus housing is provided within the first two weeks of start of the fall term each year.

Information about campus security procedures and practices, crime statistics, emergency notification systems and related issues is provided through in-person presentations, demonstrations of resources available on the University's website, and print materials in welcome packets provided to students upon check-in. The ULM-PD and student affairs administrators are the primary presenters of this information. Additional programs are provided throughout the academic year through information sessions, awareness campaigns; safety and security reminders delivered in association with emergency notification tests and alerts via email. Similar information is presented to new employees. Crime Prevention, Security Awareness and Sexual Assault Prevention Programs are available upon request.

Periodically during the academic year, the ULM-PD, in cooperation with other University organizations and departments, present crime prevention and security awareness sessions. As well as sessions on personal safety and residence hall security.

During these sessions, students and employees are encouraged to be responsible for their own security and the security of others. **The department will also conduct crime prevention talks and presentations on request.**

Public Presentations:

To further our continuing crime prevention and awareness programming at the University of Louisiana Monroe, ULM-PD makes available personnel to any interested university-affiliated groups or organizations. Organizations not connected to the university are also welcomed on an as-time-permits basis. We can address any issue on safety or security and custom-tailor the presentation to fit your specific needs.

Presentations can cover issues such as:

- Alcohol/drug awareness
- personal safety issues
- residence hall safety and security
- property theft prevention

- sexual assault awareness issues
- work safety
- other topics upon request.

We will utilize our resources and coordinate with other departments and organizations that may be able to provide assistance.

If you are interested in having a presentation, contact UPD at 318-342-5430.

CRIME STATISTICS – GENERAL:

Clery Annual Crime Data - Preparation and Disclosure of Crime Statistics:

Information about select crimes is collected from the ULM-PD, Monroe Police Department, Ouachita Parish Sheriff's Office, City of Monroe Marshal's Office, Louisiana State Police, the Office of University Services and from Campus Security authorities (CSA's).

This report does not include privileged counseling or medical information provided to the University Counseling Center or Student Health Services. Data on reported criminal offenses and arrests on the campus are provided in accordance with the Campus Security Act. The data covers a 12-month period--Jan 1 through Dec 31--for each year listed (3 years). Each year, an email notification is made to all enrolled students as well as all faculty and staff that provide the web site to access this report. Copies of the report may be obtained at the ULM-PD located at 3811 DeSiard Street / Filhiol Hall in Monroe, LA 71209 or by calling 318-342-5350. All prospective employees may obtain a copy from Human Resources located in Coenen Hall, 4014 LaSalle Circle, Monroe, Louisiana 71209 or by phone 318-342-5140 or Fax at 318-342-5144 or at 318-342-5350 (Clery Compliance Officer.)

Policy Statement Addressing the Encouragement of Accurate and Prompt Crime Reporting:

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the ULM-PD in a timely manner. This publication focuses on the U.L.M. Police Department because it patrols all university properties. The U.L.M. Police Department dispatchers are available twenty-four (24) hours-a-day to answer your emergency or non-emergency calls at 318-342-5350 or via extension 5350 through the University phone system. You may also dial 9-1-1 and request assistance from the University Police. All crimes should be reported to the U.L.M. Police Department. This will help to ensure inclusion in the annual crime statistics and to aid in providing timely warning and emergency notices to the community, when appropriate.

PRIMARY CLERY REPORTING:

(As seen on table on next page)

OFFENSE	YEAR	ON-CAMPUS CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
SEX OFFENSE, TOTAL	2023	0	0	1	0
	2024	0	0	0	0
	2025	0	0	0	0
RAPE*	2023	0	1	1	0
	2024	0	0	0	0
	2024	0	0	0	0
FONDLING*	2023	2	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
INCEST*	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
STATUTORY RAPE*	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
ROBBERY	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
AGGRAVATED ASSAULT	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
BURGLARY	2023	2	0	0	0
	2024	16	0	0	0
	2025	2	1	0	0
MOTOR VEHICLE THEFT	2023	0	0	0	0
	2024	2	0	0	0
	2025	3	0	0	0
ARSON	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0

STALKING* VAWA VIOLENCE AGAINST WOMEN ACT	2023	3	3	0	0
	2024	0	0	0	0
	2025	0	0	0	0
DOMESTIC VIOLENCE* VAWA VIOLENCE AGAINST WOMEN ACT	2023	0	0	1	0
	2024	0	0	0	0
	2025	0	0	0	0
DATING VIOLENCE* VAWA VIOLENCE AGAINST WOMEN ACT	2023	1	0	0	0
	2024	2	2	1	0
	2025	3	3	0	0

ARREST: WEAPONS CARRYING, POSSESSING, ETC.	2023	0	0	0	0
	2024	1	0	0	0
	2025	4	1	0	0
DISCIPLINARY REFERRALS: WEAPONS CARRYING, POSSESSING, ETC.	2023	1	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
ARREST: DRUG ABUSE VIOLATIONS	2023	2	0	0	0
	2024	8	1	0	0
	2025	1	0	0	11
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2023	15	15	0	0
	2024	14	13	0	0
	2025	22	22	0	0
ARREST: LIQUOR LAW VIOLATION	2023	0	0	0	0
	2024	1	0	0	0
	2025	0	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2023	24	24	0	0
	2024	31	29	0	0
	2025	13	12	0	0
HAZING	2023				
	2024				
	2025	0	0	0	0

Violence against Women Act (VAWA):

The **Violence Against Women Act of 1994** (**VAWA**) is a United States federal law (Title IV, sec. 40001-40703 of the Violent Crime Control and Law Enforcement Act of 1994, H.R. 3355) signed as Publication 103-322 by President Bill Clinton on September 13, 1994 (codified in part at 42 U.S.C. sections 13701 through 14040).

On March 7, 2013, President Obama signed The Violence against Women Reauthorization Act ("VAWA"), which establishes improved responses to violence against women. VAWA mandates higher education institutions to educate students and/or the university community in helping to prevent gender-based violence. This act also imposed those additional rights were provided to campus victims of domestic violence, dating violence, sexual assault, and stalking.

The University of Louisiana at Monroe is committed to fostering a safe environment free from sexual misconduct, including but not limited to:

- Sexual assault,
- Dating violence,
- Domestic violence,
- Stalking.

The University expects all relationships or associations be established upon mutual respect, open communications, and clear consent.

ULM will present primary prevention and awareness programs for new students and new employees, in addition to on-going awareness campaigns related to prevention of:

- Sexual assault
- Dating violence
- Domestic violence
- stalking

For all students and employees associated with the university.

The **Everfi/Haven** was selected as an online interactive awareness learning program to educate students on the topics of sexual assault and interpersonal violence.

The **Green Dot** Bystander program was chosen as the bystander intervention program to educate students on ways to proactively help others while ensuring their own safety and well-being. Training for all University employees will be provided on dating violence, domestic violence, sexual assaults, and stalking. This training will be based on the requirements under VAWA, Title IX and the Clery Act.

ULM strongly encourages all individuals to report incidents of sexual assault, dating violence, domestic violence, and stalking to the ULM Police Department and/or to the U.L.M. Title IX Coordinator.

ULM Police Department
3811 Desiard Street
(318) 342-5350

Title IX Coordinator
Joshua Jones
Walker Hall 1-32
(318)342-1004
jojones@ulm.edu

Individuals may also make confidential reports to designated Confidential Advisors. A list of Confidential Advisors is provided on page #72 of this report.

The University will provide resources to support persons who have been victims of sexual assault, dating violence, domestic violence, and stalking. Click here to view the available resources.

If an individual reports to you that they are a victim of a crime please follow the procedures provided in the **Sexual Misconduct Policy** and/or the **Sexual Misconduct Formal Complaint Resolution Procedure**. Provide the individual with an informational resources brochure and complete the ULM Sexual Misconduct online report. For more information on Title IX and VAWA please refer to the **Title IX website**.

The University will provide programs that promote awareness and avert domestic violence, dating violence, sexual assault, and stalking on campus and in our community. Initial programming will be directed at all new students and employees, followed by on-going programs directed to all students and employees in culturally relevant training including:

- Awareness programming on dating violence, domestic violence, stalking and sexual assault.
- Risk-reduction strategies designed to promote healthy behaviors/relationships and recognize early warning signs of abusive behavior.
- Prevention programs to avert acts of dating violence, domestic violence, sexual assault and stalking.
- Safe and positive Bystander intervention education and training.
- On-going University prevention and awareness campaigns.

All training provided in the above areas needs to be recorded through the Title IX Coordinator in care of VAWA and is to be reported in the Annual Security Report through the ULM Campus Police Department

Policy:

The University of Louisiana at Monroe is committed to a campus environment free from all forms of sexual misconduct and workplace harassment.

No student or employee should be subjected to unsolicited and unwelcome overtures or conduct, either verbal or physical.

The health, safety and well-being of students, employees, and visitors are the university's primary concern.

All students and employees will be held accountable for compliance with this policy and any violation may lead to disciplinary action.

All members of the university community should report incidents of sexual misconduct. Any person who receives or becomes aware of sexual misconduct or other violation of this policy should report the complaint as soon as possible.

See **Sexual Misconduct Policy** (opens in PDF)

See **Sexual Misconduct Procedures** (opens in PDF)

File a Complaint:

To file a complaint of harassment, discrimination, sexual misconduct, sexual assault, dating violence, stalking or retaliation complete the following online form: Complaint Reporting Form

To file an appeal to the "Charges" and/or "Sanctions" for Harassment, Discrimination (including Sexual Misconduct), and Retaliation complete the online form: Appeal Form

Students or employees without computer access to file an online complaint may file a written complaint and forward to:

Title IX Coordinator
700 University Ave. (Walker Hall 1- #32)
(318) 342-1004

Complaint Options:
Individuals may file an informal or formal complaint.

Informal Complaint:
If an informal resolution is desired and appropriate, the university will carry out the appropriate steps to resolve the complaint informally, unless determined a formal investigation is required. If a person wishes to discuss a specific incident without filing a complaint, he or she should contact the Title IX Coordinator.

Title IX Coordinator
Walker Hall 1-32
(318) 342-1004
titleix@ulm.edu

Informal Resolution is not acceptable for acts of sexual violence or sexual assault

Formal Complaint:
A formal complaint involves an investigation of the complainant's allegations. The purpose of the investigation is to establish whether a reasonable basis exists to believe the Sexual Misconduct Policy has been violated.

If the conduct is criminal in nature, immediately contact the Police Department or the police jurisdiction in which the incident occurred.

ULM Police Department
3811 DeSiard Street,
318-342-5350
1-911 for emergencies.

Confidential Advisors:

Designated individuals who have been trained to aid a student involved in a sexual misconduct complaint in the resolution process as a confidential resource. As suggested by the term "confidential advisor," confidential communications with the advisor will be kept confidential in all circumstances except where the institution or advisor may be required to disclose the communications under state and federal laws.

Employees, students and non-students may choose to access the assistance of a Confidential Advisor. This assistance can be found at the U.L.M. Office of Self Development, Counseling, and Special Accommodations Center located at 1140 University Avenue. Office Telephone number (318)342-5220

The following persons are designated Confidential Advisors:

Ms. Karen Foster- kfoster@ulm.edu
Ms. Dee Carter-decarter@ulm.edu
Ms. Anjeela Bhattarai-bhattarai@ulm.edu
Ms. Crystal Ward -cward@ulm.edu
Mr. Fred Louis-louis@ulm.edu
Ms. Melanie Clark-The Well Spring (318-323-1505)

The confidential advisor may, as appropriate, serve as a liaison between an alleged victim and the institution or local law enforcement when directed to do so in writing by an alleged victim who has been fully and accurately informed about what procedures shall occur if information is shared, and assist an alleged victim in contacting and reporting to a responsible employee or local law enforcement.

The confidential advisor is authorized to liaise with appropriate staff at the institution to arrange reasonable accommodations through the institution to allow the alleged victim to change living arrangements or class schedules, obtain accessibility services, or arrange other accommodations. (The same accommodations that are offered to the alleged victim may be offered to the accused.) Any requests for accommodations shall not trigger an investigation by the institution.

The confidential advisor is authorized to accompany the alleged victim when requested to do so by the alleged victim, to interviews and other proceedings of a campus investigation and institutional disciplinary proceedings.

The confidential advisor is authorized to advise the alleged victim of, and provide written information regarding, both the alleged victim's rights and the institution's responsibilities regarding orders of protection, no-contact orders, restraining orders, or similar lawful orders issues by a court of competent jurisdiction or by the institution. The confidential advisor is not be obligated to report crimes to the institution or law enforcement in a way that identifies an alleged victim or an accused individual, unless otherwise required to do so by law.

Confidential Resources:

ULM Counseling Center
1140 University Avenue
318-342-5220

ULM Student Health Center
1140 University Avenue
318-342-1651

Talking to a counselor or a nurse does not constitute reporting the incident. However, the counselor or nurse can help you report the incident if you choose to do so.

Talking to a counselor or nurse or reporting the incident can be initiated at any time. Faculty and staff outside of these two areas are not confidential resources.

If a student discusses the incident with faculty or staff, with the exception of the Counseling Center or Health Services, the faculty or staff member is obligated to report the incident.

In the immediate aftermath of sexual misconduct such as sexual assault or rape, medical care and the collection of physical evidence are very important.

The individual should not shower, bathe, or change clothes and may be taken to the hospital emergency room or Student Health Services.

See **Community Resources** for local hospital information.

Campus Resources:

Title IX Coordinator
Walker Hall 1-32
(318) 342-1004
titleix@ulm.edu

ULM Counseling Center
1140 University Avenue
318-342-5220

University Police Department
3811 DeSiard St.
318-342-5350
911 (emergency)

Community Resources:

The Wellspring
Ms. Melanie Clark
http://wellspringofnela.org/
Domestic Violence and Sexual Assault Hotline
318-323-1505

The Wellspring has numerous programs available to assist members of the community, including programs for victims of domestic violence and sexual assault.

The Domestic Violence Program offers free and confidential services to adults and children in abusive relationships. The Wellspring offers services that help survivors of domestic violence have a life free from emotional, physical, economical and sexual abuse. Services are available for residents staying at our safe shelter and non-residents living in the 12-parish region.

Wellspring Sexual Assault Program

HAVE YOU BEEN A VICTIM OF SEXUAL ASSAULT AND NEED HELP?

If you are in danger, call 911 now. Or, call our 24-hour help line at 318.998.6030 or Toll Free at 1.888.411.1333 for help.

If you have been a victim of sexual assault and need help, you have come to the right place. Sexual assault is one of the most traumatic experiences one can face. In Northeast Louisiana, help is available through SART Ouachita- (Sexual Assault Resource Team). SART is a partnership of agencies who provide information and help for those who have been sexually assaulted.

The good news is- there's help and hope.

Visit any hospital emergency room and tell them you have been sexually assaulted. You may opt to have evidence collected or receive medical treatment only. Victims 17 years of age and older do not have to report to law enforcement in order to have evidence collected. Call the Family Justice Center at 318.998.6030 or the 24-hour crisis line at 888.411.1333. If you call 911, your call will automatically be reported to law enforcement.

The Family Justice Center - Ouachita
http://www.fjcouachita.org

620 Riverside Drive, Monroe, Louisiana 71201
(318) 996-6030

The Family Justice Center of Ouachita is a one-stop service center where victims and their families can quickly and confidentially seek information and resources regarding domestic violence, sexual assault and stalking and select services based on their individual needs and circumstances. All services are free and confidential.

Services Available include:

- Safety planning,
- Domestic violence, sexual assault and stalking education,
- Assistance with obtaining protective orders
- Child care and transportation while receiving services
- Referral to safe, confidential housing
- Applications for public assistance
- Assistance with filing law enforcement reports
- Consultation with the District Attorney's Office
- Referrals for medical services
- Counseling
- Food vouchers
- Chaplin services
- Financial empowerment
- Case management

St. Francis Medical Center - Downtown
309 Jackson St.
Monroe, LA 71201
318-966-4000

University Health - Conway
(formerly LSU/EA Conway Medical Center)
4864 Jackson St.
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Federal Clery Act Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking:

The Clery Act defines the crimes of domestic violence, dating violence, sexual assault and stalking as follows:

- **Domestic Violence:**
  - i. A Felony or misdemeanor crime of violence committed—
    - A) By a current or former spouse or intimate partner of the victim;
    - B) By a person with whom the victim shares a child in common;
    - C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
    - D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
    - E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
  - ii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Dating Violence**:
  Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
    i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

    ii. For the purposes of this definition—
        A) Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
        B) Dating violence does not include acts covered under the definition of domestic violence.
    iii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Sexual Assault**
  An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent."

    - **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

    - **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

    - **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

    - **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

- **Stalking:**
    i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

A) Fear for the person's safety or the safety of others; or
B) Suffer substantial emotional distress.

ii. For the purposes of this definition—
A) *Course of conduct* means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
B) *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.
C) *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

iii. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Jurisdictional Definitions of Sexual Assault, Domestic Violence, Dating Violence, and Stalking:

Louisiana state criminal law defines sexual assault in the following ways:

14§41. Rape:

A. Rape is the act of anal, oral, or vaginal sexual intercourse with a male or female person committed without the person's lawful consent.

B. Emission is not necessary, and any sexual penetration, when the rape involves vaginal or anal intercourse, however slight, is sufficient to complete the crime.

C. For purposes of this Subpart, "oral sexual intercourse" means the intentional engaging in any of the following acts with another person:

(1) The touching of the anus or genitals of the victim by the offender using the mouth or tongue of the offender.

(2) The touching of the anus or genitals of the offender by the victim using the mouth or tongue of the victim.

14§42. Aggravated Rape:

A. Aggravated rape is a rape committed upon a person sixty-five years of age or older or where the anal, oral, or vaginal sexual intercourse is deemed to be without lawful consent of the victim because it is committed under any one or more of the following circumstances:

(1) When the victim resists the act to the utmost, but whose resistance is overcome by force.

(2) When the victim is prevented from resisting the act by threats of great and

immediate bodily harm, accompanied by apparent power of execution.

(3) When the victim is prevented from resisting the act because the offender is armed with a dangerous weapon.

(4) When the victim is under the age of thirteen years. Lack of knowledge of the victim's age shall not be a defense.

(5) When two or more offenders participated in the act.

(6) When the victim is prevented from resisting the act because the victim suffers from a physical or mental infirmity preventing such resistance.

B. For purposes of Paragraph (5), "participate" shall mean:

(1) Commit the act of rape.

(2) Physically assist in the commission of such act.

C. For purposes of this Section, the following words have the following meanings:

(1) "Physical infirmity" means a person who is a quadriplegic or paraplegic.

(2) "Mental infirmity" means a person with an intelligence quotient of seventy or lower.

D. Whoever commits the crime of aggravated rape shall be punished by life imprisonment at hard labor without benefit of parole, probation, or suspension of sentence.

(1) However, if the victim was under the age of thirteen years, as provided by Paragraph A (4) of this Section:

(a) And if the district attorney seeks a capital verdict, the offender shall be punished by death or life imprisonment at hard labor without benefit of parole, probation, or suspension of sentence, in accordance with the determination of the jury. The provisions of C.Cr.P. Art. 782 relative to cases in which punishment may be capital shall apply.

(b) And if the district attorney does not seek a capital verdict, the offender shall be punished by life imprisonment at hard labor without benefit of parole, probation, or suspension of sentence. The provisions of C.Cr.P. Art. 782 relative to cases in which punishment is necessarily confinement at hard labor shall apply.

14§42.1. Forcible Rape:

A. Forcible rape is rape committed when the anal, oral, or vaginal sexual intercourse is deemed to be without the lawful consent of the victim because it is committed under any one or more of the following circumstances:

(1) When the victim is prevented from resisting the act by force or threats of physical violence under circumstances where the victim reasonably believes that such resistance would not prevent the rape.

(2) When the victim is incapable of resisting or of understanding the nature of the act by reason of stupor or abnormal condition of the mind produced by a narcotic or anesthetic agent or other controlled dangerous substance administered by the offender and without the knowledge of the victim.

B. Whoever commits the crime of forcible rape shall be imprisoned at hard labor for not less than five nor more than forty years. At least two years of the sentence imposed shall be without benefit of probation, parole, or suspension of sentence.

14§43. Simple Rape:

A. Simple rape is a rape committed when the anal, oral, or vaginal sexual intercourse is deemed to be without the lawful consent of a victim because it is committed under any one or more of the following circumstances:

(1) When the victim is incapable of resisting or of understanding the nature of the act by reason of a stupor or abnormal condition of mind produced by an intoxicating agent or any cause and the offender knew or should have known of the victim's incapacity.

(2) When the victim, through unsoundness of mind, is temporarily or permanently incapable of understanding the nature of the act and the offender knew or should have known of the victim's incapacity.

(3) When the female victim submits under the belief that the person committing the act is her husband and such belief is intentionally induced by any artifice, pretense, or concealment practiced by the offender.

B. Whoever commits the crime of simple rape shall be imprisoned, with or without hard labor, without benefit of parole, probation, or suspension of sentence, for not more than twenty-five years.

14§43.1. Sexual Battery:

A. Sexual battery is the intentional touching of the anus or genitals of the victim by the offender using any instrumentality or any part of the body of the offender, or the touching of the anus or genitals of the offender by the victim using any instrumentality or any part of the body of the victim, when any of the following occur:

(1) The offender acts without the consent of the victim.

(2) The act is consensual but the other person, who is not the spouse of the offender, has not yet attained fifteen years of age and is at least three years younger than the offender.

(3) The offender is seventeen years of age or older and any of the following exist:

(a) The act is without consent of the victim, and the victim is prevented from resisting the act because either of the following conditions exist:

(i) The victim has paraplegia, quadriplegia, or is otherwise physically incapable of preventing the act due to a physical disability.

(ii) The victim is incapable, through unsoundness of mind, of understanding the nature of the act, and the offender knew or should have known of the victim's incapacity.

(b) The act is without consent of the victim, and the victim is sixty-five years of age or older.

B. Lack of knowledge of the victim's age shall not be a defense. However, normal medical treatment or normal sanitary care shall not be construed as an offense under the provisions of this Section.

C. Whoever commits the crime of sexual battery shall be punished by imprisonment, with or without hard labor, without benefit of parole, probation, or suspension of sentence, for not more than ten years.

(1) Whoever commits the crime of sexual battery on a victim under the age of thirteen years when the offender is seventeen years of age or older shall be punished by

imprisonment at hard labor for not less than twenty-five years nor more than ninety-nine years. At least 25 years of the sentence imposed shall be served without benefit of parole, probation, or suspension of sentence.

(2) Whoever commits the crime of sexual battery by violating the provisions of Paragraph (A) (3) of this Section shall be imprisoned at hard labor for not less than twenty-five years nor more than ninety-nine years. At least 25 years of the sentence imposed shall be served without benefit of parole, probation, or suspension of sentence.

(3) Upon completion of the term of imprisonment imposed in accordance with Paragraphs (1) and (2) of this Subsection, the offender shall be monitored by the Department of Public Safety and Corrections through the use of electronic monitoring equipment for the remainder of his natural life.

(4) Unless it is determined by the Department of Public Safety and Corrections, pursuant to rules adopted in accordance with the provisions of this Subsection, that a sexual offender is unable to pay all or any portion of such costs, each sexual offender to be electronically monitored shall pay the cost of such monitoring.

(5) The costs attributable to the electronic monitoring of an offender who has been determined unable to pay shall be borne by the department if, and only to the degree that, sufficient funds are made available for such purpose whether by appropriation of state funds or from any other source.

(6) The Department of Public Safety and Corrections shall develop, adopt, and promulgate rules in the manner provided in the Administrative Procedure Act that provide for the payment of such costs.

14§43.2. Second Degree Sexual Battery:

A. Second Degree Sexual Battery is the intentional engaging in any of the following acts with another person when the offender intentionally inflicts serious bodily injury on the victim:

(1) The touching of the anus or genitals of the victim by the offender using any instrumentality or any part of the body of the offender; or

(2) The touching of the anus or genitals of the offender by the victim using any instrumentality or any part of the body of the victim.

B. For the purposes of this section, serious bodily injury means bodily injury which involves unconsciousness, extreme physical pain or protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty, or a substantial risk of death.

C. Whoever commits the crime of Second-Degree Sexual Battery shall be punished by imprisonment, with or without hard labor, without benefit of parole, probation, or suspension of sentence, for not more than fifteen years.

(1) Whoever commits the crime of Second-Degree Sexual Battery on a victim under the age of thirteen years when the offender is seventeen years of age or older shall be punished by imprisonment at hard labor for not less than twenty-five years nor more than ninety-nine years. At least twenty-five years of the sentence imposed shall be served without benefit of parole, probation, or suspension of sentence.

(2) Any person who is seventeen years of age or older who commits the crime of second-degree sexual battery shall be punished by imprisonment at hard labor for not less than twenty-five nor more than ninety-nine years, at least twenty-five years of the sentence imposed being served without benefit of parole, probation, or suspension of sentence, when any of the following conditions exist:

(a) The victim has paraplegia, quadriplegia, or is otherwise physically incapable of preventing the act due to a physical disability.

(b) The victim is incapable, through unsoundness of mind, of understanding the nature of the act, and the offender knew or should have known of the victim's incapacity.

(c) The victim is sixty-five years of age or older.

(3) - (6) Repealed by Acts 2011, No. 67, §2.

D. (1) Upon completion of the term of imprisonment imposed in accordance with Paragraphs (C) (2) and (3) of this Section, the offender shall be monitored by the Department of Public Safety and Corrections through the use of electronic monitoring equipment for the remainder of his natural life.

(1) Unless it is determined by the Department of Public Safety and Corrections, pursuant to rules adopted in accordance with the provisions of this Subsection, that a sexual offender is unable to pay all or any portion of such costs, each sexual offender to be electronically monitored shall pay the cost of such monitoring.

(2) The costs attributable to the electronic monitoring of an offender who has been determined unable to pay shall be borne by the department if, and only to the degree that, sufficient funds are made available for such purpose whether by appropriation of state funds or from any other source.

(3) The Department of Public Safety and Corrections shall develop, adopt, and promulgate rules in the manner provided in the Administrative Procedure Act that provide for the payment of such costs. Such rules shall contain specific guidelines which shall be used to determine the ability of the offender to pay the required costs and shall establish the reasonable costs to be charged. Such rules may provide for a sliding scale of payment so that an offender who is able to pay a portion, but not all, of such costs may be required to pay such portion.

14§43.3. Oral Sexual Battery:

A. Oral sexual battery is the intentional touching of the anus or genitals of the victim by the offender using the mouth or tongue of the offender, or the touching of the anus or genitals of the offender by the victim using the mouth or tongue of the victim, when any of the following occur:

(1) The victim, who is not the spouse of the offender, is under the age of fifteen years and is at least three years younger than the offender.

2) The offender is seventeen years of age or older and any of the following exist:

(a) The act is without the consent of the victim, and the victim is prevented from resisting the act because either of the following conditions exist:

(i) The victim has paraplegia, quadriplegia, or is otherwise physically incapable of preventing the act due to a physical disability.

(ii) The victim is incapable, through unsoundness of mind, of understanding the nature

of the act, and the offender knew or should have known of the victim's incapacity.

(b) The act is without the consent of the victim, and the victim is sixty-five years of parole, probation, or suspension of sentence, age or older.

B. Lack of knowledge of the victim's age shall not be a defense.

C. Whoever commits the crime of oral sexual battery shall be punished by imprisonment, with or without hard labor, without benefit of parole, probation, or suspension of sentence, for not more than ten years.

(1) Whoever commits the crime of oral sexual battery on a victim under the age of thirteen years when the offender is seventeen years of age or older shall be punished by imprisonment at hard labor for not less than twenty-five years nor more than ninety-nine years. At least twenty-five years of the sentence imposed shall be served without benefit

(2) Whoever commits the crime of oral sexual battery by violating the provisions of Paragraph (A) (2) of this Section shall be imprisoned at hard labor for not less than twenty-five years nor more than ninety-nine years. At least twenty-five years of the sentence imposed shall be served without parole, probation, or suspension of sentence.

(4) - (6) Repealed by Acts 2011, No. 67, §2.

D. Upon completion of the term of imprisonment imposed in accordance with Paragraphs (C)(2) and (3) of this Section, the offender shall be monitored by the Department of Public Safety and Corrections through the use of electronic monitoring equipment for the remainder of his natural life.

(2) Unless it is determined by the Department of Public Safety and Corrections, pursuant to rules adopted in accordance with the provisions of this Subsection, that a sexual offender is unable to pay all or any portion of such costs, each sexual offender to be electronically monitored shall pay the cost of such monitoring.

(3) The costs attributable to the electronic monitoring of an offender who has been determined unable to pay shall be borne by the department if, and only to the degree that, sufficient funds are made available for such purpose whether by appropriation of state funds or from any other source.

(4) The Department of Public Safety and Corrections shall develop, adopt, and promulgate rules in the manner provided in the Administrative Procedure Act that provide for the payment of such costs.

Such rules shall contain specific guidelines which shall be used to determine the ability of the offender to pay the required costs and shall establish the reasonable costs to be charged. Such rules may provide for a sliding scale of payment so that an offender who is able to pay a portion, but not all, of such costs may be required to pay such portion.

Domestic Violence:

The term ‘‘domestic violence’’ means

(1) Felony or misdemeanor crimes of violence committed—

(i) By a current or former spouse or intimate partner of the victim;

(ii) By a person with whom the victim shares a child in common;

(iii) By a person who is cohabitating with or has cohabitated with the victim as a spouse or

intimate partner;

(iv) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or

(v) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

2) For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

14§35.3. Domestic Abuse Battery:

A. Domestic abuse battery is the intentional use of force or violence committed by one household member upon the person of another household member.

B. For purposes of this Section:

(1) "Burning" means an injury to flesh or skin caused by heat, electricity, friction, radiation, or any other chemical or thermal reaction.

(2) "Community service activities" as used in this Section may include duty in any morgue, coroner's office, or emergency treatment room of a state-operated hospital or other state-operated emergency treatment facility, with the consent of the administrator of the morgue, coroner's office, hospital, or facility.

(3) "Household member" means any person of the opposite sex presently living in the same residence or living in the same residence within five years of the occurrence of the domestic abuse battery with the defendant as a spouse, whether married or not, or any child presently living in the same residence or living in the same residence within five years immediately prior to the occurrence of domestic abuse battery, or any child of the offender regardless of where the child resides.

(4) "Serious bodily injury" means bodily injury that involves unconsciousness, extreme physical pain, or protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty, or a substantial risk of death.

(5) "Strangulation" means intentionally impeding the normal breathing or circulation of the blood by applying pressure on the throat or neck or by blocking the nose or mouth of the victim.

C. On a first conviction, notwithstanding any other provision of law to the contrary, the offender shall be fined not less than three hundred dollars nor more than one thousand dollars and shall be imprisoned for not less than thirty days nor more than six months. At least forty-eight hours of the sentence imposed shall be served without benefit of parole, probation, or suspension of sentence.

Imposition or execution of the remainder of the sentence shall not be suspended unless either of the following occurs:

(1) The offender is placed on probation with a minimum condition that he serves four days in jail and participates in a court-approved domestic abuse prevention program, and the offender shall not own or possess a firearm throughout the entirety of the sentence.

(2) The offender is placed on probation with a minimum condition that he performs eight, eight-hour days of court-approved community service activities and participate in a court-approved domestic abuse prevention program, and the offender shall not own or possess a firearm throughout the entirety of the sentence.

D. On a conviction of a second offense, notwithstanding any other provision of law to the contrary, regardless of whether the second offense occurred before or after the first conviction, the offender shall be fined not less than seven hundred fifty dollars nor more than one thousand dollars and shall be imprisoned for not less than sixty days nor more than six months. At least fourteen days of the sentence imposed shall be served without benefit of parole, probation, or suspension of sentence and the offender shall be required to participate in a court-approved domestic abuse prevention program. Imposition or execution of the remainder of the sentence shall not be suspended unless either of the following occur:

(1) The offender is placed on probation with a minimum condition that he serve thirty days in jail and participate in a court-approved domestic abuse prevention program, and the offender shall not own or possess a firearm throughout the entirety of the sentence.

(2) The offender is placed on probation with a minimum condition that he perform thirty-eight-hour days of court-approved community service activities and participate in a court-approved domestic abuse prevention program, and the offender shall not own or possess a firearm throughout the entirety of the sentence.

E. On a conviction of a third offense, notwithstanding any other provision of law to the contrary and regardless of whether the offense occurred before or after an earlier conviction, the offender shall be imprisoned with or without hard labor for not less than one year nor more than five years and shall be fined two thousand dollars. The first year of the sentence of imprisonment shall be imposed without benefit of probation, parole, or suspension of sentence.

F. (1) Except as otherwise provided in Paragraph (2) of this Subsection, on a conviction of a fourth or subsequent offense, notwithstanding any other provision of law to the contrary and regardless of whether the fourth offense occurred before or after an earlier conviction, the offender shall be imprisoned with hard labor for not less than ten years nor more than thirty years and shall be fined five thousand dollars. The first three years of the sentence of imprisonment shall be imposed without benefit of probation, parole, or suspension of sentence.

(2) If the offender has previously received the benefit of suspension of sentence, probation, or parole as a fourth or subsequent offender, no part of the sentence may be imposed with benefit of suspension of sentence, probation, or parole, and no portion of the sentence shall be imposed concurrently with the remaining balance of any sentence to be served for a prior conviction for any offense.

G. (1) For purposes of determining whether a defendant has a prior conviction for violation of this Section, a conviction under this Section, or a conviction under the laws of any state or an ordinance of a municipality, town, or similar political subdivision of another state which prohibits the intentional use of force or violence committed by one household member upon another household member of the opposite sex

presently or formerly living in the same residence with the defendant as a spouse, whether married or not, shall constitute a prior conviction.

H. For purposes of this Section, a prior conviction shall not include a conviction for an offense under this Section if the date of completion of sentence, probation, parole, or suspension of sentence is more than ten years prior to the commission of the crime with which the defendant is charged, and such conviction shall not be considered in the assessment of penalties hereunder. However, periods of time during which the offender was incarcerated in a penal institution in this or any other state shall be excluded in computing the ten-year period. An offender ordered to participate in a domestic abuse prevention program required by the provisions of this Section shall pay the cost incurred in participation in the program. Failure to make such payment shall subject the offender to revocation of probation, unless the court determines that the offender is unable to pay.

I. This Subsection shall be cited as the "Domestic Abuse Child Endangerment Law". When the state proves, in addition to the elements of the crime as set forth in Subsection A of this Section, that a minor child thirteen years of age or younger was present at the residence or any other scene at the time of the commission of the offense, of the sentence imposed by the court, the execution of the minimum mandatory sentence provided by Subsection C or D of this Section, as appropriate, shall not be suspended, the minimum mandatory sentence imposed under Subsection E of this Section shall be two years without suspension of sentence, and the minimum mandatory sentence imposed under Subsection F of this Section shall be four years without suspension of sentence.

J. Any crime of violence, as defined in R.S. 14:2(B), against a person committed by one household member against another household member, shall be designated as an act of domestic violence.

K. If the victim of domestic abuse battery is pregnant and the offender knows that the victim is pregnant at the time of the commission of the offense, the offender, who is sentenced under the provisions of this Section, shall be required to serve a minimum of forty-five days without benefit of suspension of sentence for a first conviction, upon a second conviction shall serve a minimum of one year imprisonment without benefit of suspension of sentence, upon a third conviction shall serve a minimum of two years with or without hard labor without benefit of probation, parole, or suspension of sentence, and upon a fourth and subsequent offense shall serve a minimum of four years at hard labor without benefit of probation, parole, or suspension of sentence.

L. Notwithstanding any other provision of law to the contrary, if the domestic abuse battery involves strangulation, the offender shall be imprisoned at hard labor for not more than three years.

M. Notwithstanding any other provision of law to the contrary, if the domestic abuse battery is committed by burning those results in serious bodily injury, the offense shall

be classified as a crime of violence, and the offender shall be imprisoned at hard labor for not less than five nor more than fifty years without benefit of probation, parole, or suspension of sentence.

14§37.7. Domestic Abuse Aggravated Assault:

A. Domestic abuse aggravated assault is an assault with a dangerous weapon committed by one household member upon another household member.

B. For purposes of this Section, "household member" means any person of the opposite sex presently living in the same residence, or living in the same residence within five years of the occurrence of the domestic abuse aggravated assault, with the defendant as a spouse, whether married or not, or any child presently living in the same residence or living in the same residence within five years immediately prior to the occurrence of the domestic abuse aggravated assault, or any child of the offender regardless of where the child resides.

C. Whoever commits the crime of domestic abuse aggravated assault shall be imprisoned at hard labor for not less than one year nor more than five years and fined not more than five thousand dollars.

D. This Subsection shall be cited as the "Domestic Abuse Aggravated Assault Child Endangerment Law". When the state proves, in addition to the elements of the crime as set forth in Subsection A of this Section, that a minor child thirteen years of age or younger was present at the residence or any other scene at the time of the commission of the offense, the mandatory minimum sentence imposed by the court shall be two years' imprisonment at hard labor without benefit of parole, probation, or suspension of sentence.

Dating Violence:

A. The term ''dating violence'' means violence committed by a person.

(1)Who is or has been in a social relationship of a romantic or intimate nature with the victim and:

(2)The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

B. For the purposes of this definition-

(1) Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

(2) Dating violence does not include acts covered under the definition of domestic violence.

For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting. Dating violence is not specifically defined in Louisiana state criminal law. Dating Violence would require a subjective termination by an investigating officer to inquire about the dating/relationship status at all crimes against persons which could include murder, rape, robbery aggravated assault, home invasion, burglary, as

well as misdemeanor crimes of simple assault, harassment, disorderly conduct, and other depending on the totality of the circumstance and the definition of 'violence/'

(3) For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

14§40.2. Stalking:

A. Stalking is the intentional and repeated following or harassing of another person that would cause a reasonable person to feel alarmed or to suffer emotional distress. Stalking shall include but not be limited to the intentional and repeated uninvited presence of the perpetrator at another person's home, workplace, school, or any place which would cause a reasonable person to be alarmed, or to suffer emotional distress as a result of verbal or behaviorally implied threats of death, bodily injury, sexual assault, kidnapping, or any other statutory criminal act to himself or any member of his family or any person with whom he is acquainted.

B. Notwithstanding any law to the contrary, on first conviction, whoever commits the crime of stalking shall be fined not less than five hundred dollars nor more than one thousand dollars and shall be imprisoned for not less than thirty days nor more than one year. Notwithstanding any other sentencing provisions, any person convicted of stalking shall undergo a psychiatric evaluation.

Imposition of the sentence shall not be suspended unless the offender is placed on probation and participates in a court-approved counseling which could include but shall not be limited to anger management, abusive behavior intervention groups, or any other type of counseling deemed appropriate by the courts.

(1) Whoever commits the crime of stalking against a victim under the age of eighteen when the provisions of Paragraph (6) of this Subsection are not applicable shall be imprisoned for not more than three years, with or without hard labor, and fined not more than two thousand dollars, or both.

(2) Any person who commits the offense of stalking and who is found by the trier of fact, whether the jury at a jury trial, the judge in a bench trial, or the judge at a sentencing hearing following a jury trial, beyond a reasonable doubt to have placed the victim of the stalking in fear of death or bodily injury by the actual use of or the defendant's having in his possession during the instances which make up the crime of stalking a dangerous weapon or is found beyond a reasonable doubt to have placed the victim in reasonable fear of death or bodily injury, shall be imprisoned for not less than one year nor more than five years, with or without hard labor, without benefit of probation, parole, or suspension of sentence and may be fined one thousand dollars, or both. Whether or not the defendant's use of or his possession of the dangerous weapon is a crime or, if a crime, whether or not he is charged for that offense separately or in addition to the crime of stalking shall have no bearing or relevance as to the enhanced sentence under the provisions of this Paragraph.

(3) If the victim is under the age of eighteen, and when the provisions of Paragraph (6) of this Subsection are not applicable, the offender shall be imprisoned for not less than two years nor more than five years, with or without hard labor, without benefit of

probation, parole, or suspension of sentence and may be fined not less than one thousand nor more than two thousand dollars, or both.

(4) Any person who commits the offense of stalking against a person for whose benefit a protective order, a temporary restraining order, or any lawful order prohibiting contact with the victim issued by a judge or magistrate is in effect in either a civil or criminal proceeding, protecting the victim of the stalking from acts by the offender which otherwise constitute the crime of stalking, shall be punished by imprisonment with or without hard labor for not less than ninety days and not more than two years or fined not more than five thousand dollars, or both.

(5) Upon a second conviction occurring within seven years of a prior conviction for stalking, the offender shall be imprisoned with or without hard labor for not less than five years nor more than twenty years, without benefit of probation, parole, or suspension of sentence, and may be fined not more than five thousand dollars, or both.

(6) Upon a third or subsequent conviction, the offender shall be imprisoned with or without hard labor for not less than ten years and not more than forty years and may be fined not more than five thousand dollars, or both.

(7) Any person thirteen years of age or older who commits the crime of stalking against a child twelve years of age or younger and who is found by the trier of fact, whether the jury at a jury trial, the judge in a bench trial, or the judge at a sentencing hearing following a jury trial, beyond a reasonable doubt to have placed the child in reasonable fear of death or bodily injury, or in reasonable fear of the death or bodily injury of a family member of the child shall be punished by imprisonment with or without hard labor for not less than one year and not more than three years and fined not less than fifteen hundred dollars and not more than five thousand dollars, or both.

(a) Lack of knowledge of the child's age shall not be a defense.

C. For the purposes of this Section, the following words shall have the following meanings:

(1) "Harassing" means the repeated pattern of verbal communications or nonverbal behavior without invitation which includes but is not limited to making telephone calls, transmitting electronic mail, sending messages via a third party, or sending letters or pictures.

(2) "Pattern of conduct" means a series of acts over a period of time, however short, evidencing intent to inflict a continuity of emotional distress upon the person. Constitutionally protected activity is not included within the meaning of pattern of conduct.

(3) Repealed by Acts 1993, No. 125, §2.

D. As used in this Section, when the victim of the stalking is a child twelve years old or younger:

(1) "Pattern of conduct" includes repeated acts of nonconsensual contact involving the victim or a family member.

(2) "Family member" includes:

(a) A child, parent, grandparent, sibling, uncle, aunt, nephew, or niece of the victim, whether related by blood, marriage, or adoption.

(b) A person who lives in the same household as the victim.

(3) "Nonconsensual contact" means any contact with a child twelve years old or younger that is initiated or continued without that child's consent, that is beyond the

scope of the consent provided by that child, or that is in disregard of that child's expressed desire that the contact be avoided or discontinued.

(a) "Nonconsensual contact" includes:

(i) Following or appearing within the sight of that child.

(ii) Approaching or confronting that child in a public place or on private property.

(iii) Appearing at the residence of that child.

(iv) Entering onto or remaining on property occupied by that child.

(v) Contacting that child by telephone.

(vi) Sending mail or electronic communications to that child.

(vii) Placing an object on, or delivering an object to, property occupied by that child.

(c) "Nonconsensual contact" does not include any otherwise lawful act by a parent, tutor, caretaker, mandatory reporter, or other person having legal custody of the child as those terms are defined in the Louisiana Children's Code.

(4) "Victim" means the child who is the target of the stalking.

E. Whenever it is deemed appropriate for the protection of the victim, the court may send written notice to any employer of a person convicted for a violation of the provisions of this Section describing the conduct on which the conviction was based.

F. Upon motion of the district attorney or on the court's own motion, whenever it is deemed appropriate for the protection of the victim, the court may, in addition to any penalties imposed pursuant to the provisions of this Section, grant a protective order which directs the defendant to refrain from abusing, harassing, interfering with the victim or the employment of the victim, or being physically present within a certain distance of the victim.

(1) Any protective order granted pursuant to the provisions of this Subsection shall be served on the defendant at the time of sentencing.

(2) The court shall order that the protective order be effective either for an indefinite period of time or for a fixed term which shall not exceed eighteen months.

(a) If the court grants the protective order for an indefinite period of time pursuant to Subparagraph (a) of this Paragraph, after a hearing, on the motion of any party and for good cause shown, the court may modify the indefinite effective period of the protective order to be effective for a fixed term, not to exceed eighteen months, or to terminate the effectiveness of the protective order. A motion to modify or terminate the effectiveness of the protective order may be granted only after a good faith effort has been made to provide reasonable notice of the hearing to the victim, the victim's designated agent, or the victim's counsel, and either of the following occur:

(i) The victim, the victim's designated agent, or the victim's counsel is present at the hearing or provides written waiver of such appearance.

(ii) After a good faith effort has been made to provide reasonable notice of the hearing, the victim could not be located.

(3) Immediately upon granting a protective order, the court shall cause to have prepared a Uniform Abuse Prevention Order, as provided in R.S. 46:2136.2, shall sign such order, and shall forward it to the clerk of court for filing, without delay.

(a) The clerk of the issuing court shall send a copy of the Uniform Abuse Prevention Order or any modification thereof to the chief law enforcement official of the parish where the victim resides. A copy of the Uniform Abuse Prevention Order shall be retained on file in the office of the chief law enforcement officer as provided in this

Subparagraph until otherwise directed by the court.

(b) The clerk of the issuing court shall transmit the Uniform Abuse Prevention Order, or any modification thereof, to the Louisiana Protective Order Registry pursuant to R.S. 46:2136.2, by facsimile transmission, mail, or direct electronic input, where available, as expeditiously as possible, but no later than the end of the next business day after the order is filed with the clerk of court.

G. The provisions of this Section shall not apply to a private investigator licensed pursuant to the provisions of Chapter 56 of Title 37 of the Louisiana Revised Statutes of 1950, acting during the course and scope of his employment and performing his duties relative to the conducting of an investigation.

H. The provisions of this Section shall not apply to an investigator employed by an authorized insurer regulated pursuant to the provisions of Title 22 of the Louisiana Revised Statutes of 1950, acting during the course and scope of his employment and performing his duties relative to the conducting of an insurance investigation.

I. The provisions of this Section shall not apply to an investigator employed by an authorized self-insurance group or entity regulated pursuant to the provisions of Chapter 10 of Title 23 of the Louisiana Revised Statutes of 1950, acting during the course and scope of his employment and performing his duties relative to the conducting of an insurance investigation.

J. A conviction for stalking shall not be subject to expungement as provided for by R.S. 44:9.

14§40.3 Cyber Stalking:

A. For the purposes of this Section, the following words shall have the following meanings:

(1) "Electronic communication" means any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature, transmitted in whole or in part by wire, radio, computer, electromagnetic, photoelectric, or photo-optical system.

(2) "Electronic mail" means the transmission of information or communication by the use of the Internet, a computer, a facsimile machine, a pager, a cellular telephone, a video recorder, or other electronic means sent to a person identified by a unique address or address number and received by that person.

B. Cyber stalking is action of any person to accomplish any of the following:

(1) Use in electronic mail or electronic communication of any words or language threatening to inflict bodily harm to any person or to such person's child, sibling, spouse, or dependent, or physical injury to the property of any person, or for the purpose of extorting money or other things of value from any person.

(2) Electronically mail or electronically communicate to another repeatedly, whether or not conversation ensues, for the purpose of threatening, terrifying, or harassing any person.

(3) Electronically mail or electronically communicate to another and to knowingly make any false statement concerning death, injury, illness, disfigurement, indecent conduct, or criminal conduct of the person electronically mailed or of any member of

the person's family or household with the intent to threaten, terrify, or harass.

(4) Knowingly permit an electronic communication device under the person's control to be used for the taking of an action in Paragraph (1), (2), or (3) of this Subsection.

C. Whoever commits the crime of cyber stalking shall be fined not more than two thousand dollars, or imprisoned for not more than one year, or both.

(1) Upon a second conviction occurring within seven years of the prior conviction for cyber stalking, the offender shall be imprisoned for not less than one hundred and eighty days and not more than three years, and may be fined not more than five thousand dollars, or both.

(2) Upon a third or subsequent conviction occurring within seven years of a prior conviction for stalking, the offender shall be imprisoned for not less than two years and not more than five years and may be fined not more than five thousand dollars, or both.

(3) In addition, the court shall order that the personal property used in the commission of the offense shall be seized and impounded, and after conviction, sold at public sale or public auction by the district attorney in accordance with R.S. 15:539.1.

(a) The personal property made subject to seizure and sale pursuant to Subparagraph (a) of this Paragraph may include, but shall not be limited to, electronic communication devices, computers, computer related equipment, motor vehicles, photographic equipment used to record or create still or moving visual images of the victim that are recorded on paper, film, video tape, disc, or any other type of digital recording media.

D. Any offense under this Section committed by the use of electronic mail or electronic communication may be deemed to have been committed where the electronic mail or electronic communication was originally sent, originally received, or originally viewed by any person.

E. This Section does not apply to any peaceable, nonviolent, or nonthreatening activity intended to express political views or to provide lawful information to others.

UNIVERSITY OF LOUISIANA AT MONROE DEFINITION OF CONSENT AS IT RELATES TO SEXUAL ACTIVITY:

Consent:

Consent to engage in sexual activity must exist from beginning to end of each instance of sexual activity. Consent is demonstrated through mutually understandable words and/or actions that clearly indicate a willingness to engage in a specific sexual activity. Silence alone, without actions evidencing permission, does not demonstrate consent. Consent must be knowing and voluntary. To give consent, a person must be of legal age. Assent does not constitute consent if obtained through coercion or from an individual whom the alleged offender knows or reasonably should know is incapacitated. The responsibility of obtaining consent rests with the person initiating sexual activity. Use of alcohol or drugs does not diminish one’s responsibility to obtain consent. Consent to engage in sexual activity may be withdrawn by any person at any time. Once withdrawal of consent has been expressed, the sexual activity must cease. Consent is

automatically withdrawn by a person who is no longer capable of giving consent. A current or previous consensual dating or sexual relationship between the persons involved does not itself imply consent or preclude a finding of responsibility.

Title IX Policy and Resources

Title IX of the Education Amendment Act of 1972 prohibits discrimination on the basis of sex in all areas of education programs and activities such as admissions, financial aid, housing, facilities, scholastic, intercollegiate, club and intramural athletics.

Sexual harassment, which includes acts of sexual violence and sexual assault, is a form of sex discrimination prohibited by Title IX.

ULM is committed to ensuring all students feel safe and have the opportunity to benefit fully from education programs and activities.

ULM has adopted policies and procedures to be in compliance with the federal and state requirements related to the Title IX Act, **Violence against Women Act (VAWA)** and the **Campus Sexual Violence Elimination (SAVE) Act**.

If the university is notified of sexual harassment or violence, we will:

1. Take immediate and appropriate steps to investigate the incident
2. Take prompt action to end the harassment and resolve the situation
3. Take appropriate steps to prevent recurrence of future incidents

To file a complaint of harassment, discrimination, sexual misconduct, sexual assault, dating violence, stalking or retaliation complete the following online form: Complaint Reporting Form

Confidential Advisors are available to help. Confidential Advisors are designated individuals who have been trained to aid a person involved in a sexual misconduct complaint in the resolution process as a confidential resource.

To file an appeal to the "Charges" and/or "Sanctions" for Harassment, Discrimination (including Sexual Misconduct), and Retaliation complete the online form: **Appeal Form**

Students or employees without computer access to file an online complaint may file a written complaint and forward to:

Title IX Coordinator
700 University Ave. #1-32
(318) 342-1004

The U.S. Department of Education's Office for Civil Rights (OCR) is the division of the federal government charged with enforcing compliance with Title IX. Information regarding OCR can be found at: www.ed.gov/about/offices/list/ocr/index.html.

If the incident or situation is criminal in nature, immediately contact **University Police Department** or the local police where the incident occurred.

University Police
3811 DeSiard Street
318-342-5350

Students are strongly encouraged to report incidents and share information about sexual misconduct and harassment, even if the complainant or witness has concerns about underage drinking, drug use or other prohibited activity. To encourage reporting, the university pursues a policy of offering alleged victims amnesty from policy violations and will not pursue disciplinary action related to the incident.

Retaliation is prohibited against any student or employee who files a complaint of discrimination or participates in proceedings or an investigation. Retaliatory words, actions or behavior that punish or threaten to punish any student or employee under this policy is strictly prohibited and may result in disciplinary action.

Retaliation should be promptly reported to the Title IX Coordinator.

Policy:

The University of Louisiana at Monroe is committed to a campus environment free from all forms of sexual misconduct and workplace harassment.

No student or employee should be subjected to unsolicited and unwelcome overtures or conduct, either verbal or physical.

The health, safety and well-being of students, employees, and visitors are the university's primary concern.

All students and employees will be held accountable for compliance with this policy and any violation may lead to disciplinary action. All members of the university community should report incidents of sexual misconduct. Any person who receives or becomes aware of sexual misconduct or other violation of this policy should report

the complaint as soon as possible.

See **Sexual Misconduct Policy** (opens in PDF)
See **Sexual Misconduct Procedures** (opens in PDF)

File a Complaint:

To file a complaint of harassment, discrimination, sexual misconduct, sexual assault, dating violence, stalking or retaliation complete the following online form: Complaint Reporting Form

To file an appeal to the "Charges" and/or "Sanctions" for Harassment, Discrimination (including Sexual Misconduct), and Retaliation complete the online form: Appeal Form

Students or employees without computer access to file an online complaint may file a written complaint and forward to:

Title IX Coordinator
Joshua Jones
700 University Ave. #1-32
(318) 342-1004
titleix@ulm.edu

Complaint Options
Individuals may file an informal or formal complaint.

Informal Complaint
If an informal resolution is desired and appropriate, the university will carry out the appropriate steps to resolve the complaint informally, unless determined a formal investigation is required. If an individual wishes to discuss a specific incident without filing a complaint, he or she should contact:

Title IX Coordinator
Joshua Jones
700 University Ave. Walker Hall #1-32
(318) 342-1004
titleix@ulm.edu

Informal Resolution is not acceptable for acts of sexual violence or sexual assault.

Formal Complaint
A formal complaint involves an investigation of the complainant's allegations. The

purpose of the investigation is to establish whether a reasonable basis exists to believe the **Sexual Misconduct Policy** has been violated.

If the conduct is criminal in nature, immediately contact the **University Police Department** or the Police Department of the jurisdiction where the incident occurred.

University Police can be reached at Fihiol Hall, 3811 DeSiard Street, 318-342-5350 or 1-911 for emergencies.

TITLE IX

What is sexual misconduct?

- Sexual harassment
- Non-consensual sexual contact
- Non-consensual sexual intercourse
- Sexual exploitation.

What is sexual harassment?

- Unwelcome verbal or physical conduct, stalking, or bullying.

What is sexual violence?

- Any sexual contact which you did not give consent or ability to give consent.

What is sexual exploitation?

Taking sexual advantage of another person without consent.

What is consent?

- Permission given to engage in mutually agreed upon (sexual) activity.

  - No means no, but saying nothing also mean no.
  - Silence does not equal permission.
  - Consent can be withdrawn at any time.

What is stalking?

- Behavior or conduct by an individual that makes you feel uncomfortable or afraid.

What is bullying?

- Repeated aggressive behavior to intimidate or hurt or control another person.

What if I am accused of sexual misconduct?

- Individuals accused of sexual misconduct have certain privileges and rights. See **Sexual Misconduct Policy**.
  Individuals accused are encouraged to use campus and community resources.

Will the information I share remain confidential?

- The university cannot guarantee complete confidentiality, but we can guarantee privacy. Information will only be shared with those who have an essential need to know.

For detailed explanation of terms, see **Sexual Misconduct Policy**

University RULE:

- Report sexual misconduct behavior.
- Use campus and community resources.
- Look out for your friends and fellow students.
- Educate yourself on sexual violence

If you or someone you know has been sexually assaulted:

- Find a safe place.
- Seek medical attention immediately, file a complaint or report the incident
- Understand what happened is not your fault

How to support someone who has been sexually assaulted:

- Believe them.
- Listen without judging.
- Let them know you support and care about them.
- Let them know help is available.
- Let them know they are not alone.

Title IX

The Title IX Coordinator facilitates the development and delivery of the University of Louisiana Monroe's education and prevention programs that are intended to prevent and reduce sexual misconduct, prevent violence, promote safety and bystander intervention and reduce risk. These programs include, but are not limited to: awareness programs, bystander intervention, ongoing prevention and awareness campaigns, primary prevention programs and education on risk reduction. The University is committed to providing comprehensive, intentional programming, initiatives, strategies and campaigns.

The Title IX Coordinator provides in person Sexual Misconduct Prevention Training to:

- New Employee Orientation Sessions (monthly)
- Graduate Assistant Orientation
- Campus Activity Board (CAB) Orientation
- Student Government Association (SGA) Orientation

- International Student Orientation
- ULM Intercollegiate Athletic Teams
- ULM Intercollegiate Athletic Staff
- ULM Greek Training

Additional in Person Presentations provided to ULM Students, Faculty and Staff by numerous presenters include:

- Green Dot Active Bystander Training
- Interpersonal Violence Awareness and Prevention Training

The following online training is provided to ULM Employees:

- Harassment and Discrimination Prevention Training – Includes sexual misconduct training and active bystander training
- Clery Act Basics – provided to all identified Campus Security Authorities

The following online training is provided to ULM Students:

- Sexual Assault Prevention for Undergraduates – This course provides information about critical topics affecting college students everywhere — relationship violence, sexual assault, stalking, and sexual harassment.
- Sexual Assault Prevention for Graduate Students – This course provides information about critical topics affecting college students everywhere — relationship violence, sexual assault, stalking, and sexual harassment.
- Alcohol EDU for College - Alcohol Edu for College is an interactive online program designed to reduce the negative consequences of alcohol. It is a widely used alcohol abuse prevention program in higher education.
- Alcohol EDU for Sanctions - Alcohol Edu for Sanctions is an interactive online program designed to help students who have violated alcohol policies make safer and healthier choices - an avoid getting in trouble again. The course provides a strong educational component of a comprehensive alcohol abuse prevention initiative.

VAWA CRIMES REPORTING:

VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013 (VAWA):

Higher education institutions are expected to make a “good faith effort” to comply with the Campus Sexual Violence Elimination Act (Campus SaVE Act), which became effective in March 2014. Part of the Violence Against Women Reauthorization Act of 2013 (VAWA), the law comes at a time of multiple high-profile government investigations of campus response to sexual misconduct allegations and a recent White

House Task Force report on protecting students from sexual assault. University of Louisiana at Monroe State University complies with these requirements.

The Campus Sexual Violence Elimination (SaVE) Act:

The Campus Sexual Violence Elimination (SaVE) Act fosters translucency on campus regarding incidents of sexual misconduct, violence, ensures improved rights of victims, establishes standards for disciplinary proceedings, and requires primary and on-going prevention educational programs. The Campus SaVE Act amends the Clery Act, which mandates campuses to report annual statistics regarding incidents of campus crime, including sexual violence, domestic violence, dating violence, and stalking.

The University of Louisiana at Monroe (ULM) is committed to providing a safe living, learning and working environment. In compliance with federal law, specifically the Jeanne Clery Act (the Clery Act) and the Campus Sexual Violence Elimination Act (SaVE Act), the University has adopted policies and procedures to prevent and respond to incidents of sexual assault, domestic violence, dating violence and stalking. These guidelines apply to all members of the University community (students, faculty, and staff) as well as contractors and visitors.

ULM will not tolerate sexual assault, domestic violence, dating violence, or stalking, as defined in the ULM Sexual Misconduct Policy, in any form. Such acts of violence are prohibited by the University policy, as well as state and federal laws. Individuals who the University determines more likely than not engaged in these type behaviors are subject to penalties up to and including dismissal or separation from the University, regardless of whether they are also facing criminal or civil charges in a court of law.

Definitions:

Sexual Assault- a forcible or non-forcible sex offense that meets the definition of rape, fondling, incest or statutory rape as further defined in the Clery Act. Louisiana law defines sexual assault as non-consensual sexual intercourse or sexual contact. A single instance of sexual assault can constitute a hostile environment.

Domestic Violence- violence, including but not limited to sexual or physical abuse or the threat of such abuse, committed by a current or former spouse or intimate partner or other person from whom the alleged victim is protected under state or federal law. Includes felony or misdemeanor crime of violence committed by a person with whom the victim shares a child, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of

violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence- violence, including but not limited to sexual or physical abuse or the threat of such abuse, committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence in Louisiana includes any offense against the person as defined in the Louisiana Criminal Code except negligent injury and defamation.

Stalking- Intentional and repeated following OR harassing that would cause a reasonable person to feel alarmed OR suffer emotional distress OR Intentional and repeated uninvited presence at another person's : home, work place, school, or any other place which would cause a reasonable person to be alarmed OR would cause a reasonable person to suffer emotional distress as a result of verbal or behaviorally implied threats of death, bodily injury, sexual assault, kidnapping, or any other statutory criminal act to the victim OR any member of the victim's family OR any person with whom the victim is acquainted. For purposes of the Louisiana state definition of "stalking", the term "harassing" means the repeated pattern of verbal communications or nonverbal behavior without invitation which includes but is not limited to making telephone calls, transmitting electronic mail, sending messages via a third party, or sending letters or pictures. "Pattern of conduct" means a series of acts over a period of time, however short, evidencing an intent to inflict a continuity of emotional distress upon the person. Constitutionally protected activity is not included within the meaning of pattern of conduct.

How to Report an Incident:

The University encourages any member of the University community who has experienced sexual assault, domestic violence, dating violence, or stalking, or knows of another member of the community who has experienced any of these violations, to report the incident to university authorities.

If a ULM student, faculty or staff member, visitor, or contractor has experienced sexual assault, domestic violence, dating violence, or stalking, should immediately report the incident to the Title IX Coordinator, Janice Winder, Walker Hall 1-32, titleix@ulm.edu (for students, university employees, contractors or visitors).

The report can be made in person and/or online. Each reporting authority will contact the Title IX Coordinator who will assist the complainant by assessing the incident, advising the complainant on how he or she can seek legal protection, and making the survivor aware of medical, counseling, and other support services. In the case of an emergency or

an ongoing threat, a survivor should get to a safe location and call 911 for local police or if on campus dial 1911.

The Title IX Coordinator will also provide survivors of sexual assault, domestic violence, dating violence, and stalking with information about available support services and resources, and also assist any complainant in notifying law enforcement, including the local police, if the complainant elects to do so.

Complainants are not required to report to area law enforcement in order to receive assistance from or pursue any accommodations within the University. Reporting sexual assault, domestic violence, dating violence, and stalking to the police (including Campus Police) does not commit the complainant to further legal action. However, the earlier an incident is reported, the easier it will be for the police to investigate, if the complainant decides to proceed with criminal charges. Confidential advisors have also been designated by the University to assist students. Contact information for these individuals can be found on the Confidential Resources/Advisors tab on the ULM Title IX web page.

Explanation of Rights:
Any student or employee, who reports an incident of sexual assault, domestic violence, dating violence, or stalking, whether the incident occurred on or off campus, shall receive a written explanation of their rights and options as provided for under this policy. These rights and options include the right(s) of a complainant to:
1. Go to court, and to file a domestic abuse complaint requesting an order restraining the respondent from abusing you, and/or an order directing your attacker to leave your household, building, school, university, or workplace;
2. Seek a criminal complaint for threats, assault and battery, or other related offenses;
3. Seek medical treatment (the police or University Confidential Advisors will assist you in obtaining medical treatment if you wish);
4. Request the assistance of a Confidential Advisor;
5. Request the police remain at the scene until your safety is secured;
6. Request that a police officer assist you by arranging transportation or by taking you to a safe place, such as a friend's residence; and
7. Obtain a copy of the police incident report at no cost from the police department.

Procedures Complainants Should Follow:
If an incident of sexual assault, domestic assault, dating violence, or stalking occurs, it is important to preserve evidence so that successful criminal prosecution remains an option. The survivor of a sexual assault should not wash, shower or bathe, douche, brush teeth, comb hair, or change clothes prior to a medical exam or treatment. If a survivor has removed the clothing, he or she was wearing during an assault prior to seeking medical treatment, that clothing should be placed in a brown paper, not plastic, bag and brought to the hospital when treatment is sought. If the complainant is still wearing the clothes that he or she was wearing during an assault, he or she should bring a change of

clothes with him or her to the hospital so that the clothes containing possible evidence can be preserved and examined for evidence of the crime.

Evidence of violence, such as bruising or other visible injuries, following an incident of sexual assault, or domestic or dating violence, should be documented by taking a photograph, Evidence of stalking, including any communications such as written notes, email, voice mail, or other electronic communication sent by the stalker, should be saved and not altered in any way.

ON Campus and Off Campus Resources:

ULM, the city of Monroe and neighboring parishes, all offer other important resources to the survivors of sexual assault, domestic assault, dating violence, or stalking, including medical treatment, counseling services, and advocacy that complainants may wish to utilize.
The following University offices can assist members of the University community in considering their options regarding resources or recourse they may elect to pursue. A complainant need not formally report an incident of sexual assault, domestic violence, dating violence, or stalking to law enforcement or the University in order to access the following resources:

Emergency Contacts:

Important Contacts	**Address**	**Number**
Local Emergency Services	911 of Ouachita Parish	911
University Police Department (On Campus)	3811 DeSiard St., Monroe, LA 71209	1-911
University Police Department (Off Campus)	3811 DeSiard St., Monroe, LA 71209	(318) 342.5350
Monroe Police Department	700 Wood St., Monroe, LA 71201	(318) 329.2600
Ouachita Parish Sheriff's Department	400 St. John St., Monroe, LA 71201	(318) 329.1200
West Monroe Police Department	2301 N 7th St., West Monroe, LA 71291	(318) 396.2722
Louisiana State Police (Troop F)	1240 LA Hwy 594, Monroe LA 71203	(318) 345.0000
ULM Title IX Coordinator,	700 University Ave. (Walker Hall 1-#32	(318) 342.1004
ULM Director of Counseling	ULM Counseling Center, 1140 University Ave. Monroe, LA 71209	(318) 342.5220
ULM Health Clinic	ULM Health Clinic (Affinity), 1140 University Ave. Monroe, LA 71209	(318) 342.1651
OSAA	Sandal Hall Room 387	(318) 342.5230
ULM Director of Human Resources	Coenen Hall, Room 107	(318) 342-5140
ULM Director of Residential Life	Commons ll, Residential Life	(318) 342-5240

Accommodations:

In the event a student or employee reports an incident of sexual assault, domestic violence, dating violence, or stalking to law enforcement or pursues any formal action, if they report such an incident to university authorities, the University is committed to providing them as safe a learning or working environment as possible. Upon request, the University will make any reasonably available change to an alleged victim's academic, living, and working situation. When a reported incident of abuse involves more than one member of the University community, the Title IX Coordinator may issue an institutional "NO CONTACT" order, prohibiting the individual from contacting the other, either on or off campus.

University authorities will advise the complainant of a reported incident of sexual assault, domestic violence, dating violence, or stalking about how to seek a restraining order from a criminal court.

UPD is committed to ensuring that orders of protection issued by courts are fully upheld on all University-owned, used, and controlled property as well as properties immediately adjacent to the University. Therefore, if any member of the University community obtains an order of protection or restraining order, he or she should promptly inform University authorities and provide them with a copy of that order, so that it can be enforced.

The University is also committed to protecting survivors from any further harm, and if the University authorities determine that an individual's presence on campus poses a danger to one or more members of the University community, said authorities and/or the Title IX Coordinator may issue an institutional "NO CONTACT" or "NO TRESPASSING" order barring that individual from University property.

Confidentiality:

ULM recognizes the sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. We are committed to protecting the privacy of individuals who report incident of abuse, to the extent that doing so is permitted by law and consistent with the University's need to protect the safety of the community. Different University officials and personnel are able to offer varying degrees or levels or privacy.

The University requires all employees, with the exception of the licensed mental health counselors who work at the ULM Counseling Center and designated Confidential Advisors to share the information with the Title IX Coordinator regarding any report of sexual misconduct.

The Title IX Coordinator will investigate the incident(s), track trends (including multiple reports involving the same assailant) and determine whether steps are needed to ensure safety of the community. It is the complainant's choice whether he or she wishes to participate in the investigation; however, the University may proceed with an investigation with the complainant's participation if there is a concern for the safety of other members of the community.

Reports made to ULM-PD will be shared with the Title IX Coordinator in all cases, and may also be made public (maintaining the complainant's anonymity) and shared with the

respondent in cases where criminal prosecution is pursued. Reports received by the University concerning the abuse of a minor or juvenile must be reported to the state officials in compliance with state law requiring mandatory reporting of child abuse. All members of the ULM community are required by university policy to report any instances of known child abuse or neglect to the University Police Department, and this department will in turn report such information to the appropriate state authorities.

Reports and information received by the licensed mental health counselors and the ULM Health Clinic (Affinity's medical professionals) are considered protected. Information received by designated Confidential Advisors is considered confidential. Thus, those individuals will not share information they learn from alleged victims with others within the institution (including the Title IX Coordinator) or with any third party except in cases of imminent danger to the alleged victim or third parties. Absent such circumstances of imminent danger, the only information that these employees will report to the University's crime reporting statistics that are reported in the University 's annual Clery Reports. Such crime reporting statistics are also included in a Title IX trend report maintained by the University.

Incidents of sexual assault, domestic or dating violence, or stalking, which is shared with the University's Title IX Coordinator or other University officials, will be treated with the greatest degree of respect and privacy possible while still fulfilling the University's obligation to investigate and effectively respond to the report. Every effort will be made to limit the scope of information shared to keep it to a minimum of detail, and only when absolutely necessary. It is the complainant's choice whether to participate in the investigation; however, the University may proceed with the investigation without the alleged victim's participation if there is a potential threat to other members of the community.

An individual's ability to speak in confidence and with confidentiality may be essential to his or her recovery. The University thus expects employees to treat information they learn concerning incidents of reported sexual assault, domestic violence, dating violence, and stalking with as much respect and as much privacy as possible. University employees must share information only with those university officials who must be informed of the information pursuant to university policy. Failure by a ULM employee to maintain privacy in accordance with the University policy will be grounds for discipline.

While federal law requires the University to include certain reported incidents of sexual assault, domestic violence, dating violence, and stalking among its annual campus crime statistics, such information will be reported in a manner that does not permit identification of survivors.

Educational Programs:

The University is committed to continued efforts to provide students and employees with educational programming, and strategies intended to prevent rape, acquaintance rape, sexual assault, domestic violence, dating violence, and stalking before they occur. Prevention programs to address the issue of sexual assaults, domestic violence, dating violence, and stalking in a campus environment include but are not limited to the following: awareness programs, risk reduction programs, violence prevention and bystander intervention. Personal Safety Workshops – In an effort to educate the University community about safety, the University provides opportunities for all members of the community to learn about safety precautions. Resident Directors, Resident Assistants, and UPD conduct awareness workshops on a wide variety of subjects including but not limited to alcohol awareness, the definition of consent, sexual assault, and wellness.

Awareness Programs:

Sexual Assault Awareness **– ULM Counseling Center**

Dating and Domestic Violence – **ULM Counseling Center**

Dating Violence/Sexual Assault/Stalking Awareness – **Dr. Rob Hanser**

Green Dot Bystander Training – **Dr. Rob Hanser**

Walk a Mile in her Shoes – T.B.A.

Violence Prevention and Intervention - Sexual Assault Forum – Dr. Rob Hanser

New Student Orientation:

Undergraduate orientation programs addressing active bystander awareness, support services, medical amnesty, wellness, and personal safety are offered by the Division of Student Affairs staff, UPD, Title IX Task Force, Administrators of the DOJ grant, and other entities.

Safety Escorts:

UPD provides safety escorts twenty-four hours a day, seven days a week. This service provides students, faculty, and staff with walking or motor vehicle escort between locations on campus. Safety Escorts can be requested by calling UPD at (318) 342-5350.

Crime Bulletins and Alerts:

The University periodically distributes crime bulletins or alerts to inform members of the University community about incidents of crime in the areas surrounding the University that may pose and imminent threat of harm to members of the community. Bulletins and alerts are also circulated at times, not in response to a specific incident, but as a general reminder to community members about measures that members of the community may take to enhance personal and property security.

New Employee Orientation:

All new employees receive training on Sexual Harassment and Title IX through several offices and during annual faculty and staff in-service programs. The University authorities also provide new employees with information concerning issues of safety and personal awareness on such subjects as emergency preparedness.

Resident Hall Programs:

These programs are run through the Office of Residential Life and inform students on a wide variety of topics, such as, alcohol awareness, sexual assault, consent, bystander awareness, personal safety, and fire safety.

Bulletin Board Campaigns:

The Office of Student Services and Residential Life uses passive programming strategies in the residence halls to provide information on crime prevention and safety issues related to University students on and off campus.

Conduct Proceedings:

ULM strictly prohibits all acts of sexual assault, domestic violence, dating violence, and stalking. In addition to facing criminal investigation and prosecution, students, employees, and other affiliates may also face action by the University. When students or employees are accused of having engaged in sexual assault, domestic violence, dating violence, or stalking, the University may, depending on the facts alleged, issue interim safety measures prior to the resolution of the charges. Such interim safety measures might include issuing No Contact orders between the parties, altering an individual's work or class schedule or a student's on-campus housing assignment, placing an employee accused of misconduct on administrative leave, or placing a student accused of misconduct on an interim suspension.

The University's Title IX Coordinator will oversee all investigations of allegations of gender-based violence. Employees who are found responsible for having committed such a violation could face termination of employment, and students who are found responsible for having committed such a violation may face disciplinary probation, deferred suspension, suspension from university housing, dismissal from university housing, suspension from the university, or dismissal from the university. In addition, ULM may issue No Contact Orders and No Trespass Orders to those found responsible.

If a Title IX investigation concludes that a preponderance of evidence exists which suggests a student or employee more likely than not engaged in sexual assault, domestic violence, dating violence, or stalking, the Title IX Coordinator will make the determination of

responsibility and accordingly issue sanctions. The complainant or respondent has the right to appeal and go before the Title IX Appeal Committee.

All conduct proceedings, whether the conduct is reported to have occurred on or off campus, shall provide a prompt, fair, and impartial investigation and resolution. All investigations and proceedings shall be conducted by officials who receive annual training on the nature of the types of cases they are handling, how to investigate, and how to conduct a proceeding in a manner that protects the safety of the complainant and promotes accountability.

The University seeks to investigate and adjudicate any official complaints of sexual assault, domestic violence, dating violence, or stalking that are filed with the University in a fair and prompt manner making efforts to finalize complaints within sixty (60) days of receipt of the complaint, unless mitigating circumstances require the extension of time frames beyond sixty (60) days. Such circumstances may include the complexity of the allegations, the number of witnesses involved, the availability of the parties or witnesses, the effect of a concurrent criminal investigation, University breaks or vacations that occur during the pendency of an investigation, or other unforeseen circumstances. In these matters the complainant and the respondent shall be notified, provided an explanation, and given information about the amount of additional time required.

In all investigatory and adjudication proceedings conducted by the University concerning charges of sexual misconduct, domestic violence, dating violence, or stalking, including any related meetings or hearings, both the complainant and the respondent will be afforded the same process rights, including equal opportunities to have others present. This includes the right to be accompanied by an advisor of their choice. Both the complainant and respondent will also be afforded an equal opportunity to introduce evidence and identify witnesses.

When a student is accused of any violation of the student conduct code, including but not limited to charges that he or she engaged in sexual assault, domestic or dating violence, or stalking, the charges will be decided using the preponderance of evidence standard, which means that it is more likely than not that the reported misconduct occurred.

When the Title IX Coordinator completes an investigation and/or issues a decision, both the complainant and the respondent shall promptly and simultaneously be informed in writing, usually within seven (7) business days, of the outcome of the investigative or adjudicative proceeding.

Both the complainant and respondent will be given the same procedures and timeframe to appeal the outcome of the proceeding to the Title IX Appeal Committee. Both parties will receive the same process rights if an appeal is granted, and the parties will both receive

timely notice when the outcome becomes final. Disclosure of the outcome shall be made to both parties unconditionally, and each shall be free to share or not share the details with any third parties.

Hate Crime Reporting:

There were no reported hate crimes for the years 2021, 2022 or 2023.

HATE CRIMES:

University of Louisiana at Monroe is also required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications:

- **Murder (non-negligent manslaughter, negligent manslaughter)**
- **Sex offenses (forcible and non-forcible)**
- **Robbery**
- **Aggravated assault**
- **Burglary**
- **Motor vehicle theft**
- **Arson**

Larceny, vandalism, intimidation, and simple assault (see definitions below).

Murder/Non-Negligent Manslaughter: the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

Negligent Manslaughter: the killing of another person through gross negligence.

Robbery: the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding)

Arson: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

Domestic Violence: The term ‘‘domestic violence’’ includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

Dating Violence: The term ‘‘dating violence’’ means violence committed by a person— (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:(i) The length of the relationship; (ii) The type of relationship; (iii) The frequency of interaction between the persons involved in the relationship.

Stalking: The term ‘‘stalking’’ means engaging in a course of conduct directed at a specific person that would cause a reasonable person to— (A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations: The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public

conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

NOTE: The above listed crime definitions from the Uniform Crime Reporting Handbook

Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Vandalism: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, if an offender assaults a victim, then he/she has committed a crime. From there if the facts of the case indicate the offender was motivated to commit the offense because of his/her bias against the victim's race, sexual orientation, etc... then the assault is then classified as a hate/bias crime.

Type of Bias:

- Race
- Religion
- Ethnicity/National Origin
- Gender
- Sexual Orientation
- Disability
- Gender Identity

City of Monroe Reported Crime – Zone East	2023	2024	2025
a. Murder	0	0	0
b. Sexual Assaults	1	6	0
c. Aggravated Assaults	3	0	3
d. Robbery	2	2	2
e. Motor Vehicle Theft	3	5	0
f. Arson	0	0	0
g. Burglaries	36	25	1
h. Domestic/dating violence	27	23	33
i. Liquor Law Violations	0	0	0
j. Drug Law Violations	9	7	0
k. Illegal Weapons	0	0	1
l. Stalking	1	0	0
m. Hate Crimes	0	0	0
TOTALS	82	68	40

Source: Monroe Police Department

Zone east encompasses the University of Louisiana at Monroe. Therefore, it is included to show reported crimes from the surrounding areas. City of Monroe statistics do not include the University of Louisiana at Monroe statistics.

The following Agencies were contacted for statistical data in writing. Those in bold responded with data or information that was not reportable:

- **City of Monroe Police Department**
- **Ouachita Parish Sheriff's Department**
- Louisiana State Police
- **Louisiana Department of Wildlife and Fisheries**
- Louisiana Alcohol Beverage and Tobacco Control
- **Tensas Basin Levee District Police Department**
- **Shreveport Police Department**
- **LSU Health Sciences Center Police Department / Shreveport Campus**
- Baton Rouge Police Department

Fire Safety Report and Statistics:

Notice of Combined Annual Security Report and Annual Fire Safety Report Availability:

The University is committed to assisting all members of the university community in providing for their own safety and security. The annual security and fire safety compliance document is available on the ULM-PD website.

The University's combined Annual Security Report (ASR) and Annual Fire Safety Report is now available. This report is required by federal law and contains policy statements and crime statistics for the school. The policy statements address the school's policies, procedures and programs concerning safety and security, for example, policies for responding to emergency situations and sexual offenses. Three years' worth of statistics are included for certain types of crimes that were reported to have occurred on campus, in or on off-campus buildings or property owned or controlled by the school and on public property within or immediately adjacent to the campus. This combined report is available online at www.ulm.edu/police. You may also request a paper copy from the ULM-PD front desk located at 3811 DeSiard Street Monroe, LA 71209, or you can request that a copy be mailed to you by calling 318-342-5350.

The reports contain information regarding campus security and personal safety including topics such as: crime prevention, fire safety, University police law enforcement authority, crime reporting policies, disciplinary procedures and other matters of importance related to security and safety on campus.

They also contain information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by the University of Louisiana at Monroe and on public property within, or immediately adjacent to and accessible from, the campus.

This information is required by law and is provided by the University of Louisiana at Monroe Police Department.

Notification to the University of Louisiana at Monroe Community about an Immediate Threat:

The University will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or staff occurring in and around ULM facilities. The ULM-PD will confirm an emergency with assistance from various offices/departments on campus or external agencies such as the Monroe Police Department. ULM-PD Director (and in the Directors absence, the Assistant Director, or the Police Lieutenant) will generally determine the content of the message, determine the appropriate segments of the community to receive the notification and distribute it to the ULM community.

The University may limit the message to a particular segment of the ULM community if the threat is limited to a particular building or segment of the population. The University of Louisiana at Monroe will, without delay, and considering the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders, compromise the efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

In the event a serious incident poses an immediate threat to members of the ULM community, the ULM-PD has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated. **ULM SAFE APP.** is the primary communication system used to disseminate information about emergencies or dangerous situations to the ULM community.

Students and employees are responsible for keeping their contact information up to date. They may do this on-line by accessing the ULM Portal. Instructions are available on the My ULM portal by clicking on the Emergency Notifications tab located on the top bar.

ULM will use appropriate methods of communication to provide follow-up information to the University community following an emergency on campus.

Parents, neighbors and other interested members of the larger community can receive information regarding an emergency on campus via the University website, official social media sources or local media. The University radio stations KXUL-FM and KEDM-FM will be an additional source for the local community to access information about emergency information on campus.

Emergency Evacuation Procedures:

Evacuation Procedures When an evacuation of a building is ordered, the evacuation will be done in an orderly and safe manner. All employees are to assemble in designated areas. Evacuation orders may be given for multiple purposes.
1. Become familiar with your work area and exit locations.
2. When the fire alarm sounds, prepare to evacuate immediately.
3. Do not panic but walk quickly to the closest emergency exit.
4. Do not use elevators. Do not use cell phones.
5. Walk in a single file to the right through corridors and stairwells.
6. Avoid unnecessary talking and keep the lines moving.
7. Individuals requiring assistance in evacuation should proceed to stairwell entrance area and wait for assistance.
8. If smoke is encountered, drop to the floor and crawl along the wall to the nearest exit.
9. When approaching a closed door, feel the door with the back of your hand. If the door is cool, carefully open the door and (if safe) proceed with the evacuation.
10. Each department/floor should have a designated meeting place and meet in that location for a head count.

No one is to return to the building until the ULM Incident Commander authorizes permission

Special Evacuation Procedures 'Vertical Evacuation':

Is a procedure where individuals in lower floors relocate themselves to higher floors. This type of evacuation is conducted when there is a danger on the lower floors and there is either a danger in passing through the lower floors of if the outside environment is also dangerous. The most likely use of vertical evacuation is if there is a chemical spill either outdoors or within the lower floors.

Vertical evacuations are also used as an evacuation of last resort in a flooding or hurricane event. 1/11/18 Emergency Response Plan for Faculty & Staff.

Shelter-in-Place (a/k/a Emergency Lockdown):

There are a number of emergency situations where an evacuation of a building, room and/or office area is not advisable – hostile intruder, hazardous release outside, terrorist attack outside, etc. These threats require Shelter-in-Place procedures to be executed – the exact opposite of a Facility Evacuation. Often Shelter-in-Place situations constitute life-threatening events and conducting a facility evacuation or failing to respond properly could be a fatal mistake.

Shelter-in-Place Procedures – What It Means to "Shelter-in-Place":

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to seek shelter indoors/ Thus, to "shelter-in-place" means to utilize the building that you are in as shelter from danger that is outside of the building or in other areas of the building.

With a few adjustments, these locations can be made even safer and more comfortable until it is safe to go outside.

Basic "Shelter-in-Place" Guidance:

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, ULM ID card, etc.) and follow the evacuation procedures for your building. Close your door, proceed to the nearest exit and use the stairs instead of the elevator. Once you have evacuated, proceed to the pre-designated evacuation point or to a safe location. If police (C-CERT) or fire department personnel are on the scene, follow their directions.

How You Will Know to "Shelter-in-Place"

A shelter-in-place notification may come from several sources but will most likely be via the **ULM SAFE App.** system which delivers emergency information to students, faculty and staff via several possible channels, including text, phone and email.

Communications

- A Shelter-in-Place will be announced by siren, intercom or other voice communication.
- If a situation that may require a Shelter-in-Place is discovered, the individual making the discovery shall immediately move to a safe location, contact University Police (1-911) and provide as much information as possible.
- Fire evacuation alarms are not to be sounded.

Campus Fire Safety Report:



The following information is the 2024 Annual Fire Safety Report for student housing facilities at the University of Louisiana at Monroe. The student housing facilities at ULM include Madison Hall, Ouachita Hall, University Commons, University Suites, Warhawk Village, Bayou Village and the International Student Center which provides temporary housing to international students. The Eastside of the Bayou has Masur Halls, Bayou Suites, Warhawk Village, and Bayou village Apartments.

Fire Drill Procedures:

Two fire drills each semester must be conducted in ULM Residence Halls, one during daytime hours and one at night. The drills should be conducted when the highest number of students can be expected to be inside the residence hall.

A fire drill must be conducted at least once per year in all campus buildings/ facilities and it must be documented in a Fire Drill Report.

Instructions:

Before the Drill

Building Coordinators will be responsible for arranging annual fire drills for their respective buildings.

Building safety coordinator or responsible person conducting the drill should notify the dept. heads, deans, directors, etc. in advance of the drill. This is to avoid confusion and also so important meetings, classroom activities, tests, experiments, etc. can be scheduled appropriately. The university police department and the Environmental Health & Safety Office should also be notified prior to the drill. These notifications need to make at least one day prior to the drill.

The Building Coordinator should make sure he/she know how to turn the fire alarm on and off. Most pull stations have a screw or key that fits into the top section of the station. This allows you to open the pull station. Once the pull station is open the alarm can be operated manually. If you are unsure of how to operate the system contact the Environmental Health & Safety Office, 342-5177.

Recruit helpers from the building for the drill. Meet with them before the drill is started to make sure that the drill plans are reasonable. Station helpers to monitor and time the evacuation of the building. Make sure they record time and approximate number of people evacuated.

During the Drill

Carefully monitor the evacuation of your building along with your helpers. Use the fire drill / building evacuation report to see what areas should be checked during and after the drill.

Fire Drill Report

Be sure that no one enters the building during the drill.

Make sure that everyone in the building did evacuate the building.

Make sure that everyone is present and accounted for. It may be helpful to designate one person from each floor or area of the building to be responsible for ensuring employees on that floor or area have evacuated.

After the Drill

Make sure that no-one reenters the building until the alarm is turned off and you have deemed the building safe to reenter.

Complete the fire drill / building evacuation report. Submit this report to the Environmental Health & Safety office.

Fire Drill Report

Meet with building personnel to discuss results and ways to improve the evacuation procedures for your building. This is what the fire drill is for. Carefully and critically identify weaknesses and problems and develop better evacuation procedures.

Train building occupants on the new procedures developed from the drill.

Submit a copy of the detailed building evacuation plans and procedures to the Environmental Health and Safety Office.

Air conditioners, space heaters, halogen lamps with an exposed bulb, or any appliance with an open heating element (including toasters, toaster ovens, hot plates, grilling appliances, sandwich makers, etc.) are not permitted in the residence halls. However, slow cookers that are 3 ½ quarts or less are allowed. Smoking is not permitted in any University building and within 25- feet of a marked entrance, including residence halls. Open flames or any devices that produce an open flame are not allowed in the residence halls. This includes candles, incense and incense burners.

What Students and Employees Should Follow in Case of a Fire:

Your worst enemy during a fire is smoke/ if you're surrounded by smoke, get down on the floor and crawl to safety/ Hold your breath and close your eyes. Close doors behind you as you escape. Always use stairs to escape. **Never** use an elevator. Here are a few simple safety tips:

- Learn the location of fire exits and alarm pull stations near you and know the emergency number for assistance – 9-1-1.
- Sound the fire alarm if you see smoke or detect a burning odor.
- Have a prepared escape plan and know your escape route.
- Remember to remain calm.
- Use exit stairs. **Never** use elevators.
- Close doors behind you as you escape. In most cases, this will prevent smoke damage and fire from entering the room you are exiting.
- Do not re-enter a fire-damaged building until it has been declared safe.
- If you become trapped, seal off cracks around doors and vents with cloth or rugs. (Soak them in water if possible.)
- Shut off fans and air conditioners.
- Signal for help from a window. If a campus phone is still operational, call extension 5350 Or Police Emergency at 9-1-1. If you are using a cell phone, call 318-342-5350.

Fire Safety Education and Training Policies:

Fire safety in student housing facilities is a very serious matter. Students, faculty and staff are expected to learn fire safety policies and guidelines. To assist in this learning

process, University of Louisiana at Monroe State University has several training programs and policies for fire safety education including:

- Formal training at the beginning of the fall semester for residential Community Assistants.
- Educational bulletin boards.
- Professional and volunteer staff training on building fire safety systems.
- Training for campus-wide Campus Community Emergency Response Teams (C-CERT) on fire safety, extraction, first aid and traffic control as part of the police department.

Reporting Fires:

In the event of a fire in a student housing facility, the University of Louisiana at Monroe State University Police Dispatch should be contacted immediately by telephone. The Police Dispatch can be reached at either (337) 475-5711 or 9-1-1.

FIRE SAFETY EQUIPMENT, DAMAGE & ABUSE:

The following should be emphasized to all residence hall occupants:

1. Fire safety equipment in the residence halls includes fire alarm pull stations, smoke detectors, fire extinguishers, all stairway doors, as well as hallway fire doors. All fire prevention/protection systems are made available for the safety and welfare of tenants, workers and visitors. Any attempt by anyone to cause damage, malfunction, deface or molest is a violation of the Louisiana State Fire Code and may result in disciplinary action which includes in some extreme cases, criminal prosecution and/or dismissal.

2. It is unlawful for any person to willfully give a false alarm or to pull the lever of any fire alarm except in case of a fire. It is also unlawful for any person to interfere with or malfunction, damage, deface or molest any part of any fire alarm system or other fire safety equipment.

3. Fire extinguishers are first-aid firefighting equipment only and shall be used accordingly:

    - Fire extinguishers are for use only on small and containable fires.
    - Class A: Water extinguishers are to be used on wood, paper, cloth and bedding fires. NOTE: Water extinguishers are never to be used on electrical units or fuel (gasoline, oils or other flammable liquids).
    - Class ABC: Dry chemical extinguishers may be used on all types of small, containable fires.
    - In case of an electrical fire, disconnect the item from its electrical source.

4. A very important point for any building particularly residence halls, concerns stairways and fire doors which separate one building wing from another or one floor from the next to prevent the spreading of fire. Such doors shall not be wired, blocked open or fixed in any way so the door is not closed when not in use.

5. Hallways and stairs leading to exits shall not be blocked for any reason to hinder a smooth flow of traffic in or out of the building.

6. No one shall smoke while sitting on or while in a bed under any circumstances. All smoking materials will be completely extinguished before disposal.

7. Misuse of Halogen lamps has been a major concern of the National Fire Protection Association. These lamps emit an excessive amount of heat and have been proven to be dangerous. They are not allowed on campus.

8. Fire lanes are provided outside all residence halls for the sole purpose of servicing emergency vehicles. These areas are designated as "Tow-away Zones" and will be enforced by University Police.

Every residence hall fire extinguisher shall be checked as least once each month to see if the seal is intact and that the extinguisher has not been discharged. The monthly inspection tag will be completed. Any problems noted should be directed to the Safety Office at extension 5177.

For your safety and the safety of other students the following items are not permitted in the residence halls and the apartments: animals/pets, halogen lamps, any open-coiled cooking appliances, toaster ovens, extension cords, electric fry pans, Christmas/strand lights, candles or incense, Scentsy or other wax warmers, fireworks, any and all types of firearms, knives used as weapons, ammunition, explosives, darts, archery equipment, personal wireless routers, television wall mounts, decorative bottles that once held alcohol, sun lamps, electric heaters, kerosene heaters, air conditioners, water beds, connections to outside aerials or antennas, excessive body building equipment, treadmills, amplifiers, sandwich makers and all grills.

CAMPUS FIRE STATISTICS:

The following table contains the fire statistics for all on-campus student housing facilities at University of Louisiana at Monroe State University. The information contains the date, time, location, description, and estimated cost of damage for each fire incident in 2022, 2023 and 2024.

2022 FIRES SUMMARY					
Name of Facility	Fires	Injuries	Deaths	Property	Cause
Madison Hall	0	0	0	0	
Ouachita Hall	0	0	0	0	
University Commons	0	0	0	0	
University Suites	0	0	0	0	
Bayou Suites (4)	0	0	0	0	
Bayou Village (5)	0	0	0	0	
Bayou Village (6)	0	0	0	0	
Bayou Village (7)	0	0	0	0	
Masur Hall	0	0	0	0	
President's Residence	0	0	0	0	
International Student Center Warhawk Village	0 0	0 0	0 0	0 0	

2023 FIRES SUMMARY					
Name of Facility	Fires	Injuries	Deaths	Property	Cause
Madison Hall	0	0	0	0	
Ouachita Hall	0	0	0	0	
University Commons	0	0	0	0	
University Suites	0	0	0	0	
Bayou Suites (4)	0	0	0	0	
Bayou Village (5)	0	0	0	0	
Bayou Village (6)	0	0	0	0	
Bayou Village (7)	0	0	0	0	
Masur Hall	0	0	0	0	
President's Residence	0	0	0	0	
International Student Center Warhawk Village	0 0	0 0	0 0	0 0	

2024 FIRES SUMMARY					
Name of Facility	Fires	Injuries	Deaths	Property	Cause
Madison Hall	0	0	0	0	
Ouachita Hall	0	0	0	0	
University Commons	0	0	0	0	
University Suites	0	0	0	0	
Bayou Suites (4)	0	0	0	0	
Bayou Village (5)	0	0	0	0	
Bayou Village (6)	0	0	0	0	
Bayou Village (7)	0	0	0	0	
Masur Hall	0	0	0	0	
President's Residence	0	0	0	0	
International Student Center	0	0	0	0	
Warhawk Village	0	0	0	0	

FIRE SAFETY SYSTEMS The following tables offer a description of the fire safety systems in each on-campus student housing facility. The tables illustrate if each building has emergency lights, exit signs, fire alarm systems, fire extinguishers, fire-rated corridors and fire doors, fire-rated exit stairs, smoke detection systems, sprinkler systems, and standpipe systems. The ratings are Yes (the entire building has the feature), No (the entire building does not have the feature), Partial (some parts of the building have the feature), or N/A (the feature is not applicable for this building).

2025 FIRE SAFETY SYSTEMS

Name of Facility	Fire Alarm	Monitored	Partial	Sprinklers	Fire Ext.	Smoke	Evacuation	Fire Drill
Madison Hall	y	y	n/a	n	y	y	y	y
Ouachita Hall	y	n	n/a	n	y	y	y	y
University Commons	y	y	n/a	y	y	y	y	y
University Suites	y	y	n/a	y	y	y	y	y
Bayou Suites (4)	y	n	n/a	y	y	y	y	y
Bayou Village (5)	y	y	n/a	y	y	y	y	y
Bayou Village (6)	y	y	n/a	y	y	y	y	y
Bayou Village (7)	y	y	n/a	y	y	y	y	y
Masur Hall	y	y	n/a	n	y	y	y	y
President's Resident	y	n	n/a	n/a	y	y	n/a	n/a
International Student	y	y	n/a	y	y	n/a	y	n/a
Warhawk Village	y	y	n/a	y	y			

Missing Student Notification:

Missing Persons:

If a member of the ULM community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify the **ULM-PD at 318-342-5350**. ULM-PD will immediately generate a missing person report and initiate an investigation.

Confidential Contact:

Resident students may identify a confidential contact person to be notified in the event the student is determined to have been missing for 24-hours. By providing this information to the housing office during final move-in processes occurring just before the student assumes occupancy.

Continuing resident students are given the opportunity to update this information each August during final move-in processes occurring in association with start of the fall academic term.

A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of a missing person investigation.

After investigating a missing person report, should ULM-PD determine that the student has been missing for 24-hours; ULM-PD will notify the student's emergency contact no later than 24- hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, the University will notify the student's parent or legal guardian immediately after ULM-PD has determined that the student has been missing for 24-hours.

Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, ULM-PD Police will inform the appropriate local law enforcement agency that has jurisdiction in the area that the student is missing within 24 hours of such determination.

Registered Sex Offender Policy Statement:

REGISTERED SEX OFFENDERS:

In accordance with the federal Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the ULM-PD provides a link to the Louisiana Sex Offender and Child Predator Registry (SOCPR). This law requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice of each institution of higher education in that state at which the person is employed, or is a student. In Louisiana, convicted sex offenders must register with the Louisiana Sex Offender and Child Predator Registry (SOCPR) maintained by the Louisiana State Police.

The registry for sex offenders is available online. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protection of the public in general and children in particular.

Any person who uses information contained in or accessed through the Louisiana State Police Sex Offender and Child Predator Registry Website to threaten, intimidate,

or harass any individual, including registrants or family members, or who otherwise misuses this information, may be subject to criminal prosecution or civil liability.
The Louisiana State Police maintain the Louisiana Sex Offender and Child Predator Registry (SOCPR) for the State of Louisiana and are responsible for the enforcement of the applicable sections of law cited above. Information about any individual affiliated with Louisiana State University in regards to this matter may be found at the public SOCPR website:

APPENDIX A – UNIVERSITY OF LOUISIANA AT MONROE POLICY ON HARASSMENT:

Background

Incidents of harassment often first come to the attention of the ULM -PD even though there are various avenues of addressing these types of issues. The information on this page is provided to assist members of the community in understanding the different types of harassment and how and to whom to report such incidents.

There are two kinds of harassment recognized by civil law: harassment by creation of a hostile environment and sexual harassment which amounts to coercion of an individual. Harassment by creation of a hostile environment is typically not predicated by a single incident unless it is unusually severe. There generally needs to be several incidents, properly documented to include time, place, specific actions and the reactions of the victim. Although these incidents may not be criminal in nature, the ULM-PD can take the necessary information and make sure that the proper referrals are made to appropriate University administrators including the ULM Office of Equal Opportunity.

Some kinds of harassment which are often passed over as just something you have to put up with may actually involve violations of criminal laws and University of Louisiana at Monroe administrative policies. Examples might be:

- epithets shouted on campus
- damage to property or graffiti
- epithets or threats written on dorm property
- threats or epithets made by phone or left as voice mail or e-mail messages
- threats made against individuals or their property
- assaults and/or batteries against a person whether or not there is a serious injury

Any incident that is in progress or that involves danger or threats to a person should be reported immediately. Use any campus emergency phone or dial 9-1-1. The dispatcher will ask for your name and where the incident is occurring. Stay on the line with the dispatcher until the police arrive or the dispatcher terminates the call.

Incidents such as larceny or vandalism should be reported as soon as it comes to your

attention. You may use an emergency phone, 9-1-1, or call 318-342-5350 and ask for an officer to take a report.

All information in reports concerning victims or witnesses is kept confidential. That information will not be given to the press or to the suspects unless required by a court proceeding or with the victim/witness' permission. However, this information is made known to certain University administrators with a legitimate need to know (i.e. University Services personnel for matters involving student judicial proceedings) and to other police personnel, as necessary.

If you are especially concerned about your identity being known, you can provide ULM-PD with as much information as you are comfortable. You don't have to provide your name unless you want to.
The ULM Title IX Coordinator and Office of Student Life have the primary responsibility for investigating harassment. Phone 318-342-5215, 318-342-5230

University Policy on Harassment:
https://webservices.ulm.edufile:///C:/Users/James%20Tramble/Downloads/Anti-Discrimination%20and%20Harassment%20Policy_07-28-2015.pdf**policies/document.php? i=61013**

University Policy on Sexual Misconduct Policy:
http://catalog.ulm.edu/mime/media/view/24/3060/ULM+Sexual+Misconduct+Complaint+Policy+August+31+2015.pdf

Introduction:

Members of the University of Louisiana at Monroe (ULM) community, guests, visitors and authorized users of the University's facilities should be able to enjoy a campus environment free from sexual misconduct. This policy is intended to define community expectations with respect to this right and to establish a mechanism for addressing behavior that violates these expectations. Three forms of sexual misconduct are addressed by this policy: (1) Criminal Sexual Misconduct; (2) Sexual Harassment; and (3) Problematic Consensual Relationships.

All students, faculty, staff, administrators, and contracted personnel will be held accountable for compliance with this policy and any violation of this policy may lead to disciplinary action which, in serious cases, may include suspension, expulsion, termination, and/or removal. Every member of the ULM community is hereby apprised that certain forms of sexual misconduct may subject an individual not only to institutional discipline but also to criminal prosecution or civil liability.

It is incumbent upon all members of the ULM community to report instances of sexual misconduct. Failure to do so could result in disciplinary action up to and including

suspension or termination. Any person who receives or becomes aware of a complaint of sexual misconduct or other violation of this policy should report the complaint to their Department Supervisor as soon as possible and preferably within two work days. All complaints of sexual misconduct, investigation documents, and documents relative to the resolution of the complaint will be maintained in a confidential file in the Office of the Title IX Coordinator; however, the extent to which information can remain confidential may be subject to state and federal laws relating to the required reporting of crimes or other information. In cases where it is determined that sexual misconduct has been committed, the University may take appropriate disciplinary action with or without the concurrence of the victim or person bringing the complaint.

The health, safety, and well-being of students, employees, and campus visitors are the University's primary concern/ if you or someone you know may be the victim of any form of sexual misconduct, you are strongly urged to seek immediate assistance. Assistance can be obtained 24 hours a day, seven days a week from: **The University of Louisiana at Monroe Police Department 9-1-1 or 1-9-1-1 for emergency; Ext. 5350 when calling from a campus Landline; or (318) 342-5350 when calling from other landlines or cellphones.**

1. **CRIMINAL SEXUAL MISCONDUCT:**

Any sexual conduct prohibited by the Louisiana Criminal Code and committed by a person on the ULM campus or against any ULM student, employee, or visitor shall be considered a violation of this policy and shall be immediately reported to ULM-PD. Such offenses may include various forms of stalking, cyberstalking, rape, attempted rape, sexual battery, incest, and unlawful sexual behavior involving juveniles or adults, and may include other types of behavior prohibited by state law. Failure to report violations of criminal law may result in the individual and/or the University facing sanctions under the federal Clery Act, which, among other things, requires key university employees to report crimes occurring in and around campus and in connection with campus activities.

Many administrative employees fall within the definition of a **"Campus Security Authority"** (CSA) under federal law, and thereby be required to report to ULM-PD specific crimes that are defined in the Clery Act including murder, sex offenses (both forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, and drug, liquor and weapons violations. It is the responsibility of all employees to determine whether they fall within the important definition of being a "Campus Security Authority." The reporting of any crime which comes to the attention of a CSA must be reported to ULM-PD immediately. Federal law may require a timely warning be given to the ULM community if there is the potential of a continuing risk to the university population. Because the classification of an alleged crime requires technical expertise, and since the University Police may be aware of other extenuating factors or incidents of criminal behavior, employees should not try to resolve an issue, delay the reporting of an issue, or mitigate a report on their own. Instead, the ULM-PD should

be notified without delay so that they can investigate, seek support for the victim, and interact with other agencies in accordance with state and federal laws.

The ULM-PD may elect to follow their normal procedures in the investigation and enforcement of offenses within their jurisdiction or they may refer the case to other appropriate local, state, or federal law enforcement authorities. In cases where the facts upon which an alleged criminal offense are based also constitute a violation of one or more University policies, the Student Code of Conduct, and/or the Faculty/Staff Handbook, the offender may be subject to sanctions under those provisions independent of any sanctions which may be imposed by the criminal justice system.

No provision of this policy shall be construed in any manner which would impede, limit, or delay the legitimate investigatory responsibilities of any agent of law enforcement or the rights of any victim of sexual misconduct.

2. SEXUAL HARASSMENT:

Sexual Harassment means unwelcome conduct, based on sex or gender stereotypes, which is so severe or pervasive that it unreasonably interferes with a person's University employment, academic performance or participation in university programs or activities and creates an atmosphere or environment that a reasonable person would find intimidating, hostile or offensive.

Sexual harassment includes, but is not limited to, unsolicited, deliberate, or repeated:

- Touching, sexual flirtation, advances or propositions which are not welcomed and/or desired;
- Unwelcome jokes, stories, comments, innuendos, or other sexually oriented statements which are specifically designed to embarrass or humiliate through their sexual subject matter content;
- Unwelcome sexual communication such as graphic or degrading comments about one's gender related to personal appearance;
- Unwelcome sexual advances, requests for sexual favors, or other offensive verbal or physical contact of a sexual nature; Unwelcome display of sexually explicit materials, objects or pictures in an individual's place of work or study;
- Creating or arranging situations specifically designed to violate privacy in an unwelcome and undesired manner.

Procedure for the reporting and resolving claims of sexual harassment:

Contact:
Title IX Coordinator

Joshua Jones
700 University Ave. (Walker Hall 1-#32)
(318) 342-1004

APPENDIX B – UNIVERSITY OF LOUISIANA AT MONROE POLICY STATEMENT PROHIBITING SEXUAL VIOLENCE:

On college campuses, acquaintance and date rape are more apt to occur than rape by strangers. Research on college women indicates as many as 20% of the female population may at some point be sexually coerced by acquaintances.

While some students may not think of forced sexual relations as rape, such action constitutes a serious crime and is a felony under Section 14:42 of the Louisiana Revised Statutes.

If You Are the Victim of Sexual Assault:

Contact a friend to help you collect your thoughts and focus on your needs. If the assault occurred on campus, call the ULM-PD at 318-342-5350 or at 9-1-1. If the assault occurred off campus, call the City of Monroe Police Department (318) 329-2600, the Ouachita Parish Sheriff's Office (318) 329-1200 (911), the nearest law enforcement agency or the Rape Crisis Center 318-387-4357.

Obtain Medical Care - Quickly obtain medical care from a hospital emergency room. Do not bath, shower, douche or change clothes before seeking medical attention. The treatment for rape may require an examination at a designated hospital, testing for sexually transmitted diseases, medication to prevent pregnancy and documenting evidence so you can decide whether to pursue prosecution.

Assist in the Investigation - It is a personal decision whether to report a rape or sexual assault to police, but you are strongly encouraged to do so. The primary concern of the police is your safety and well-being; the second and third concerns are apprehending the assailant and preserving the evidence of the crime.

Seek Counseling - Whether or not you report the assault or pursue prosecution, you should consult a trained counselor for help in dealing with the emotional aftermath of a rape. Trained counselors are available at the ULM Counseling Center and the Wellspring Services Center. Talking with a counselor or psychologist in no way compels a victim to take further action.

A victim may choose to pursue action through the campus judicial system if the offense was committed by another student. The Office of University Services, Campus & Student Affairs, and (318-342-5230) is available to advise victims of their rights under the Student Code of Conduct. Even if you choose not to pursue disciplinary action, you are

encouraged to report your experience to the Office of University Services.

For more information or assistance, please contact:

University of Louisiana at Monroe Police Department	**318-342-5350**
Office of University Services	**318-342-5240**
Student Health Center	**318-342-1651**
Counseling Center	**318-342-5220**
Rape Crisis Center	**318-387-4357**

LOUISIANA SENATE BILL 255 SEXUALLY-ORIENTED CRIMINAL OFFENSE PREVENTION LEGISLATION (2015) CONFIDENTIAL ADVISOR

TO OBTAIN THE ASSISTANCE OF A CONFIDENTIAL ADVISOR, THE UNIVERSITY HAS DESIGNATED THE TITLE IX COORDINATOR AND THE DIRECTOR OF COUNSELING SERVICES AS STATUTORILY MANDATED CONFIDENTIAL ADVISORS (RS 17.3399.15)

The confidential advisor shall inform the alleged victim of the following:

- The rights of the alleged victim under federal and state law and the policies of the institution.
- The alleged victim's reporting options, including the option to notify the institution, the option to notify local law enforcement, and any other reporting options.
- If reasonably known, the potential consequences of the reporting options provided in this part.
- The process of investigation and disciplinary proceedings of the institution.
- The process of investigation and adjudication of the criminal justice system.
- That the institutional student disciplinary proceeding has limited jurisdiction, scope, and available sanctions, and should not be considered a substitute for the criminal justice process.
- Potential reasonable accommodations that the institution may provide to an alleged victim.
- The name and location of the nearest medical facility where an alleged victim may have a rape kit administered by an individual trained in sexual assault forensic medical examination and evidence collection, and information on transportation options and available reimbursement for a visit to such facility.

The confidential advisor may, as appropriate, serve as a liaison between an alleged victim and the institution or local law enforcement, when directed to do so in writing by an alleged victim who has been fully and accurately informed about what procedures shall occur if information is shared, and assist an alleged victim in contacting and reporting to a responsible employee or local law enforcement.

The confidential advisor is authorized by the institution to liaise with appropriate staff at the institution to arrange reasonable accommodations through the institution to allow the alleged victim to change living arrangements or class schedules, obtain accessibility services, or arrange other accommodations.

The confidential advisor is authorized to accompany the allege victim, when requested to do so by the alleged victim, to interviews and other proceedings of a campus investigation and institutional disciplinary proceedings.

The confidential advisor shall advise the alleged victim of, and provide written information, regarding both the alleged victim's rights and the institution's responsibilities regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a court of competent jurisdiction.

The confidential advisor shall not be obligated to report crimes to the institution or law enforcement in a way that identifies an alleged victim or an accused individual, unless otherwise required to do so by law. The confidential advisor shall, to the extent authorized under law, provide confidential services to students. Any requests for accommodations made by a confidential advisor shall not trigger an investigation by the institution.

No later than the beginning of the 2016-2017 academic year, the institution shall appoint an adequate number of confidential advisors. The Board of Regents has determined that a minimum of two (2) confidential advisors are required at the University of Louisiana at Monroe.

Website. The institution has listed on the police website the following required information (www.ulm.edu/police):

- The contact information for obtaining a confidential advisor.
- Reporting options for alleged victims of a sexually-oriented criminal offense.
- The process of investigation and disciplinary proceedings of the institution.
- The process of investigation and adjudication of the criminal justice system.
- Potential reasonable accommodations that the institution may provide to an alleged victim.
- The telephone number and website address for a local, state, or national hotline providing information to sexual violence victims, which shall be updated on a timely basis.
- The name and location of the nearest medical facility where the individual may have a rape kit administered by an individual trained in sexual assault forensic medical examination and evidence collection, and information on transportation options and

available reimbursement for a visit to such facility.

Online reporting: ULM provides an online reporting system to collect anonymous disclosures of crimes and track patterns of crime on campus, (Silent Witness Program). An individual may submit a confidential report about a specific crime to the institution using the online reporting system. If the institution uses an online reporting system, the online system shall also include information regarding how to report a crime to a responsible employee and law enforcement and how to contact a confidential advisor.

Amnesty policy: ULM-PD provides an amnesty policy for any student who reports, in good faith, sexual violence to the institution. Such student shall not be sanctioned by the institution for a nonviolent student conduct violation, such as underage drinking, that is revealed in the course of such a report. The ULM-PD also apply this same amnesty policy for any student who reports any crime of sexual violence or who summons aid for an individual who is injured, the victim of a crime or who has suffered an overdose or medical emergency if the calling student was engaged in a nonviolent student conduct violation, such as underage drinking, that is revealed in the course of such a report. Such amnesty must still be reviewed by a police supervisor and does not mean that documentation is not required. Criminal action cannot automatically be excluded depending on the totality of circumstances and a review by the District Attorney's Office.

APPENDIX C- THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974:

Notification of Rights:

FERPA affords students certain rights with respect to their education records. These rights include:

The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. (This right also applies to parents of dependent students, as defined in Section 152 of the Internal Revenue Code.) A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA, a student who wishes to ask the University to amend a

record should write the University official responsible for the record, clearly identify the part of the record the student believes is inaccurate or misleading, and specify how and why it should be changed. If the University decides not to amend the record as requested, the University will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment/ additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

The right to provide written consent before the University discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent. The University discloses education records without a student's prior written consent under the FERP! Exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, or collection agent); a person serving on the governing or management board; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University. Upon request, the University also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

They have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-5901

Directory Information:

Under FERPA, only directory information may be released without a student's written consent, except to the extent that FERPA authorizes disclosure without consent/ Directory information is defined as. a student's name, address, telephone number, and email address; date and place of birth; major field of study and classification; enrollment status (full-time or part-time; undergraduate or graduate); photograph; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance, degrees, awards, and honors received; and previous educational institution most recently attended.

To prevent the release of directory information without written consent, a student may complete a Request to Prevent Disclosure of Directory Information form with the Records Manager in the Office of the Registrar. Requests to withhold information are in effect until the student provides written notification to the Office of the Registrar to

rescind the request.

Each year a campus telephone directory is published. Students, faculty, and staff can withhold directory information from this publication by notifying the proper official. The telephone directory is a public document, and it is the only document that the University makes public containing the name, address, and telephone number of students.

APPENDIX D - SELECTIVE SERVICE REQUIREMENT:

A statement of military selective service status and proof of draft registration must be submitted to the Registrar's Office. In accordance with Louisiana R.S. 17:3151, no person who is required to register for the federal draft under the federal Military Selective Service Act shall be eligible to enroll in any postsecondary educational institution until he has registered for the draft and provides evidence of having done so. The federal Military Selective Service Act requires male U.S. citizens and male aliens living in the United States, who are 18 through 25, to register with the Selective Service.

The Louisiana law provides for two exceptions:

(1) A veteran of the armed forces of the United States may submit a copy of his discharge papers or his discharge certificate as evidence of compliance with this law.

(2) A person who has not registered for the federal draft shall be eligible to enroll in the institution if both of the following occur:

(a) The requirement for the person to register has terminated or become inapplicable to the person.

(b) The person makes a showing satisfactory to this institution that the failure to register was not a knowing and willful failure to register.

APPENDIX E – UNIVERSITY WEAPONS POLICY & STATE LAW:

University Policy:

The entire University of Louisiana at Monroe campus, properties and facilities are considered a **"Drug Free Zone"** and a **"Firearm Free Zone"** under Louisiana law. The use of weapons by university police personnel is governed by state law and departmental regulation. The use, possession or storage of firearms or other weapons by students, employees or visitors while on campus is strictly prohibited unless student's weapons used for recreational hunting and competition by students can be stored in the University Police Property room.

Revised Code of Louisiana 14:95.2: Carrying a firearm or dangerous weapon by a student or nonstudent on school property, at school-sponsored functions, or in a firearm-free zone

A. Carrying a firearm, or dangerous weapon as defined in R.S. 14:2, by a student or nonstudent on school property, at a school sponsored function or in a firearm-free zone is unlawful and shall be defined as possession of any firearm or dangerous weapon, on one's person, at any time while on a school campus, on school transportation or at any school sponsored function in a specific designated area including but not limited to athletic competitions, dances, parties or any extracurricular activities, or within 1,000 feet of any school campus.

B. For purposes of this Section, the following words have the following meanings:

(1) "School" means any elementary, secondary, high school, vocational-technical school, college or **university** in this state.

(2) "Campus" means all facilities and property within the boundary of the school property.

(3) "School bus" means any motor bus being used to transport children to and from school or in connection with school activities.

(4) "Nonstudent" means any person not registered and enrolled in that school or a suspended student who does not have permission to be on the school campus.

C. The provisions of this Section shall not apply to:

(1) A federal law enforcement officer or a Louisiana- commissioned state or local Post Certified law enforcement officer who is authorized to carry a firearm.

(2) A school official or employee acting during the normal course of employment or a student acting under the direction of such school official or employee.

(3) Any person having the written permission of the principal.

(4) The possession of a firearm occurring within 1,000 feet of school property and entirely on private property, or entirely within a private residence, or in accordance with a concealed handgun permit issued pursuant to R.S. 40:1379.1 or R.S. 40:1379.3.

(5) Any constitutionally protected activity which cannot be regulated by the state, such as a firearm contained entirely within a motor vehicle.

(6) Any student carrying a firearm to or from a class, in which that student is duly enrolled, that requires the use of the firearm in the class.

(7) A student enrolled or participating in an activity requiring the use of a firearm including but not limited to any ROTC function under the authorization of a university.

(8) A student who possesses a firearm in a dormitory room or while going to or from a vehicle or any other person with permission of the administration.

D. (1) Whoever commits the crime of carrying a firearm, or a dangerous weapon as defined in R.S. 14:2, by a student or nonstudent on school property, at a school-sponsored function or in a firearm-free zone **shall be imprisoned at hard labor for not more than five years.**

(2) Whoever commits the crime of carrying a firearm, or a dangerous weapon as defined in R.S. 14:2, on school property or in a firearm-free zone with the firearm or

dangerous weapon being used in the commission of a crime of violence as defined in R.S. 14:2(B) on school property or in a firearm-free zone, **shall be fined not more than $2,000, or imprisoned, with or without hard labor, for not less than one year nor more than five years, or both**. Any sentence issued pursuant to the provisions of this paragraph and any sentence issued pursuant to a violation of a crime of violence as defined in R.S. 14:2(B) shall be served consecutively. Upon commitment to the Department of Public Safety and Corrections after conviction for a crime committed on school property, at a school- sponsored function or in a firearm-free zone, the department shall have the offender evaluated through appropriate examinations or tests conducted under the supervision of the department. Such evaluation shall be made within 30 days of the order of commitment.

E. Lack of knowledge that the prohibited act occurred on or within 1,000 feet of school property shall not be a defense. F. (1) School officials shall notify all students and parents of the impact of this legislation and shall post notices of the impact of this section at each major point of entry to the school. These notices shall be maintained as permanent notices.

(2)(a) If a student is detained by the principal or other school official for violation of this section or the school principal or other school official confiscates or seizes a firearm or concealed weapon from a student while upon school property, at a school function or on a school bus, the principal or other school official in charge at the time of the detention or seizure shall immediately report the detention or seizure to the police department or sheriff's department where the school is located and shall deliver any firearm or weapon seized to that agency.

(b) The confiscated weapon shall be disposed of or destroyed as provided by law.

(3) If a student is detained pursuant to paragraph (2) of this subsection for carrying a concealed weapon on campus, the principal shall immediately notify the student's parents.

(4) If a person is arrested for carrying a concealed weapon on campus by a university or college police officer, the weapon shall be given to the sheriff, chief of police or other officer to whom custody of the arrested person is transferred as provided by R.S. 17:1805(B).

F. Any principal or school official in charge who fails to report the detention of a student or the seizure of a firearm or concealed weapon to a law enforcement agency as required by paragraph (F) (2) of this section within 72 hours of notice of the detention or seizure may be issued a misdemeanor summons for a violation hereof and may be fined not more than $500 or sentenced to not more than 40 hours of community service, or both. Upon successful completion of the community service or payment of the fine, or both, the arrest and conviction shall be set aside as provided for in Code of Criminal Procedure Article 894 (B).

End of A.S.R. Report